



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager
Jim Bouquet, Director of Engineering

FROM: Terrence Justice, Engineering

CC: Greg Veliz, Assistant City Manager

DATE: February 23, 2017

RE: Mole Pier Entry Control Point Additional Design Services.

ACTION STATEMENT:

Approve a proposal from Perez Engineering and Development, Inc. in the amount of \$6,700 to modify the design and construction documents for the Mole Pier Entry Control Point as requested by the Navy. Authorize necessary budget transfers and amendments.

BACKGROUND:

In lieu of rent payments to the Navy for the use of the Mole pier, the City of Key West (City) has agreed to perform certain In-Kind Projects as per the terms of Public Benefit Lease (PBL) N69450-12-RP-00166 which was approved by Resolution 14-034. In accordance with this lease, a work order for Mole Pier Entry Control Point (ECP) design services was requested by the Navy as indicated in the attached In-Kind request letter 11011 AM1SA/0073, issued April 20, 2016. The corresponding work order for the design and construction document preparation was approved and assigned to Perez Engineering and Development, Inc. (Perez) on May 31, 2016 in the amount of \$16,760 (attached). The original work order is substantially complete.

At the request of NASKW, Perez subsequently provided a proposal to incorporate design modifications including addition of a guard house and other ancillary work. The fee for this added work is \$6,700. per the attached Perez proposal dated December 1, 2016. This fee was approved by the Navy in the attached In-Kind authorization letter 11011 AM1SA/0023 dated issued January 26, 2017.

Key to the Caribbean – Average yearly temperature 77° F.

PURPOSE AND JUSTIFICATION

Additional design services including incorporation of a guard house into the proposed ECP have been requested by the Navy.

This project is in conformance with the Public Benefit Lease (PBL) N69450-12-RP-00166 between the City and the U.S. Navy as approved by Resolution 14-034 and has been requested by the Navy via In-Kind Letter 11011 AM1SA/0073, issued April 20, 2016 and modified by In-Kind letter 11011 AM1SA/0023 issued January 26, 2017.

FINANCIAL IMPACT:

Funds in the amount of \$6,700 will be transferred from the Navy Reserves Account #602-1900-519-9800 to Navy Repairs and Maintenance Account #602-1900-519-4600 and used to fund a modification of purchase order P082441 for Project Number OM19001602.

Work will be performed in accordance with the General Engineering Services Agreement between Perez and the City as approved by Resolution # 12-280 and extended/amended by Resolution 15-208.

RECOMMENDATION:

Staff recommends approval the work order proposal from Perez Engineering and Development, Inc. in the amount of \$6,700 for additional design and preparation of construction documents for the Mole Pier Entry Control Point and authorize necessary budget transfers and amendments.