

City of Key West, FL

City Hall 1300 White Street Key West FL 33040

Meeting Agenda Full Detail City Commission

Mayor Teri Johnston
Vice-Mayor Sam Kaufman
Commissioner Lissette Carey
Commissioner Mary Lou Hoover
Commissioner Clayton Lopez
Commissioner Billy Wardlow
Commissioner Jimmy Weekley

Charter Officials

Albert Childress, City Manager Cheri Smith, City Clerk Ronald Ramsingh, City Attorney

Thursday, June 8, 2023 9:00 AM City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of the presentation for the agenda at least 7 days before the meeting.

MORNING SESSION - 9:00 A.M.

CALL MEETING TO ORDER

ROLL CALL

INVOCATION - Rev. Mother Sarah Fowler

PLEDGE OF ALLEGIANCE TO THE FLAG - Captain David Smith, Monroe County Sheriff's Office

CITIZEN COMMENTS

APPROVAL OF AGENDA

PROCLAMATIONS

1 Frank Toppino's 100th Birthday

<u>Sponsors:</u> City Commission

<u>Attachments:</u> <u>Proclamation</u>

2 Key West High School Boys Baseball Team and Girls

Softball Team

<u>Sponsors:</u> City Commission

<u>Attachments:</u> <u>Proclamation</u>

Proclamation

3 Dr. Jonathan Carey

<u>Sponsors:</u> City Commission
<u>Attachments:</u> <u>Proclamation</u>

4 Cheri Smith Day

<u>Sponsors:</u> City Commission
<u>Attachments:</u> <u>Proclamation</u>

PRESENTATIONS

Beach Water Quality - Carla A. Fry, PhD, MSN, RN, FL

Department of Health in Monroe County

Sponsors: City Manager Childress

Attachments: Presentation

Fire Department Update - Alan Averette, Fire Chief

CONSENT AGENDA*

*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

MINUTES

7 *May 16, 2023

Attachments: Minutes

RESOLUTIONS

*Re-appointing Billy Davis to the Key West Civil Service Board.

<u>Sponsors:</u> Mayor Johnston

<u>Attachments:</u> Resolution

Cover Memo

Billy Davis Resume

*Re-appointing Geoffrey Tomb to the Key West Civil Service Board.

<u>Sponsors:</u> Mayor Johnston
<u>Attachments:</u> Resolution
Cover Memo

Geoffrey Tomb Resume

10

9

*Urging the Florida Legislature to rescind SB 1580 (Chapter 2023-57), which authorizes health care providers and health care payors to refuse to provide health care coverage or services on the basis of "Conscience-Based Objections"; directing the City Clerk to provide this resolution to certain members of the Florida Legislature; Urging local health care providers and payors to disregard the new "Conscience-Based" right granted in SB 1580 to refuse to provide care on subjective moral, ethical and religious grounds, and to continue to provide compassionate, high quality healthcare to all people.

Sponsors: Commissioner Lopez

Attachments: Resolution

SB 1580 Enrolled

CH 2023-57 FL Comm Substitute for SB 1580

*Authorizing Literacy Volunteers of America-Monroe County, Inc. to conduct it's Annual Caribbean Street Fair on Saturday, July 22, 2023, from 10:00 A.M. to 10:00 P.M. (Set up 8:00 A.M.); Pursuant to terms and conditions set forth by the City Manager; Authorizing the closure of the 200, 300 & 400 blocks of Duval Streets between the hours of 10:00 A.M. to 10:00 P.M.

Sponsors: City Manager Childress

<u>Attachments:</u> Resolution

Cover Memo

Application & Approvals

12

*Authorizing Key West Promotions, Inc. to conduct a Seafood Lobster Festival on Saturday, August 12, 2023 from noon to 11:00 P.M. (Street closure from 10:00 A.M. to midnight for set up and tear down); Pursuant to terms and conditions set forth by the City Manager; Authorizing the closure of the 100, 200, 300, 400 and 500 blocks of Duval Street between Front and Southard Streets including the Greene Street intersection and Telegraph Lane & Charles Street from 10:00 A.M. to midnight; Authorizing the sale and consumption of alcoholic beverages within the enclosed area.

Sponsors: City Manager Childress

<u>Attachments:</u> Resolution

Cover Memo

Application & Approvals

13

*Authorizing Mote Marine Laboratory, Inc. to conduct a "Florida Keys Ocean Festival" at the Truman Waterfront grassy area by the splash pad on Sunday, December 3, 2023, from 10:00 A.M. to 3:00 P.M; Pursuant to Terms and Conditions set forth by the City Manager; Authorizing the sale and consumption of alcoholic beverages within the barricaded area.

