



MEMORANDUM

Date: October 10, 2024

To: Honorable Mayor and Commissioners

Via: Todd C. Stoughton
Interim City Manager

From: David Allen
Engineering Director

Subject: **24-6179 John Jones Navigation Center – KW Resort Utilities Corp
Administration Fee and Allowance for Funds Prudently Invested (AFPI) Fee.**

Introduction

This resolution will approve the fees from KW Resort Utilities Corp for the Administration Fee and Allowance for Funds Prudently Invested (AFPI) Fee for the John Jones Navigation Center (JJNC) facility and authorize the City Manager to provide any necessary budget transfers/amendments. The land where the JJNC is currently owned by Monroe County and leased to the City of Key West.

Background

Following many years of planning, the City committed to building a homeless shelter to house the City's homeless population by awarding the construction contract for the John Jones Navigation Center (JJNC) on February 8, 2024, as part of Resolution 24-021 and August 08, 2024, as part of Resolution 24-152. Engineering staff learned that KW Resort Utilities Corp Administration Fee and Allowance for Funds Prudently Invested (AFPI) Fee for wastewater services are also required as part of our contract with KW Resort Utilities for the JJNC facility. Monroe County will need to give approval to the City to enter this agreement on their behalf. The Resolution requires that city staff secure said approval prior to executing any documents for services.

Procurement

Funding for the John Jones Navigation Center project is budgeted in account 101-1900-519-6200, Project IS19002101, in the amount of \$8,573,874.89. Upon completion of all budget transfers and funding allocations being appropriated, the additional contract amount of \$117,453.20 will be funded.

Recommendation

The City Manager's Office recommends the Mayor and Commission approve the fees outlined in the service contract from KW Resort Utilities Corp. for the for the Administration Fee and Allowance for Funds Prudently Invested (AFPI) Fee for the John Jones Navigation Center facility and authorize the City Manager to execute any necessary budget transfers/amendments.