



## THE CITY OF KEY WEST

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MEMORANDUM

**TO:** Jim Scholl, City Manager  
**CC:** Greg Veliz, Assistant City Manager  
**FROM:** John Paul Castro, Utilities Director  
**DATE:** February 27, 2017

**SUBJECT: Requesting Approval of Task Order 6 from Charley Toppino & Sons, Inc. for Sod Installation at the Landfill in the Amount of \$25,329.58**

**Action Statement:**

This resolution will approve task order 6 from Charley Toppino & Sons, Inc. for the installation 9,850 square feet of sod at the landfill on College Rd. in the amount of \$25,329.58 pursuant to general services contract resolution 15-292.

**Background:**

The utilities department budgets funding every year to maintain healthy vegetation on the landfill that holds the structure together. The sod on the landfill keeps wildlife from tearing up the liner and holds the soil base over the liner together from erosion.

**Purpose and Justification:**

From time to time the sod on the landfill will die off in sections. The dead patches can result from extreme heat, lack of rain, burrowing iguanas, etc. When the dead patches get too big they cannot be brought by watering quick enough to protect the liner. In these cases utilities hires contractors to replace the sod so the liner and base stay protected.

The task order from Charley Toppino & Sons, Inc. will sod all areas of the landfill in need of repair. The task order and hourly rates are pursuant to resolution 15-292. The total cost for sand, equipment, and sod are fair and reasonable.

**Financial Impact:**

Funds for the sod repair will come from account 403-3407-534-4600 which has \$50,000 budgeted for FY17

**Options:**

1. The City Commission approve the task order 6 from Charley Toppino & Sons, Inc and the repairs to the landfill will be immediate.
2. The City Commission could elect to not award the task order. City staff does not recommend this option as the time and labor to water and bring

*Key to the Caribbean – Average yearly temperature 77° F.*

would not be sufficient to protect the liner.

**Recommendation:**

City staff recommends option 1, approving task order 6 from Charley Toppino & Sons, Inc. for sod replacement at the landfill in the amount of \$25,329.58 pursuant to general services contract resolution 15-292.