Sponsors: City Manager Childress

<u>Attachments:</u> Resolution

Cover Memo

Application & Approvals

*Authorizing Integrity Sports, Inc. to conduct the Annual Key West Triathlon from the College of the Florida Keys, using only College Road onto the Overseas Highway eastbound and back, on Saturday, December 10, 2023 from 4:00 A.M. to noon; College road will remain open and operate as normal and is the only part of the course within city limits of Key West; Pursuant to terms and conditions set forth by the City Manager.

Sponsors: City Manager Childress

<u>Attachments:</u> Resolution

Cover Memo

Application & Approvals

15

*Authorizing a \$1,000.00 donation from the Law Enforcement Officers Trust Fund (State Forfeiture Funds), pursuant to Florida Statutes Section 932.7055, to Special Olympics Florida - Monroe County.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

Special Olympics Request Letter

16

*Authorizing a \$2,500.00 donation from the Law Enforcement Officers Trust Fund (State Forfeiture Funds), pursuant to Florida Statues Section 932.7055, to Cooking with Love.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

MCC Request Letter

*Authorizing an Amendment to the Professional Management Services Agreement between the City of Key West and Rams Head Promotion of Key West, LLC for Key West Amphitheater (Coffee Butler Amphitheater) Venue Management Services, as amended, to omit language related to naming rights; Authorizing the City Manager to execute any necessary documents upon consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

Amendment to Amphitheater Services Agreement

23-105 Amphitheater Agreement Extension

19-239 Naming of The Coffee Butler Key West Amphitheater

18

*Authorizing the purchase of the Axon Virtual Reality (VR) Training System with related equipment and software, using a five-year payment plan, pursuant to Key West Code of Ordinance Sec. 2-844(a) (Brand Name), 2-797(1)(b) and 2-797(1)(c) (Sole Source) and 2-797 (4)(b) (Best Interests) from Axon Enterprise, Inc. in a total amount of \$111,322.04; Authorizing the City Manager or designee to execute necessary documents, upon consent of the City Attorney; Authorizing any necessary budget transfers or adjustments.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

Sole Source Approval Memo

Axon Sole Source Justification

Master Services and Purchasing Agreement for AgencyV17_Enterprise

Axon VR Training Quote

*Approving a procurement to upgrade the Key West Police Department's Computer Aided Dispatch (CAD)/Records Management System (RMS) software to the Pro Suite CentralSquare software platform; Authorizing on a sole source basis in accordance with City Code Section 2-797(1), and Section 2-797(4)(b), best interests of the City, the purchase of CentralSquare public safety software in an initial amount not to exceed \$270,875.55; Authorizing any necessary budget transfers or adjustments; Authorizing the City Manager to execute necessary documents upon consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

License & Service Agreement

Community Data Platform Membership

20

*Approving transfer of Mobile Vendor License (MVL) #493 from James Brown to Colby Fisher, due to hardship.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

MVL License Brown

Ordinance 18-325 MVL Transferability

Hardship Letter

*Authorizing the purchase of one (1) Wacker Neuson GI30 Mobile Generator with related accessories in a total amount not to exceed \$99,980.00 from Kelly Tractor Co., through piggybacking on the Florida Sheriff's Association and Florida Association of Counties Bid No. FSA20-EQU18.0, Heavy Equipment contract, pursuant to Section 2-797(3) of the Code of Ordinances for use at Fire Station 3; Authorizing necessary budget transfers or adjustments; Authorizing the City Manager or designee to execute necessary documents, upon consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

Quote

Florida Sheriffs Contract

22

*Authorizing pursuant to Sections 2-797(4)(b) of the Code of Ordinances the purchase of Cisco Data Center Switch Equipment and related products and service from CDW-Government (CDW-G), Pursuant to Government Contract (NASPO Value Point 4322000-NASPO-19-ACS and Participating Addendum, State of Florida Department of Management Services), Pursuant to Section 2-797(3) and 2-797(4) of the Code of Ordinances in an amount not to exceed \$118,451.64; Authorizing any necessary budget transfers or adjustments; Authorizing the City Manager to execute necessary documents upon consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

