



# City of Key West, FL

Old City Hall  
510 Greene Street  
Key West FL 33040

## Action Minutes - Final Advisory Screening Committee for a New City Manager

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Tuesday, February 21, 2012

1:30 PM

Old City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number at 305-809-1000 or the ADA Coordinator at 305-809-3951 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

### Call Meeting To Order

1:34 p.m.

### Roll Call

**Present** 7 - Mr. Barroso Jr., Mr. Garcia, Mr. Holland, Mr. Klitenick, Ms. McMannis, Ms. Panico, and Madam Chair Freeman

### Pledge of Allegiance to the Flag

### Approval of Agenda

### Action Items

1 Adopting Rules of Procedure for Meetings

**Sponsors:** Ms. Panico

**A motion was made by Mr. Omar Garcia, seconded by Ms. Virginia Panico, that the Action Items be Passed. The motion passed by an unanimous vote.**

2 Additional Criteria for Selection

**Sponsors:** Ms. McMannis

**A motion was made by Mr. Sam Holland, Jr., seconded by Mr. Omar Garcia, that the Action Items be Passed. The motion passed by an unanimous vote.**

3 Recruitment Firm

**Sponsors:** Committee Members

A motion was made by Mr. Omar Garcia, seconded by Mr. Richard Klitenick, to recommend to retain Colin Baenziger & Associates for \$21,500. The motion passed by an unanimous vote.

4 Assessment Firm

**Sponsors:** Committee Members

A motion was made by Mr. Richard Klitenick, seconded by Mr. Omar Garcia to refrain from using an assessment firm. The motion passed by an unanimous vote.

5 Recommendations to City Commission

**Sponsors:** City Attorney Smith

A motion was made by Ms. Virginia Panico, seconded by Ms. Sandra McMannis to reduce committee members with the removal of staff members. The motion passed by an unanimous vote.

6 Future Meeting Dates

**Sponsors:** Committee Members

A motion was made by Mr. Barry Barroso, Jr., seconded by Mr. Sam Holland, Jr., to have the next meeting on March 7 at 6:00 p.m. The motion passed by an unanimous vote.

### Citizen Comments

### Committee Comments

### Adjournment

3:58 p.m.