



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

### EXECUTIVE SUMMARY

**Date:** February 23, 2017  
**To:** Jim Scholl, City Manager  
**From:** Terrence Justice, Construction Coordinator  
**CC:** Jim Bouquet, Director of Engineering  
Greg Veliz, Assistant City Manager  
**Subject:** **Procurement of Mole Pier Protective Electrical Relays**

#### **Action Statement**

This Resolution would authorize procurement of 45 protective electrical relays from Basler Electric, Inc. on behalf of the Navy using \$128,625 of in-kind funds on a sole-source basis pursuant to Section 2-797 (1) for brand name items in accordance with Section 2-844 of the Code of Ordinances.

#### **Background**

In lieu of rent payments to the Navy for the use of the Mole pier, the City has agreed to perform certain In-Kind Projects as per the terms of Public Benefit Lease (PBL) N69450-12-RP-00166 which was approved by Resolution 14-034. This procurement of Basler Electric, Inc. (Basler Electric) protective electrical relays was requested by the Navy as indicated in the attached In-Kind authorization letter 11011 AM1SA/0023, issued January 26, 2017.

As indicated in the attached Navy in-kind authorization letter, the expenditure limit for this procurement is \$205,200.

#### **Purpose and Justification**

Naval Air Station Key West requested the City procure Basler Electric protective electrical relays for installation in the four Mole Pier Switchgear relay stations.

MEMORANDUM

*Key to the Caribbean – Average yearly temperature 77° F.*

### **Financial Issues**

Funds in the amount of \$128,625 will be transferred to 602-1900-519-4600 Project OM19001701 from Navy Reserves 602-1900-519-9800. The City Manager will be authorized to make necessary budget amendments and transfers. Sole-source basis pursuant to Section 2-797 (1) for brand name items in accordance with Section 2-844 of the Code of Ordinances is required to purchase the Navy-specified Basler Electric relays.

City Staff and Navy representatives have reviewed the cost proposal received from Basler Electric and found it reasonable and well within the authorized not-to-exceed amount.

### **Recommendation**

Staff recommends approval of this resolution authorizing procurement of 45 protective electrical relays from Basler Electric on behalf of the Navy using \$128,625 of in-kind funds on a sole-source basis.