CDW-G

43220000-NASPO-19-ACS Addendum Cisco Sytems

43220000-NASPO-19-ACS - Contractors by Product Category

*Authorizing the procurement of six solar street lights from Raybro/CED-Key West in an amount not to exceed \$77,921.61 in the best interests of the City, pursuant to Section 2-797(4)(b) of the Code of Ordinances; Authorizing any necessary budget adjustment; Authorizing the City Manager to execute necessary documents upon consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

Solar Streetlights Quote 5-9-23

Streetlight Fixture

24

*Authorizing an FY2022-23 budget amendment pursuant to Section 2-739(b) of the Code of Ordinances, by approving a transfer of reserve funds from the General Fund Reserve Account No. 001-1900-519-98-03 in the amount of \$250,000 to the Community Development Office/Move In Assistance Program Expenditure Account No. 120-1900-519-8300 to fund the "Move-In Assistance Program" for FY 22-23; Authorizing the City Manager to execute all documents consistent therewith upon consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

Move In Assistance Program

25

*Approving the attached "Move-In Assistance Program for Key West".

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

Move In Assistance Program

*Approving selection committee ranking of respondents to City of Key West Request for Proposals (RFP) No. 22-007 for Community Development Block Grant (CDBG) Grant Administration Services; Directing the City Manager to negotiate and execute a contract with the first-ranked firm Langton Associates, Inc. and if an agreement can not be reached, to negotiate and execute a contract with the second-ranked firm Tidal Basin; Authorizing any necessary budget adjustments or transfers.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

Exhibit A - Ranking

RFP 22-007

Bid Memo

Bermello Ajamil & Partners proposal

Calvin Giordano proposal

Langton Consulting proposal

Metric Consulting proposal

Tidal Basin proposal

27

*Approving the attached Safe-School Officer Agreement between the City of Key West and the School Board of Monroe County (MCSD) for the Safe-School Officer Program at the Key West High School (2), Gerald Adams Elementary, Horace O'Bryant School, Poinciana Elementary, Sigsbee Charter School and one rotating position for the 2023-2024 School Year, and at May Sands Montessori and Somerset Island Prep; Authorizing the City Manager to execute necessary documents upon consent of the City Attorney

Sponsors: City Manager Childress

<u>Attachments:</u> Resolution

Cover Memo

Safe School Officer Agreement 7-23

*Approving the attached "Memorandum of Understanding for Governmental Entity Access to Driver and Vehicle Information Database System (DAVID)" between the Key West Code Compliance Department and the Florida Department of Highway Safety and Motor Vehicles for a term of up to six (6) years; Authorizing the City Manager to execute necessary documents upon consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo
Exhibit A
Exhibit B

29

*Approving a Task Order under the City's Right of Way Improvements Contract (ITB 22-010) with Charley Toppio & Sons, Inc. in a total amount not to exceed \$202,199.61 for Frances Street/James Street ADA Sidewalk Connectivity Project, including ADA Compliant Sidewalks, gravel shoulders and pavement markings on Frances Street and James Street; Authorizing any necessary budget adjustments; Authorizing the City Manager or designee to execute documents upon consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo
Task Order

Large File Frances James Connectivity Drawing

Res 22-289

*Approving a Task Order under the City's Right of Way Improvements Contract with Charley Toppino & Sons, Inc. in a total amount not to exceed \$91,054.00 to install gravel shoulders on Duck Avenue from 17th Street to 18th Street and on the 2600 block of Staples Avenue; Authorizing any necessary budget adjustments; Authorizing the City Manager or designee to execute documents upon consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

Task Order Proposal - Duck Ave.

Duck Drawing 17th to 18th

Task Order Proposal - Staples Ave.

Staples Drawing

Res 22-289

31

*Approving a Task Order from Perez Engineering and Development, Inc. in the amount of \$98,040.00 for professional services for Triangle Beautification Design (Project IS19002202); Authorizing any necessary budget transfers; Authorizing the City Manager to execute any necessary documents.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

Resolution 22-208

Perez- Key West Entrance Sign

Resolution 23-029 General Engineering Services

Perez- General Engineering Services

*Approving the attached "Memorandum of Understanding between the Monroe County School District (MCSD) and the City of Key West" to enable the MCSD Fire Academy at Key West High School and the Key West Fire Department to provide the fire fighting training to students during the 2023-2024 School Year; Approving any necessary budget adjustments; Authorizing the City Manager to execute documents upon consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo Insurance

Memorandum of Understanding

33

*Approving a Task Order under the City's General Utilities and Infrastructure Contract with Charley Toppino & Sons, Inc. in a total amount not to exceed \$133,776.45 for the milling, paving and striping of the Boog Powell Court Parking Lot; Authorizing any necessary budget adjustments; Authorizing the City Manager or designee to execute documents upon consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo Task Order

