



Monthly CS Department Report

To: Todd Stoughton
Interim City Manager

Date: October 10, 2024

From: Marcus Davila
Director of Community Services

Subject: September 2024 Community Services Report

Key West Cemetery

- Met with 39 different families via telephone/email/ in person regarding different inquiries about current burials, new burials, construction permits for new construction and repairs to current structures in family lots, family plot ownership, rights to sell plot, disinterment's and relocating family members, purchase niche or vault.
- 2 full burials, \$1839.20 received in payments for perpetual care, tent and chair rental, casket tray fees.
- 3 burials of cremation, \$ 611.00 received in payment for rental of tent chairs and casket lift rental.
- 3 Niches sold one in Building B, two in Building G mausoleums, two sold for \$1500 One sold for \$2,000.00. Total in niche sales \$5,000.00.
- One vault sold for \$4,000.00 Building F mausoleum.
- Discussed creating signs with scan QR codes to help visitors have access to GIS maps.
- 4 construction permits pulled by families for construction in family lots.
- 15 disinterment done from Chris Varela Mason Lodge Mausoleum along 7th Ave. to relocate to another Mason lodge along 4th Ave.
- One full body disinterment and relocate in same family mausoleum.
- One disinterment of ashes to relocate in same family lot.
- Met with Interim City Manager, Mayor, Legal, Community Services Director to discuss Cemetery operations.
- 5 plaques received by Mathews
- Palm tree in Palm Ave entrance were trimmed and coconuts were removed.
- Palm Memorial mausoleum is still in process of being refurbished by FMT staff.
- Rising Act films got a permit approved by City Manager's office to video tape in Cemetery for the Finish walk of Justin D. Lehew at the USS Main located in the cemetery. Mayor was present to receive Justin D. Lehew.

Claw Truck

- Dumped 27 times for 53.16 Tons.

Events

- 6 events including the Rotary Kickball Tournament, Men's Softball Tournament, and It's 5 O'clock Somewhere 2nd line march and concert at Truman Waterfront.

September- See Click Fix Report

Request Category	Created	Acknowledged	Closed	Avg Days to Acknowledge	Average Days to Close
Abandoned Property	2	0	1		3.5
City Building Maintenance (Community Services)	111	109	92	0	1.7
Code Compliance Concern	4	2	2	0.5	7.2
FMT Category for maintenance	2	2	2	0.3	6
Curb Issue	1	1	1	10	10
Graffiti	3	3	1	0.9	2.2
Illegal Dumping on Public Property	1	1	0	1.7	
Litter	1	1	0	0	
Pothole	12	12	11	4.3	4.8
Public Beach	3	3	2	2.4	3.4
Public Park	2	2	2	1.2	1.2
Right of Way Concern	2	2	0	0.7	
Sidewalks	8	2	3	6.3	7.3
Signage	3	0	0		
Storm Drain	3	3	3	0.2	3.2
Street Gutter	1	0	1		0
Streetlights	4	1	4	1	2.1
Streets	12	6	6	4.1	5.7
Suggestion Box	4	2	3	1.2	3.9
Tree Concerns	12	12	4	0.4	9.6
Trim Trees on Public Property	8	8	3	1.5	5.9
Downed Tree on Public Property	1	1	1	0	0.9
Flooded Street related to the Storm	1	0	1		1.1
Parking Concerns	6	0	6		1.8
Urban Forestry Request	2	2	1	0.1	3.5
Downed Signage on Public Property	2	0	0		
Homeless Encampment	1	0	0		
Pickup on ROW	2	0	1		0.1
Abandoned Bicycle	2	2	1	8.5	21
Bicycle Rack Maintenance	2	2	2	3.5	4.6
Bicycle Rack Request	1	1	1	12	14.2
Bulk Waste Pick Up Request for Waste Managem	5	0	5		0.4
Parking Spaces impacted by Construction Project	1	0	1		0.6