



City of Key West
1300 White Street
Key West, FL
33040

ADDENDUM NO. 1
Key West City-wide Comprehensive
Safety Action Plan
RFP # 24-008

This addendum is issued as supplemental information to the bid package for clarification of certain matters of both a general and a technical nature.

QUESTIONS:

1. Due to prolonged shipping delays throughout North America, we kindly request the City accepts electronic submittals via email or secure file transfer for responses to the proposal. At a minimum, we would like to request the acceptance of electronic submittals with corresponding tracking information to be deemed responsive in case the hard copies are delivered after the RFP closing period.

Response – **Electronic submittals will not be accepted. The City of Key West is taking steps to allow electronic submittals in the future, but it will not be an option for this RFP.**

2. On PDF page 31 of the RFP, it does not mention that the Approach and Methodology are included in the page limit. Do these two sections count towards the 20-page limit?

Response – **In Section 3.4.1 Response Content: Part F. Approach and Methodology, Part G. Knowledge of Key West, and Part H. Sworn Statements and Affidavits – the responses will not count toward the page limit.**

3. Can we include a cover letter with our submittal? Will this count towards the page limit?

Response – **A cover letter can be included and will count toward the page limit.**

4. Does the City have an anticipated or desired end date for this contract?

Response – **The targeted Safety Action Plan completion date is 3/31/2025. The Safe Streets and Roads for All grant Period of Performance end date is 5/31/2026.**

All Bidders shall acknowledge receipt and acceptance of this **Addendum No. 1** by submitting the addendum with their proposal. Proposals submitted without acknowledgement or without this Addendum may be considered non-responsive.

Signature

Name of Business