



City of Key West, FL

Old City Hall
510 Greene Street
Key West FL 33040

Meeting Agenda Full Detail - Final City Commission

Tuesday, November 18, 2014

6:00 PM

Old City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number at 305-809-1000 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

CALL MEETING TO ORDER

ROLL CALL

INVOCATION: Lt. Ethan Everts, Command Chaplain Naval Air Station Key West

PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA

PROCLAMATIONS

1 Healthy Weight Florida Key West Day

Sponsors: City Commission

Attachments: [Proclamation](#)

2 World AIDS Day

Sponsors: Cates

Attachments: [Proclamation](#)

PRESENTATIONS

3 Assisted Living - Manuel Castillo, Executive Director Key West Housing Authority

Sponsors: City Manager Scholl

City Attorney's Report

City Manager's Report

- Ambassador's Program Graduation Class 23

CONSENT AGENDA*

*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

MINUTES

4 *October 21, 2014 (Regular)

Attachments: [Minutes](#)

RESOLUTIONS

5 *Ratifying an Emergency purchase approved by the City Manager in excess of \$20,000.00 as allowed under Section 2-797 (2) of City's Code of Ordinances, from American Bronze Foundry, Inc. for the creation and placement of a Statue of Bishop Albert Kee in the area of the Southernmost Point; Authorizing the expenditure of City funds collected for the purpose of Art in Public Places; and recognizing the efforts and financial contributions of private parties to the project.

Sponsors: Lopez and Wardlow

Attachments: [Resolution](#)

[Executive Summary](#)

[Emergency Declaration](#)

[*LARGE FILE* Support documents](#)

6 *Authorizing Walker International Events, Inc. the use of the southwest corner field of the Truman Waterfront for a small family circus with showtimes on Thursday and Friday, February 5 and 6, 2015 at 5:30 P.M. and 7:30 P.M.; and Saturday, February 7, 2015 at 3:00 P.M. and 5:30 P.M. and Sunday, February 9, 2015 at 3:00 P.M. ending at 4:30 P.M.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[*Large File* Application](#)

[Advertisement](#)

- 7 *Authorizing Ragnar Relay Florida Keys to hold a relay starting in Miami and ending in Key West at Salute Higgs Beach on February 7, 2015 from 4:00 A.M. to 10:00 P.M.; Authorizing certain street closures thereof during the event; Pursuant to terms and conditions set forth by the City Manager.
- Sponsors: City Manager Scholl
- Attachments: [Resolution](#)
- [*Large File* Application](#)
- [Advertisement](#)
- 8 *Approving the attached 2015 Meeting Schedule for the Key West City Commission.
- Sponsors: City Manager Scholl
- Attachments: [Resolution](#)
- [Meeting Dates](#)
- 9 *Approving Change Order Number One from D. N. Higgins, Inc, in the amount of \$139,117.00 for the Navy Mole Pier Switchgear Enclosures and Fueling Station Project (Project OM 1301).
- Sponsors: City Manager Scholl
- Attachments: [Resolution](#)
- [Executive Summary](#)
- [Change Order](#)
- [*Large File* Work Change Directives](#)
- [Budget Transfer](#)
- [Resolution 13-097](#)
- 10 *Awarding the bid of Charley Toppino and Sons, Inc. for Pump Station F Improvements, in accordance with the terms specified in ITB 14-015, in an amount not to exceed \$1,670,744.25; Authorizing the City Manager to enter into a contract in substantial conformance with the contract documents contained in the bid package and upon advice and consent of the City Attorney.
- Sponsors: City Manager Scholl
- Attachments: [Resolution](#)
- [Executive Summary](#)
- [Bid Tabulation](#)
- [*Large File* Charley Toppino & Sons, Inc. proposal](#)
- [Metro Equipment Service, Inc. proposal](#)
- [*Large File* DN Higgins, Inc. proposal](#)
- [Pump Station F Improvements Recommendation of Award](#)