Schedule of Values

Resolution 21-125 and Contract

34

*Approving the attached First Amendment to Lease Agreement between Wesley House Family Services, Inc., and the City.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

First Amendment to Lease

13-240 Lease Renewal (Current Lease)

08-242 Lease Renewal

*Approving the attached "Assignment of Concession Agreement and Consent of City" from Sunset Watersports, Inc. (Assignor) to Sunset Watersports Adventures, LLC (Assignee/Guarantor) for real property at two locations on Smather's Beach, as described in the Concession Agreement approved in Resolution 18-200; Authorizing the City Manager to execute necessary documents upon consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

Assignment of Concession Agreement

GUARANTY for Concession

Res. 08-274 SUNSET WS Concession Renewal

36

*Approving a Change Order in the amount of \$11,596.50 to balance final quantities for the Flagler Pedestrian Improvements Project (TA49032101) and authorizing a time extension of 63 days under the contract awarded to Charley Toppino and Sons, Inc. for ITB #22-006; Authorizing any necessary budget transfers and amendments; Authorizing the City Manager to execute necessary documents upon advice and consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

ITB 22-006 Contract (Large File)

Resolution 22-088

Change Order #1

Change Order #2

Change Order #3-Draft

*Awarding the roof estimate price quote from A+ Roofing Key West, Inc. in the amount of up to \$80,000.00 for roof repair services and related tasks, inclusive of unforeseen costs, at the Key West Transit Facility on College Road on a sole source basis pursuant to Section 2-797(1) of the Code of Ordinances; Authorizing any necessary budget transfers; Authorizing the City Manager to execute any necessary documents.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo
Roof Location

A+ Roofing Key West Inc Quote

Resolution 23-077 Transit Corridor Grant

38

*Awarding a Professional Engineering Services Contract to Jacobs Engineering Group, Inc. for the Trenchless Installation of Utilities across Fleming Channel Project in a total amount not to exceed \$1,149,313.00; Authorizing any necessary budget adjustments and amendments; Authorizing the City Manager to execute a contract, upon consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

Jacobs-Contract

Large File Exhibit A-Scope of Work

Resolution 23-005

*Awarding the bid of Reynolds Construction, LLC received in response to Invitation to Bid (ITB) #23-007 for Richard A. Heyman Environmental Protection Facility RAS and WAS Pump System Replacement Project in a total amount not to exceed \$3,600,000.00; Authorizing any necessary budget adjustments and amendments; Authorizing the City Manager to execute a contract in substantial conformance with the bid documents, upon consent of the City Attorney.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo
Bid Memo

Reynolds Construction Bid Proposal
Large File ITB 23-007 Bid Documents

Large File RAS WAS Pump Replacement Drawings

40

*Designating the signatures of certain City personnel for the withdrawal of City funds from First State Bank and other authorized depositories of City funds.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

Resolution 22-030

Proposed to be Postponed to July 13, 2023 Easement - 302 Amelia Street (RE #00026280-000000) -

Approving an easement of approximately one-hundred forty-eight (148) square feet, more or less, at a property located at 302 Amelia Street, in order to repair an existing wood fence that encroaches on the Amelia Street and Thomas Street rights-of-way in the Historic Medium Density Residential zoning district, pursuant to Section 2-938(B)(3) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida; providing fees and conditions.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

Easement Agreement
Planning Package

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Keys Energy Comments

Utilities Comments

MTC Comments

Engineering Comments

Legislative History

3/23/23 Development Review

Received and Filed

Committee

5/2/23 City Commission

Postponed

42

Establishing the duties of the "City Clerk Emeritus"; Establishing that the "City Clerk Emeritus" shall serve at no cost to the taxpayers; Naming Cheri Smith "City Clerk Emeritus".

Sponsors: Commissioner Lopez, Commissioner Carey, Commissioner Hoover, Vice

Mayor Kaufman, Commissioner Wardlow and Commissioner Weekley

Attachments: Resolution

CITY MANAGER'S REPORT

43 Department Reports

Attachments: Utilities Department- May 2023

Housing and Community Development Department- May 2023

Code Compliance and Licensing May 2023

Assistant City Manager May 2023
Community Services May 2023

KWPD May 2023
Parking May 2023

Port & Marine Services May 2023

Public Information May 2023

Transit May 2023

Property Management May 2023

CITY ATTORNEY'S REPORT

CITY CLERK'S REPORT

COMMISSION COMMENTS

EVENING SESSION - 5:00 P.M.

