



# City of Key West, FL

Old City Hall  
510 Greene Street  
Key West FL 33040

## Action Minutes - Final Sustainability Advisory Board

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Thursday, January 12, 2012

5:30 PM

Old City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number at 305-809-1000 or the ADA Coordinator at 305-809-3951 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

### Call Meeting To Order

5:30 p.m.

### Roll Call

**Absent** 2 - Mr. Oesterling, and Miss Tallmedge

**Present** 4 - Mr. Larson, Mr. Lybrand, Mr. Puente, and Chairman Williams

### Pledge of Allegiance to the Flag

### Approval of Agenda

### Approval of Minutes

1 October 13, 2011 (Regular)

**Attachments:** [Minutes](#)

Passed

2 November 10, 2011 (Workshop)

**Attachments:** [Minutes](#)

Passed

### Approval of the Consent Agenda

A motion was made by Mr. Larson, seconded by Mr. Puente to Approve the Consent Agenda. The motion was carried unanimously.

### Action Items

3 Sustainability Advisory Board proposed 2012 meeting dates

**Sponsors:** Ms. Budde

**Attachments:** [Proposed meeting dates](#)

A motion was made by Mr. Michael Larson, seconded by Mr. Richard Puente, that the Action Items be Passed. The motion passed by an unanimous vote.

### Discussion Items

4 Solid Waste Contract Request for Proposal

**Sponsors:** Mr. Williams

**Attachments:** [Solid Waste RFP Task Order Executive Summary](#)

Received and Filed

5 Update on the Meadows area for pilot project on LED Street Lighting

**Sponsors:** Mr. Ohlinger

**Attachments:** [The Meadows Lighting Update](#)

Received and Filed

6 Update on the hiring of Alison Higgins as Sustainability Coordinator contract employee.

**Sponsors:** Mr. Larson and Mr. Ohlinger

**Attachments:** [Alison Higgins Resume](#)  
[Sustainability Coordinator Job Description](#)

Received and Filed

- 7 Update on the hiring of the Cunningham Group as the Climate Action Plan; Marketing and Advertising consultant.

**Sponsors:** Mr. Ohlinger

**Attachments:** [\\*Large File\\* Resolution 12-009](#)

Received and Filed

- 8 2011 Regional Climate Summit in Key Largo, Florida December 8-9

**Sponsors:** Mr. Ohlinger

**Attachments:** [Climate Leadership Summit Report](#)

Received and Filed

### Reports

- 9 Matrix

**Sponsors:** Mr. Oesterling

**Attachments:** [Matrix](#)

Received and Filed

- 10 City projects related to Climate Action Plan focus

**Sponsors:** Mr. Ohlinger

**Attachments:** [Projects spreadsheet](#)  
[October Keys Energy utility usage of City Buildings](#)

Received and Filed

### Adjournment

6:00 p.m.