- 11 *Approving the attached "Public Transportation Joint Participation Agreement" (JPA) between the Florida Department of Transportation (FDOT) and the City of Key West for FTA Section 5339 Rural Bus and Bus Facility Capital Funds for the City of Key West Department of Transportation to purchase necessary support vehicles and/or equipment in an amount not to exceed \$53,584.00 (Contract #ARN65); Authorizing the City Manager and/or Transit Director to execute necessary documents and budget amendments.
- Sponsors: City Manager Scholl
- Attachments: [Resolution](#)
- [Executive Summary](#)
- [Resolution 14-203](#)
- [Contract ARN65](#)
- 12 *Authorizing a Sole Source Purchasing Exception pursuant to Section 2-797(1) of the Code of Ordinances, for the purchase of Technical Services for the City's Records Management Plan from SML, Inc. for the City of Key West in a total amount not to exceed \$80,000.00.
- Sponsors: City Manager Scholl
- Attachments: [Resolution](#)
- [Executive Summary](#)
- [Scope of Work at CRM Storage](#)
- [Agreement for CRM](#)
- [Agreement for Technical Support](#)
- [SML, Inc. Overview](#)
- 13 *Authorizing a \$10,000.00 donation from the Law Enforcement Officers Trust Fund (State Forfeiture Funds) to the Key West Police Athletic League Program.
- Sponsors: City Manager Scholl
- Attachments: [Resolution](#)
- [Executive Summary](#)
- 14 *Authorizing a \$5,000.00 donation from the Law Enforcement Officers Trust Fund (State Forfeiture Funds) to The Keys To Be The Change, Inc. Program.
- Sponsors: City Manager Scholl
- Attachments: [Resolution](#)
- [Executive Summary](#)
- [Letter of Request](#)

- 15** *Approving and authorizing City Staff and Grant Writer(s) to assist the Key West Players, Inc. (Waterfront Playhouse) with an application for a special category grant from the Florida Division of Historical Resources, in the present grant cycle, and/or future grant cycles, for the structural stabilization of the Waterfront Playhouse; Authorizing the City Manager to execute application documents in substantial conformity with the attached agreement to execute restrictive covenants or preservation agreement and owner concurrence forms.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Grant Application as submitted](#)

[Agreement to Execute Restrictive Covenant](#)

[Owner concurrence form](#)

[Grant Application Checklist](#)

- 16** *Authorizing a Sole Source Purchasing Exception pursuant to section 2-797(1) of the Code of Ordinances, for the purchase of Environmental Systems Research Institute (ESRI) ARGIS Mapping Software Licenses for the City of Key West Planning Department in a total amount not to exceed \$29,950.00.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Sole source document](#)

[Agreement](#)

[White Paper](#)

[Case Study Guide](#)

[Support Document](#)

- 17** *Ratifying an emergency procurement approved by the City Manager in excess of \$20,000.00 as allowed under Section 2-797 (2) of City's Code of Ordinances, for the procurement from DN Higgins, Inc. of emergency repairs at Pump Station D; Authorizing necessary budget transfers.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Emergency Declaration](#)

[Invoice](#)

[*Large File* Resolution 13-314](#)

- 18 *Awarding the bid of Stryker Sales Corp. for the purchase of Stretchers and Stair Chairs pursuant to the terms and specifications contained in ITB #15-001 in an amount not to exceed \$36,120.00; Allocating funds through the Infrastructure Surtax Capital Account; Authorizing the City Manager to enter into a contract in substantial conformance with the contract documents contained in the Bid package on behalf of the City of Key West.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[City Clerk Tabulation memo](#)

[Invitation to Bid #15-001 Stretchers and Stair Chairs](#)

[Stryker Medical proposal](#)

[*Large File* Ferno-Washington, Inc. proposal](#)

[*Large File* Moore Medical, LLC. proposal](#)

[*Large File* Henry Schein Inc .proposal](#)

[*Large File* Southeastern Emergency Equipment proposal](#)

- 19 Approving the Committee Ranking and Awarding a Contract for Medical Director of EMS in response to RFP No. 03-015; Authorizing the City Manager to negotiate and execute a contract in conformance with the terms and conditions contained in RFP 03-015 upon the advice and consent of the City Attorney.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[*Large File* Request for Proposal #03-015 EMS Medical Director](#)

