



MEMORANDUM

Date: September 12, 2024

To: Honorable Mayor and Commissioners

Via: Todd Stoughton
Interim City Manager

From: Marcus Davila
Community Services Director

Subject: **Approve the “Pet Masquerade” on Wednesday, October 23, 2024, from 5:00 p.m. to 9:00 p.m. at the Truman Waterfront Coffee Butler Amphitheater. Authorizing the sale and consumption of alcoholic beverages at the Truman Waterfront Coffee Butler Aphitheater Wednesday, October 23,2024 from 5:00p.m to 9:00pm.**

Introduction

The City Manager's Office requests the approval of the "Pet Masquerade" on Wednesday, October 23, 2024, from 5:00 p.m. to 9:00 p.m. at the Truman Waterfront Coffee Butler Amphitheater. Authorizing the sale and consumption of alcoholic beverages at the Truman Waterfront Coffee Butler Aphitheater Wednesday, October 23,2024 from 5:00p.m to 9:00pm.

Background

The City Manager's Office has received an application from the “Florida Keys Media” for the Pet Masquerade at the Truman Waterfront Coffee Butler Amphitheater on Wednesday, October 23, 2024, from 5:00 p.m. to 9:00 p.m. This event takes place every year as part of Fantasy Fest Celebration. This unique competition is a costume contest with animals, participating in 4 categories. Proceeds from the event benefit the Monroe County Sheriffs Office Animal Farm. The applicant has agreed to abide by City Codes and Ordinances, including providing insurance.

Procurement

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Matrix.

Recommendation

The City Manager's Office recommends the Mayor & City Commission approve the "Pet Masquerade" on Wednesday, October 23, 2024, from 5:00 p.m. to 9:00 p.m.