



City of Key West, FL

Old City Hall
510 Greene Street
Key West FL 33040

Meeting Agenda Full Detail City Commission

Tuesday, May 5, 2015

6:00 PM

Old City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number at 305-809-1000 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

CALL MEETING TO ORDER

ROLL CALL

INVOCATION – Deacon Peter Batty, Basilica St. Mary's Star of the Sea

PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA

PROCLAMATIONS

1 Peace Officers Memorial Day & Key West Police Week

Sponsors: Mayor Cates

Attachments: [Proclamation](#)

2 Motorcycle Safety and Awareness Month

Sponsors: Mayor Cates

Attachments: [Proclamation](#)

PRESENTATIONS

3 Foster Care in Monroe County - Angelica Garvey

Sponsors: Commissioner Johnston

City Attorney's Report

City Manager's Report

KOTS Easter Seals Site Update

Attachments: [Staff Update](#)

CONSENT AGENDA*

*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

MINUTES

4 *April 7, 2015 (Regular)

Attachments: [Minutes](#)

RESOLUTIONS

5 *Appointing Frank Holden to the Key West Bight Management District Board.

PROPOSED TO BE POSTPONED TO JUNE 2, 2015

Sponsors: Mayor Cates

Attachments: [Resolution](#)

[Frank Holden Resume](#)

[Letter From Jim Fitton](#)

6 *Appointing Denise Bravo to the Tree Commission.

Sponsors: Mayor Cates

Attachments: [Resolution](#)

[Denise Bravo Resume](#)

7 *Voiding Request for Proposals (RFP) No. 04-015: Code Compliance Special Magistrate; Directing an Evaluation Committee be convened for recommendations to the City Commission.

Sponsors: Commissioner Johnston

Attachments: [Resolution](#)

8 *Directing the City Manager and City Attorney to ensure payments for completed work on the Vietnam Veteran's Memorial Project in accordance with previously passed Commission Resolutions while maintaining sufficient documentation to receive reimbursement from the Grant Award from the Tourist Development Fund.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Resolution 14-068 Conceptual Site Plan](#)

[Resolution 14-105 FY 2014-15 Budget Vietnam Veterans Memorial Project](#)

- 9 *Authorizing the Key West Rotary Club Foundation, Inc. the use of Bayview Park and a Bike Ride through the streets of Key West on Friday, May 29, 2015 from 5:30 P.M. to 9:00 P.M.; Pursuant to terms and conditions set forth by the City Manager; Granting an exemption from the Noise Control Ordinance pursuant to Section 6-86 of the Code of Ordinances during the event; Authorizing the sale and consumption of alcoholic beverages pursuant to Section 6-86 of the Code of Ordinances during the event.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[*Large File* Application](#)

[Advertisement](#)

- 10 *Authorizing Sunrise Rotary Foundation of Key West, Inc. the use of City Property at 1405 Duval Street for a Brewfest Key West Festival on Saturday, September 5, 2015 from 3:00 P.M. to 8:00 P.M. (Rain date of Sunday, September 6, 2015); Authorizing the sale and consumption of alcoholic beverages within the barricaded area.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

["Large File" Application](#)

[Advertisement](#)

- 11 *Approving and authorizing execution of the attached Agreement between the City of Key West and the Sunrise Rotary Foundation of Key West, Inc. for Charity Motorcycle Bike Week on September 18 & 19, 2015; Authorizing the closure of Duval Street from Angela Street to Front Street on Friday, September 18, 2015 and Saturday, September 19, 2015 from 10:00 A.M. to 12:00 Midnight; All cross streets shall remain open except Greene Street between Whitehead to Ann Street and Caroline Street from Whitehead to Simonton Street; Authorizing the sale and consumption of alcoholic beverages within the barricaded area of the event; Granting an exemption from the Noise Control Ordinance pursuant to Section 6-86 of the Code of Ordinances during the event.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Agreement](#)

[*Large File* Application](#)

[Advertisement](#)

12 *Approving the City Clerk Performance Evaluation.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Evaluation Form](#)

[Commissioner Johnston's Evaluation](#)

[Commissioner Lopez' Evaluation](#)

[Commissioner Rossi's Evaluation](#)

[Commissioner Wardlow's Evaluation](#)

[Commissioner Weekley's Evaluation](#)

[Commissioner Yaniz' Evaluation](#)

