



THE CITY OF KEY WEST

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MEMORANDUM

TO: Jim Scholl, City Manager
FROM: Rod Delostrinos, Director of Community Services
VIA: Greg Veliz, Assistant City Manager
DATE: November 22, 2016

SUBJECT: Authorize the Purchase and Installation of Playground Equipment at Cozumel Park from GameTime, Dominica Recreation Products, Inc. in the amount of \$84,983.37.

ACTION STATEMENT: Authorizes the Purchase and Installation of Playground Equipment at Cozumel Park from GameTime, Dominica Recreation Products, Inc. in the amount of \$84,983.37 via the U.S. Communities, Government Purchasing Alliance, State of North Carolina, County of Mecklenburg, City of Charlotte Contract No. 110179: Agreement to Provide Playground Equipment, Surfacing, Site Furnishing and Related Products and Services without formal competitive procurement under City of Key West Code of Ordinances, Sec 2-797 (3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions and is in the best interests of the city.

BACKGROUND:

The Cozumel Park that is located at 19th Terrace is currently in a deteriorating condition and requires renovation for continued safe operation of this highly patronized neighborhood park.

The Cozumel Park Renovation is consistent with the following City of Key West initiatives:

Strategic Plan 2011—Infrastructure Goal #3 Objective: Parks and recreation areas distributed throughout the community which are appropriately staffed and equipped to provide safe, healthy, and constructive recreational opportunities for children, youth and adults.

Comprehensive Plan 2013—Chapter 7 Recreation and Open Space Element, Policy 7-1.1.5: Maintenance of Existing Recreation Land and Facilities. "...The City shall ensure that recreation facilities are sustainable, educational, well managed, well maintained, and that quality recreation programs are available to all residents. This shall be partially achieved by

Key to the Caribbean – Average yearly temperature 77° F.

continuing efforts toward collecting, maintaining, and updating data concerning public and private resource inventory, recreation improvement, and demand factors, and by improving design criteria and evaluation to attain a high quality park and recreation system.”

The City of Charlotte, County of Mecklenburg, State of North Carolina conducted a formal solicitation, Request for Proposal (RFP) 269-2010-183, for vendors to provide Playground Equipment, Surfacing, Site Furnishing and Related Products and Services. On September 17, 2010 the City of Charlotte entered into an agreement pursuant to the terms and conditions of RFP 269-2010-183 with PlayCore Wisconsin, Inc. dba GameTime for a term of five years with an option for two additional one-year terms to provide Playground Equipment, Surfacing, Site Furnishing and Related Products and Services. Currently, the City of Charlotte has exercised the last of the one-year extension. The term of the agreement expires on September 16, 2017.

The terms and conditions of the original contract are extended and guaranteed to the lead public agency and any and all units of local governments and political subdivisions including, but not limited to, county, local county board of public instruction, municipalities and/or police agencies, other local public or public safety agencies or authorities who participate in the Master Intergovernmental Cooperative Purchasing Agreement through the U.S. Communities Government Purchasing Alliance. The City of Key West is a registered participating agency.

Through research staff has determined that the GameTime equipment meets the safety, durability, and functional requirements for city owned playgrounds. Staff requested three quotes to determine the discount derived from using the U.S. Communities, Government Purchasing Alliance. The following are the quotes:

| Source | Quote | Discount Percentage |
|--|-------------|---|
| Factory Direct Purchase | \$98,142.50 | 0% |
| Palm Beach County School District Contract (Florida) | \$90,214.11 | 8% |
| U.S. Communities, Government Purchasing Alliance | \$84,983.37 | 13% (This total discount is above listed discount due to repeat business) |

City staff has determined through informal solicitation that the contract price is fair and reasonable. The required equipment is not available locally. City staff has also determined that procurement under Section 2-797 (3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions contract opportunities is in the best interests of the City of Key West.

PURPOSE AND JUSTIFICATION: Replacement of the playground equipment with customized equipment is essential to cost effectiveness, public safety and planned recreation.

FINANCIAL IMPACT:

Project number CP7201160, Renovate Cozumel Park is funded for \$550,000 in the Capital Account 303-7201-572-62. Playground equipment replacement is a component of the project. The cost of the equipment is \$84,983.37.

RECOMMENDATION:

Staff recommends approval for the purchase and installation of playground equipment at Cozumel Park from GameTime, in the amount of \$84,983.37.