



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Meeting Agenda Full Detail

City Commission

Mayor Teri Johnston
Vice-Mayor Sam Kaufman
Commissioner Lissette Carey
Commissioner Mary Lou Hoover
Commissioner Clayton Lopez
Commissioner Billy Wardlow
Commissioner Jimmy Weekley

Charter Officials

Albert Childress, City Manager
Cheri Smith, City Clerk
Ronald Ramsingh, City Attorney

Tuesday, May 16, 2023

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

You may attend/participate virtually via Zoom by telephoning 1-305-224-1968 Meeting ID: 833 5417 4425 Passcode: 999590 or online at: <https://us02web.zoom.us/j/83354174425> Passcode: 999590

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG - Todd Stoughton, Assistant City Manager

CITIZEN COMMENTS

APPROVAL OF AGENDA

PROCLAMATIONS

1 Maritime Day
Sponsors: City Commission
Attachments: [Proclamation](#)

2 Guidance/Care Center 50th Anniversary
Sponsors: City Commission
Attachments: [Proclamation](#)

3 National Emergency Medical Services Week 2023
Sponsors: City Commission
Attachments: [Proclamation](#)

PRESENTATIONS

4 6 Month Budget Update - Christina Bervaldi, Director of Finance
Attachments: [Cover Memo](#)

CONSENT AGENDA*

*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

MINUTES

5 *May 2, 2023 (Regular)
Attachments: [Minutes](#)

6 *May 9, 2023 (Special)
Attachments: [Minutes](#)

RESOLUTIONS

7 *Proclaiming the Schooner Wolf the new Official Flagship of the City of Key West.
Sponsors: City Commission
Attachments: [Resolution](#)

- 8 *Authorizing Monroe County School Board to hold the 2023 Key West High School graduation at the Key West Truman Waterfront Coffee Butler Amphitheater on Friday, May 26, 2023 from 7:00 P.M. to 10:00 P.M. Pursuant to terms and conditions set forth by the City Manager.
- Sponsors:*** City Manager Childress
- Attachments:*** [Resolution](#)
[Cover Memo](#)
[Application & Approvals](#)
- 9 *Authorizing the Key West Cultural Preservation Society, Inc. to conduct a Sunset Celebration as a fundraiser on Friday, May 26, 2023, Saturday, May 27, 2023 and Sunday, May 28, 2023, from 6:00 P.M. to 9:30 P.M. during their daily sunset celebrations; Authorizing the Sale and Consumption of Alcoholic Beverages at Mallory Square.
- Sponsors:*** City Manager Childress
- Attachments:*** [Resolution](#)
[Cover Memo](#)
[Application & Approvals](#)
- 10 **Withdrawn**
- *Reappointing Rochelle McEntyre to the Citizen Review Board (CRB).
- Sponsors:*** City Manager Childress
- Attachments:*** [Resolution](#)
[Cover Memo](#)
[CRB-Resume-ROCHELLE M. McEntyre](#)
[Resignation-CRB](#)
- 11 *Authorizing a \$500.00 donation from the Law Enforcement Officers Trust Fund (State Forfeiture Funds) to the Key West High School Operation Graduation Program (2023), pursuant to Florida Statutes Section 932.7055.
- Sponsors:*** City Manager Childress
- Attachments:*** [Resolution](#)
[Cover Memo](#)
[Request Letter](#)

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*Awarding the bid of CScape Construction, Inc. for Key West Mooring Field Inspection and Ground Tackle Replacement for a contract term of three years in response to Invitation to Bid (ITB) #23-009; Authorizing on inspection and replacement (\$83,936.60) in FY 22/23 and two inspections and replacements in FY 23/24 and subsequent years (\$167,873.20 plus annual CPI adjustments); Authorizing any necessary budget adjustments and amendments; Authorizing the City Manager to execute a contract in conformance with the bid documents, upon consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: [Resolution](#)

[Cover Memo](#)

[Bid Memo](#)

[Cscape Proposal](#)

[Live Flyer Proposal](#)

[ITB #23-009](#)

[Addendum #1](#)

- 13 *Ranking the responsive and responsible response to the Request for Proposals (RFP) No 23-001 for transit bus advertising services; Authorizing the City Manager to negotiate and execute a contract with the highest ranked firm, Fuel Media Holdings, LLC upon advice and consent of the City Attorney; Authorizing any necessary budget adjustments or transfers.

Sponsors: City Manager Childress

Attachments: [Resolution](#)

[Cover Memo](#)

[RFP Transit Bus Advertising](#)

[Bid Memo](#)

[Fuel Media Holdings, LLC Proposal](#)

[In Transit Advertising Proposal](#)

[Transit Bus Advertising Scoring C - Steve McAlearney](#)

[Transit Bus Advertising Scoring C- Alison Higgins](#)

[Transit Bus Advertising Scoring C - Ryan Stachurski](#)

[Transit Bus Advertising Scoring C - Rogelio Hernandez](#)

[Transit Bus Advertising Scoring C - Gary Moreira](#)

- 14 *Approving the attached "State of Florida Department of Environmental Protection Standard Grant Agreement" Number VW304 for the purchase of electric transit buses to replace eligible diesel transit buses, in a total amount up to \$300,000.00; Authorizing the City Manager to execute the Agreement, and to approve and execute any subsequent amendments that may adjust the grand funding allocations to the City or modify the project scope, upon consent of the City Attorney; Authorizing any necessary budget adjustments or transfers to accept the funding.

