



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Sustainability Advisory Board

Thursday, April 11, 2019

3:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.

Call Meeting To Order -3:02 PM

Roll Call

Alison Morales-Kerr arrived at 3:05 PM

Absent 2 - Mr. Detwiler, and Ms. Tarrantino-Wilson

Present 5 - Ms. Morales Kerr, Ms. Carleton, Mr. Lightner, Mr. Weekley, and Madam Chair Haskell

Pledge of Allegiance to the Flag

Approval of Agenda

The agenda was approved as presented unanimously.

Approval of Minutes

1 March 14, 2019

Attachments: [Minutes](#)

A motion was made by Mr. Richard Lightner, seconded by Mr. Dakin Weekley, that the Minutes be Approved. The motion passed by an unanimous vote.

Presentations

- 2 Comparison of Florida and EPA regulations for Hydrogen Sulfide.

-Ed Russo

Attachments: [Presentation Utilities Dept SAB Feb 14](#)

Received and Filed

- 3 Key West City Hall Engineering Report on Rainwater Harvesting

-Ric Lightner

Attachments: [City Hall Cistern Report](#)

Received and Filed

Action Items

- 4 Friendly Amendments to BPAS Updates

Attachments: [DIVISION 2. BUILDING PERMIT ALLOCATION SYSTEM](#)
[2019 Friendly Amendment to Cistern Demotion in BPAS](#)

A motion was made by Mr. Lightner, seconded by Mr. Weekley, that the Action Items be Passed. The motion carried by the following vote:

Absent: 2 - Mr. Detwiler, and Ms. Tarrantino-Wilson

Yes: 5 - Ms. Morales Kerr, Ms. Carleton, Mr. Lightner, Mr. Weekley, and Madam Chair Haskell

- 5 Adopting Meeting Procedures Similar to City Commission

Attachments: [Reso 19-069 - Commission Rules](#)

A motion was made by Ms. Morales Kerr, seconded by Ms. Carleton, that the Action Items be Passed. The motion carried by the following vote:

Absent: 2 - Mr. Detwiler, and Ms. Tarrantino-Wilson

Yes: 5 - Ms. Morales Kerr, Ms. Carleton, Mr. Lightner, Mr. Weekley, and Madam Chair Haskell

- 6 Moving Sustainability Advisory Board meetings forward to start at 2:30pm

A motion was made by Mr. Richard Lightner, seconded by Mr. Dakin Weekley, that the Action Items be Passed. The motion passed by an unanimous vote.

7 Approving FY19/20 Bicycle Action Plan

Attachments: [Presn - Bicycle Action Plan FY20](#)
[Draft Bike Action Plan FY20](#)

A motion was made by Mr. Richard Lightner, seconded by Ms. Lucy Carleton, that the Action Items be Passed. The motion passed by an unanimous vote.

Discussion Items

8 Cistern Discussions

Attachments: [Single-Home Cistern Study - Hammerstrom Younos-v.2](#)
[The Cistern Solution Manual](#)
[2019 Friendly Amendment to Cistern Demotion in BPAS](#)

Received and Filed

9 SAB Ranking for FY19/20 Prioritizations

Attachments: [Sustainability Priorities Letter FY19](#)
[2019 Priorities Voting Sheet](#)
[Climate Action Plan](#)

Received and Filed

10 SAB Timelines

Attachments: [SAB Timeline](#)
[19-3516 Sunscreen Report Resolution](#)
[18-3229 - Landfill Report Resolution](#)

Reports

Madam Chair asked that the board accept the reports as presented. The board agreed.

11 Waste Diversion Report - Dee Dee Green

Attachments: [March 2019 Recycling Report](#)

Received and Filed

12 Energy Manager Report - Terrence Justice

Attachments: [19 01- Energy Report](#)
[18 10 & 11 Energy Report](#)

Received and Filed

13 Sustainability Report

Attachments: [Sustainability Update 4 19](#)

Received and Filed

14 Transporation Report - Tim Staub

Attachments: [SAB Tranportation Report - April](#)

Received and Filed

Citizens Comments

Board Comments

Adjournment - 4:47 PM