



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

TO: Jim Scholl, City Manager

FROM: Rod Delostrinos, Director of Community Services

VIA: Greg Veliz, Assistant City Manager

DATE: November 30, 2016

SUBJECT: Accepting the Proposal of Paul W. Findlay for Tennis Professional Services

ACTION STATEMENT: Resolution accepting the proposal of Paul Findlay for Tennis Professional Services in response to RFP #002-17 Tennis Professional Services and authorizing the City Manager to negotiate and enter into a concession agreement as per the provisions of the RFP #002-17 specifications.

BACKGROUND: The City of Key West solicited proposals through a publicly noticed RFP #002-17 for Tennis Professional Services. The proposal was opened at the City Clerk's Office on October 19, 2016. The City of Key West received only one proposal. The proposal from Paul Findlay was considered responsible and responsive.

PURPOSE & JUSTIFICATION: The City recognizes the need for quality tennis professional services to provide instruction and maintenance at the Bayview Park tennis pro shop and courts.

FINANCIAL IMPACT: As per the concessionee's proposal, the monthly sum of \$100 (annual total \$1200) shall be paid to the City of Key West.

RECOMMENDATION: Staff recommends approval.