Sponsors: City Manager Childress

Attachments: [Resolution](#)

[Cover Memo](#)

[FDEP Agreement](#)

- 15 *Authorizing the procurement of a Roadway Management Technologies Service Agreement from Roadway Management Technologies, LLC Service (RMT), in the amount of \$21,000.00 for the first year of a two-year renewable contract, in the best interests of the City, pursuant to Section 2-7977(4)(b) of the Code of Ordinances; Authorizing any necessary budget adjustments; Authorizing the City Manager to execute necessary documents upon consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: [Resolution](#)

[Cover Memo](#)

[Pavement Management Program Comparison](#)

[RMT Agreement Key West 2023 v4](#)

[PMG Proposal - City of Key West, FL v2](#)

[Key West, FL \[RW\] - New Pavement Assessment Quote](#)

[CH2M Hill PCI 2019](#)

- 16 Recommend/Oppose with regard to the Pier B Development Corp. request to the Board of Trustees of the Internal Improvement Trust Fund to modify its existing submerged lands lease; Authorizing the City Clerk to transmit a certified copy of this resolution to designated members of Florida Legislature and Administration.

Sponsors: City Manager Childress

Attachments: [Resolution](#)

[Cover Memo](#)

[Request to Modify Existing Lands Lease](#)

[Brief - Pier B Submerged Land Lease Request](#)

[Pier B Extension Opposition - SAB](#)

[Letter - Jack Anderson](#)

[John Wells - History of Violations of State Submerged Land Lease at Mallory Pier](#)

[Letter - Last Stand](#)

[Arlo Haskell - basis for objection in 18-21.004](#)

[Letter - Representative for Pier B](#)

ORDINANCES – FIRST READING

17

WITHDRAWN: An Ordinance of the City of Key West, Florida, modifying the membership of the Development Review Committee (DRC) and transferring the responsibility to approve lot splits from the DRC to the Planning Board, by amending Land Development Regulations Chapter 90, entitled "Administration", Article II, entitled "Boards, Committees, Commissions", Division 2, entitled "Planning Board", Section 90-55, entitled "Functions and Powers"; Chapter 108, entitled "Planning and Development", Article II, entitled "Development plan", Division 2, entitled "Development Review Committee", Section 108-61 entitled "Established and membership." and Section 108-63, entitled "Powers and duties."; and Chapter 118, entitled "Subdivisions", Article III, entitled "Plats and plans", Division 2 entitled "Lot split and minor subdivision procedures", Section 118-169, entitled "Lot splits."; Providing for severability; Providing for repeal of inconsistent provisions, Providing for an effective date.

Sponsors: City Manager Childress

Attachments: [Ordinance](#)

[Cover Memo](#)

[PB RES 2023-003](#)

[Staff Report](#)

[Resolution](#)

Legislative History

2/16/23	Planning Board	Approved
4/4/23	City Commission	Postponed

- 18 An Ordinance of the City of Key West, Florida, amending Chapter 6 of the Code of Ordinances, entitled "Amusements and Entertainment", Article I-"Street Performers and Street Artists" by amending Section 6-2 to deny the application of an applicant that has been convicted of a felony against person or property within 10 years preceding the date of application; by amending Chapter 6 Article III entitled "Entertainment and Animal-Driven Vehicles; Entertainment Equipment" by amending Section 6-117 to adjust penalties; by amending Section-146 to adjust penalties; by amending Section 6-152 to adjust penalties; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

Sponsors: City Manager Childress

Attachments: [Ordinance](#)

[Cover Memo](#)

ORDINANCES - SECOND READING (Public Hearing and Proposed Adoption)

- 19 An Ordinance of the City of Key West, Florida, amending Chapter 86 of the Land Development Regulations, entitled "General Provisions", Section 86-9 entitled, "Definition of terms."; and Chapter 122 of the Land Development Regulations, entitled "Zoning", Article II entitled "Nonconformities", Section 122-30 entitled, "Abandonment of nonconforming use"; to provide for an amended definition of the term "Abandon"; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

Sponsors: City Manager Childress

Attachments: [Ordinance](#)

[Cover Memo](#)

[Staff Report](#)

[PB RES 2023-006 LDR Abandonment](#)

[Draft Ordinance](#)

Legislative History

3/16/23	Planning Board	Approved
5/2/23	City Commission	Passed to Second Reading

CITY MANAGER'S REPORT

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Department Reports

Attachments: [Assistant City Manager April 2023](#)

[Code Report April 2023](#)

[Housing April 2023](#)

[IT Report April 2023](#)

[PIO Report April 2023](#)

[Transit Report April 2023](#)

CITY ATTORNEY'S REPORT

CITY CLERK'S REPORT

COMMISSION COMMENTS

ADJOURNMENT