



# City of Key West, FL

Old City Hall  
510 Greene Street  
Key West FL 33040

## Action Minutes - Final Key West Bight Management District Board

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Wednesday, November 18, 2015

5:00 PM

Old City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

### Call Meeting To Order

5:00 P.M.

### Roll Call

**Present** 7 - Mr. Ashby, Mr. Bowman, Mr. Gardner Jr., Mr. Henson, Mr. Hughes, Ms. Ovide, and Chairman Knowles

### Pledge of Allegiance to the Flag

### Approval of Agenda

### Approval of Minutes

1 October 14, 2015 (Regular)

**Attachments:** [Minutes](#)

A motion was made by Ms. Ovide, seconded by Mr. Henson, that the Minutes be Approved. The motion passed by a unanimous vote.

### Action Items

2 Approving 2016 Meeting Dates for the Key West Bight Management District Board.

**Attachments:** [2016 Meeting Dates](#)

A motion was made by Ms. Ovide, seconded by Mr. Henson, that the meeting dates for 2016 be Passed. The motion passed by a unanimous vote.

- 3 \*Ratify emergency procurement of structural repairs at Half Shell Raw Bar to Gary the Carpenter in the amount not to exceed \$32,129.99, Check Electric in the amount not to exceed \$35,000.00 and D&V Commercial A/C in the amount not to exceed \$16,895.00 and to make the necessary budget transfers.

**Attachments:**    [Resolution](#)  
                          [Executive Summary](#)  
                          [Emergency Declaration](#)  
                          [Estimates](#)

**A motion was made by Ms. Ovide, seconded by Mr. Gardner, Jr., that the Item be Passed. The motion carried by the following vote:**

**Yes:** 7 - Ashby, Mr. Bowman, Mr. Gardner Jr., Mr. Henson, Mr. Hughes, Ms. Ovide, and Chairman Knowles

- 4 Recommending to the CRA the highest ranked respondent, McBride Marketing Group, for Marketing Services Key West Historic Seaport.

**Attachments:**    [Resolution](#)  
                          [Executive Summary](#)  
                          [Review Summary](#)  
                          [Review Overall](#)  
                          [Scoring Sheets](#)  
                          [RFP #10-015 Marketing of the Key West Historic Seaport](#)  
                          [Draft Agreement](#)  
                          [Adept](#)  
                          [\\*Large File\\* Aqua](#)  
                          [Integrated](#)  
                          [McBride](#)  
                          [Monkey Pickles](#)  
                          [WGI](#)  
                          [BG](#)  
                          [Birdwell](#)

**A motion was made by Mr. Hughes, seconded by Mr. Gardner, Jr., that the Board recommend Adept Strategy and Public Relations for Marketing Services. The motion carried by the following vote:**

**No:** 1 - Mr. Bowman

**Yes:** 6 - Ashby, Mr. Gardner Jr., Mr. Henson, Mr. Hughes, Ms. Ovide, and Chairman Knowles

## Reports

5 Manager's Report

Attachments:    [October 2015 Monthly Report](#)  
                          [October 2015 Sales Comparison](#)  
                          [Port and Marine Project Status 11-6-15](#)  
                          [October Schooner Western Union Preservation Society Update](#)

Received and Filed

6 Accounts Receivable Report

Attachments:    [KWB Upland Rent Roll](#)  
                          [KWB Marina Tenant Charges 11-15](#)

Received and Filed

7 Key West Bight Preservation Association Report

Received and Filed

8 Old Business

Received and Filed

## Public Comment

## Board Comments

## Adjournment

6:18 P.M.