



THE CITY OF KEY WEST  
Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

## EXECUTIVE SUMMARY

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**Date:** January 20, 2022

**To:** Patti McLauchlin, City Manager

**From:** Kelly Crowe, P.E., City Engineer

**Cc:** Mark Finigan, Finance Director  
Todd Stoughton, Assistant City Manager  
Steve McAlearney, Engineering Director

**Subject:** Award of Task Order to CH2M Hill Engineers, Inc. in the Amount of \$131,313 for the Design of the United Street Improvements

### **Action Statement**

Authorize City Manager to execute a task order to CH2M Hill Engineers, Inc. in the amount of \$131,313 for the design of the United Street Improvements. Approve any necessary budget transfers.

### **Background**

City staff has requested a task order from CH2M Hill Engineers, Inc. (CH2M) for the design of United Street between Whitehead Street and Grinnell Street. The design task will include new Americans with Disability Act (ADA) compliant sidewalks, pavement resurfacing, signing, striping, incorporation of a dedicated bicycle lane and improved drainage at the intersection of Simonton Street and United Street.

United Street is classified as a Class IV minor arterial road in the 2017 Capacity Carrying Study which means that it is an important road in terms of mobility function. Per Florida Department of Transportation (FDOT) data, United Street experiences an Annual Average Daily Trip (AADT) rate of 5,300 vehicles per day which supports the classification in the Capacity Carrying Study. Since 2016, the city has resurfaced six (6) of eight (8) minor arterial roads within our jurisdiction. Other than United Street, South Street is the remaining minor arterial that warrants resurfacing. South Street is scheduled for FY 2022/2023.

The 2019 Pavement Condition Assessment identified this section of United Street with a PCI score of 55. In the past three years, the condition has deteriorated and warrants pavement rehabilitation for safety and ride quality. Further deterioration would likely warrant more expensive rehabilitation treatments.

### **Purpose and Justification**

CH2M has provided excellent client service and been a valued partner in the recent improvements including Duval Street, Whitehead Street and Front Street. A key basis for staff's recommendation on issuing a task order with CH2M is their adherence to schedule, fair pricing and availability for project coordination.

CH2M has an existing contract for General Engineering Services per Resolution 17-207 and extended for a two (2) year period per Resolution 20-142.

*The project supports the 2021 Key West Strategic Plan: Priority #3, Action #4 (High and Dry), #6 (Sidewalks and Surface Drainage)*

### **Financial Issues**

The design will be funded from Account 102-4102-541-6300 (Internal Improvements/Gas Tax), Project II41022002. Upon execution, staff will issue a Purchase Order to CH2M in the amount of \$131,313.

### **Recommendation**

Staff recommends authorizing the City Manager to execute a task order with CH2M Hill Engineers, Inc. in the amount of \$131,313 for the design of the United Street Improvements. Approve any necessary budget transfers.