

February 1, 2018

RFP 001-18 Emergency Management Consulting

Ranking meeting, 10:00am

Attendees;

Michael Davila, KWFD (minutes)

Kenny Wardlow, KWFD Emergency Management

Alan Averette, KWFD - Ranking Committee Member #1

Greg Veliz, Asst. City Manager

Todd Stoughton, Risk Manager - Ranking Committee Member #5

Marcus Davila, Community Services - Ranking Committee Member #2

Jim Bouquet, Engineering - Ranking Committee Member #6

Mark Finigan, Finance - Ranking Committee Member #3

Patti McLaughlin, IT - Ranking Committee Member #4

Bill Slater, Tidal Basin

Discussion about proceedings;

Proposals were discussed, contents of proposals and level 2 support.

Recommendation was made to check all proposals for Certifications and Qualifications.

Bill Slater of Tidal Basin was asked about the 24-hour day proposals including expenses which he explained.

IEM did not identify all of their program approach.

Bill Slater was asked what scope will they be doing and what items will Early Alert be responsible for, he said Tidal Basin will do it all and Early Alert will work for Tidal Basin.

Score Sheet/Ranking Forms were collected and scores were entered into the Ranking Summary spreadsheet.

Final Scores;

Tidal Basin 68

Witt O'Brien 58.83

IEM 58.66

CDR Maquire 43.5