[City Clerk Tabulation memo](#)

[Addendum](#)

[Communication Letter](#)

[*Large File* Dr. Herrera-Dr. Guerdan proposal](#)

[*Large File* Professional Practice Support \(Dr. Schwemmer\) proposal](#)

[*Large File* Dr. McGrath proposal](#)

[Attachment 1](#)

[Attachment 2](#)

[Attachment 3](#)

[*Large File* References](#)

[Communications Letters](#)

20

Approving the Committee Ranking of the proposals received for EMS Billing Agency Services in response to RFP No. 02-015; Authorizing the City Manager to negotiate and execute a contract in conformance with the terms and conditions contained in RFP 02-015 upon the advice and consent of the City Attorney.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Billing Responsive](#)

[Cost Comparison](#)

[*Large File* City RFP #02-015](#)

[Addendum](#)

[City Clerk Tabulation memo](#)

[Attachment 1](#)

[Attachment 2](#)

[Attachment 3](#)

[*Large File* Ambulance Medical Billing proposal](#)

[*Large File* Intermedix proposal](#)

[*Large File* Intermedix Attachments](#)

[Intermedix Audit 2012](#)

[Intermedix Audit 2013](#)

[*Large File* EMS Consultants proposal](#)

[*Large File* EMSMC proposal \(1\)](#)

[*Large File* EMSMC proposal \(2\)](#)

[*Large File* McKesson proposal \(1\)](#)

[*Large File* McKesson proposal \(2\)](#)

[*Large File* McKesson proposal \(3\)](#)

[*Large File* McKesson proposal \(4\)](#)

[*Large File* Fire Recovery proposal \(1\)](#)

[*Large File* Fire Recovery proposal \(2\)](#)

[*Large File* Professional Practice Support proposal](#)

[*Large File* Life Quest proposal \(1\)](#)

[*Large File* Life Quest proposal \(2\)](#)

[*Large File* Key West Medical Billing proposal](#)

[*Large File* References](#)

[Communication Letters](#)

- 21 Accepting the proposal of Biltmore Construction Co., Inc. for construction of the New City Hall at Glynn Archer, in accordance with the terms specified in RFP 001-15, with a base bid amount not to exceed \$15,236,557.00; Authorizing City staff to negotiate a contract to be presented to the City Commission for final approval.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[RFP Scoring Summary](#)

[DL Porter Construction Price Proposal](#)

[Part 1 of 2 Burke Construction Group Price Proposal](#)

[Part 2 of 2 Burke Construction Group Qualifications and experience](#)

[Part 1 of 3 Biltmore Construction Price Proposal](#)

[Part 2 of 3 Biltmore Construction Price Proposal](#)

[Part 3 of 3 Biltmore Construction Price Proposal](#)

[RFP Bid Documents](#)

[Communication Letters](#)

- 22 Approving the attached Agreement between the City and the Key West Cultural Preservation Society, Inc. for the use of Mallory Square for the Sunset Celebration and an Artisan Market on cruise ship days.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[*Large File* Agreement](#)

[Resolution 04-131](#)

[Resolution 14-092](#)

[*Large File* Cultural Preservation Society Documentation](#)

ORDINANCES – FIRST READING

- 23 An Ordinance of the City of Key West, Florida, Amending Chapter 26, of the Code of Ordinances entitled "Environment" by amending Section 26-96 "Definitions" to include the upland areas of Rest Beach; AIDS Memorial Park and White Street Pier; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

Sponsors: Cates

Attachments: [Ordinance](#)

[Executive Summary](#)

ORDINANCES - SECOND READING (Public Hearing)

24

An Ordinance of the City of Key West, Florida, repealing Ordinance 91-33 which established Fees for Boat Ramp and Related Parking at the City Marina at Garrison Bight; Providing for an effective date.

Sponsors: City Manager Scholl

Attachments: [Ordinance](#)

[Executive Summary](#)

[Ordinance 91-33 to be repealed](#)

Legislative History

11/5/14

City Commission

Passed to Second Reading

CITIZEN COMMENTS

COMMISSION COMMENTS

ADJOURNMENT