CALL TO ORDER

ROLL CALL

INVOCATION - Rev. Mother Sarah Fowler

PLEDGE OF ALLEGIANCE

CITIZEN COMMENTS

APPROVAL OF AGENDA

RESOLUTIONS

44

Selecting _____ for the position of City Clerk; Directing City staff to negotiate a contract for approval by the City Commission.

<u>Sponsors:</u> Mayor Johnston

<u>Attachments:</u> Resolution

Cover Memo

Annlicent Angele P

<u>Applicant - Angela Budde</u> <u>Applicant - Keri O'Brien</u>

45

Affirming that the City of Key West continues to be a Welcoming City, committed to ensuring the rights of residents and visitors, including drag queens, gender nonconforming, transgender, cisgender and all manner of humans to walk upon, and to use, public spaces while wearing attire of their own choosing (so long as it is in compliance with the City's nudity ordinance and public health requirements - No Shirt No Shoes No Service!); Acknowledging the Drag Community for elegance and originality, for their ability to unite the community and for boundless events and contributions benefiting the charitable causes of our City.

Sponsors: Commissioner Weekley

Attachments: Resolution

Removing Gregory Lloyd as a member of the Planning Board and thanking him for his service.

Sponsors: Commissioner Hoover

Attachments: Resolution

Comments from Gregory Lloyd

Citizen Comment
Citizen Comment
Citizen Comment
Citizen Comment

47

Directing the City Attorney to commence legal action related to enforcement of the Parking Agreement benefiting the Marker Resort.

Sponsors: Commissioner Weekley

Attachments: Resolution

Legislative History

3/7/23 City Commission Postponed 5/2/23 City Commission Postponed

48 Quasi-Judicial Hearing:

Easement - 700 Eisenhower Drive (RE

#00023310-000000) - Approving an Easement Agreement for encroachments totaling 1,280.41 square-feet, more or less, in order to maintain a portion of an existing two-story structure, electrical equipment, a wooden deck, two air conditioning units, and a portion of a fenced-in side yard encroaching City-owned property within the Historic Medium Density Residential (HMDR) zoning district at 700 Eisenhower Drive, Key West, Florida (RE #00023310-000000), pursuant to Section 2-938 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida; Providing fees and conditions.

Sponsors: City Manager Childress

Attachments: Resolution

Cover Memo

Easement Agreement

Applicant Response - DRC Easement Conditions

Planning Package

Utilities Comments 4.26.23

Keys Energy Comments 4.26.23

Legislative History

4/26/23

Development Review

Committee

Discussed

ORDINANCES - FIRST READING

An Ordinance of the City of Key West, Florida, amending Chapter 78 of the Code of Ordinances, entitles "Vehicles for Hire" by amending Section 78-233, to amend the number of sightseeing vehicles operated pursuant to business license from seven to ten; To create a random selection process for any new licenses for electric vehicles; To create SEction 78-240 to permit transferability of new licenses with approval of the City Commission; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

Sponsors: Commissioner Weekley

<u>Attachments:</u> Ordinance
Cover Memo

50

An Ordinance of the City of Key West, Florida, amending Chapter 18 of the Code of Ordinances, entitled "Businesses", by repealing Article XIV, entitled "Residential Tenancies" by repealing Section 18-710 and 18-711 due to the passage of House Bill 1417 preempting local regulations of landlord/tenant relationships; Providing for an effective date.

Sponsors: City Attorney Ramsingh

Attachments: Ordinance

Cover Memo FS 83.425

ORDINANCES - SECOND READING (Public Hearing and Proposed Adoption)

An Ordinance of the City of Key West, Florida, amending Chapter 6 of the Code of Ordinances, entitled "Amusements and Entertainment", Article I-"Street Performers and Street Artists" by amending Section 6-2 to deny the application of an applicant that has been convicted of a felony against person or property within 10 years preceding the date of application; by amending Chapter 6 Article III entitled "Entertainment and Animal-Driven Vehicles; Entertainment Equipment" by amending Section 6-117 to adjust penalties; by amending Section 6-152 to adjust penalties; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

<u>Sponsors:</u> City Manager Childress <u>Attachments:</u> Ordinance - 2nd Reading

Cover Memo

Ordinance - 1st Reading

Legislative History

5/16/23 City Commission Passed to Second Reading

ADJOURNMENT