



MEMORANDUM

Date: September 12, 2024

To: Honorable Mayor and Commissioners

Via: Todd Stoughton
Interim City Manager

From: Rodrigo Delostrinos
Director of Transportation

Subject: 24-6118 Approving Transit Development Plan, “Key West on the Move” (2025-2034)

Introduction

The City Manager’s office requests the approval of the Transit Development Plan, “Key West on the Move” (2025-2034).

Background

The City of Key West and its contracted transit consultant, WSP, USA have prepared the FDOT required City of Key West Transit Development Plan (TDP) in accordance with Florida Administrative Code (F.A.C.) 14-73.001 Public Transit. The TDP is also a prerequisite required by Florida Department of Transportation (Sections 339.135, and 339.155, Florida Statutes) for recipients of State Block Grant funds.

A Transit Development Plan (TDP) is being developed by the City of Key West Department of Transportation to guide the future of public transportation in the city from 2025 to 2034. It represents the City’s vision to promote transit ridership growth and improvement over the next decade. Every five years a Major TDP Update is required. The last Key West Transit (KWT) Major TDP Update was completed in September of 2019. The entire process of submission and FDOT acceptance must be complete by December 31, 2024.

Procurement

Consultant Project allocation for \$150,000 is budgeted in FY 24 Transit Account 411-4401-544-31. A FDOT Compliant TDP allows the City of Key West to participate in federal and state grant programs. Approximately 50% of the transit personnel and operating expenditures are funded through federal and state grant programs. Capital grant programs can subsize vehicle & equipment purchase, facility maintenance, and other capital improvements at varying reimbursable rates such as 100%, 90%, and 80%. Maintaining grant eligibility allows the City of Key West to deliver a safe transit system and reduces the financial burden of the citizenry.

Recommendation

The City Manager’s office recommends the City Commission approve the attached Transit Development Plan, “Key West on the Move” (2025-2034).

Exhibits:
Exhibit A – TDP 2025-2034