



MEMORANDUM

Date: October 10, 2024

To: Honorable Mayor and Commissioners

Via: Todd Stoughton
Interim City Manager

From: Tina Burns
Housing & Community Development Director

Subject: **24-6495 Request approval of the Poinciana Gardens Funding Interlocal Agreement between Monroe County (County), The City of Key West (City) and the Housing Authority of the City of Key West (KWH)**

Background

In 2013 at the request of the City of Key West through Resolution 13-256, the Key West Housing Authority constructed an Assisted Living Facility on Key West Housing Authority property located at 1664 Dunlap Drive, Key West, Florida to provide a vital community housing need for the residents of Key West.

Although KWH developed the project, the intent was for KWH to contract out the day-to-day operations and administration of the facility to a management company that had the knowledge and expertise to run an Assisted Living Facility. In February 2020, after failed contracts with two separate management companies due to low occupancy resulting in large financial losses, KWH took over the administration and day to day operations of Poinciana Gardens.

In February of 2020 the City passed Resolution 20-031 requesting the Monroe County Board of Commissioners to work cooperatively with the KWH to ensure the continued operations of Poinciana Gardens Assisted Living Facility.

In August of 2021 the City passed Resolution 21-174 that created the original Poinciana Garden Funding Interlocal Agreement between the County, City and KWHS that provided funding to KWH for FY 2022 through 2024 for continued operations of the facility. The ILA committed financial support from the County and City up to \$400,000 for FY2022, \$300,000 for the FY 2023 and up to \$200,000 for FY2024.

In 2023 the KWH pursued funding from the State for FY24/25 budget for operation of the facility, but the item was eventually removed from the States' final budget when cuts were made. The Housing Authority continues to explore all possibilities for funding for the operations of the facility for the benefit

of the community but will require assistance from the County and City to keep services operational for FY25.

Procurement

The City of Key West and Monroe County Board of County Commission shall each pay to the Key West Housing Authority (KWHHA) an amount up to \$300,000 for operations during fiscal year 2024.

The City will allocate an amount up to \$300,000.00 budgeted in the FY25 budget from Account # 001-1900-519-8100- General Aids to Government Agencies.

Recommendation

Request the City Commission to approve the Poinciana Gardens Funding Interlocal Agreement between Monroe County, City of Key West and the Housing Authority of the City of Key West for continued financial operational support of the Poinciana Gardens Assisted Senior Living Facility; authorizing the City Manager to execute all necessary documents upon consent of the City Attorney; providing for an effective date.