[Mayor Cates' Evaluation](#)

[Evaluation Calculation](#)

13 *Approving a one year extension of the Contract for Merchant Services between the City of Key West and First State Bank of the Florida Keys.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Resolution 11-146](#)

[Resolution 14-118](#)

14 *Authorizing pursuant to Sections 2-797(3)(a)(b)(c) and 2-844(a) of the Code of Ordinances the purchase of twenty-two (22) Second Chance Level 3A Ballistic Body Armor/Bullet Proof Vests from Special Products Group in the amount of \$20,193.00, pursuant to State Contract for Body Armor (Protective Vests) #680-850-11-1.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Vest Purchase - Chief and Law Enforcement Supply Quote](#)

[Vest Purchase - DGG Taser Quote](#)

[Vest Purchase - Special Products Group Quote](#)

[Vest Purchase - State Contract Approved Vest Manufacturers](#)

[Vest Purchase - State Contract Authorized Vendors](#)

[Vest Purchase - State Contract Effective Dates](#)

[Vest Purchase - State Contract Pricing](#)

- 15 *Approving the payment of Florida Ports Council Membership Dues for FY 14/15 in the total amount of \$20,500.00; Authorizing necessary budget transfers.
- Sponsors: City Manager Scholl
- Attachments: [Resolution](#)
- [Executive Summary](#)
- [Backup Information](#)
- 16 *Approving the attached “Submerged Lands Lease” for City-Owned Submerged Lands in the Sunrise Canal adjacent to 3810 Flagler Avenue between the City and 3810 Flagler, LLC.
- Sponsors: City Manager Scholl
- Attachments: [Resolution](#)
- [Executive Summary](#)
- [Plat Map of Vista Del Mar](#)
- [Revised Dock Plans](#)
- [Revised Plans on Aerial](#)
- [*Large File* Sunrise Canal Aerial of Encroachments](#)
- [Submerged Land Lease & Survey](#)
- 17 *Approving the attached Assignment of Lease and Consent of Lessor from Strombus, Inc. (Assignor) to Old Town Trolley Tours of Washington DC, a District of Columbia Corporation (Assignee/Guarantor) for Submerged Lands at 801 Eisenhower Drive.
- Sponsors: City Manager Scholl
- Attachments: [Resolution](#)
- [Executive Summary](#)
- [Lease Assignment and Consent of Lessor](#)
- [*Large File* Resolution 15-068](#)
- 18 *Approving the attached “Lease Agreement” between the City and Casa Cayo Hueso, LLC, d/b/a El Meson de Pepe.
- Sponsors: City Manager Scholl
- Attachments: [Resolution](#)
- [Executive Summary](#)
- [Lease](#)
- [Public Notice](#)

- 19** *Adopting the attached 2015 City of Key West Work Force Housing Income, Sale and Rent Limits; Stating that the Income, Sale and Rent Limits are based on Monroe County Annual Median Income for a family of four of \$70,400.00.
- Sponsors:** City Manager Scholl
- Attachments:** [Resolution](#)
- [Executive Summary](#)
- [2015 City of Key West Work Force Housing Income, Sale and Rent Limits](#)
- [Housing Authority Request](#)
-
- 20** *Approving the attached Amendment to Revocable License Agreement between the City of Key West and Christopher A.R. Darby and Kimberley R. Darby ("The Darbys") for nonpermanent use of property associated with an historic structure located at 4 Pinder Lane.
- Sponsors:** City Manager Scholl
- Attachments:** [Resolution](#)
- [Executive Summary](#)
- [Resolution 14-072](#)
- [Revocable License Agreement](#)
- [Amendment to Revocable License](#)
-
- 21** *Approving the addition of one full time equivalent Administrative Assistant II Position; Approving the elimination of one Utilities General Services Construction Inspector Position (currently vacant); Approving any necessary budget transfers.
- Sponsors:** City Manager Scholl
- Attachments:** [Resoution](#)
- [Executive Summary](#)
- [Sample Job Description](#)
-
- 22** *Authorizing the City Manager to enter into an Agreement with Bank of New York, Property Owner(s) of 1019 Elgin Lane, permitting a release of lien upon payment by the owners of a mitigated amount of \$2,500.00.
- Sponsors:** City Manager Scholl
- Attachments:** [Resolution](#)
- [Executive Summary](#)
- [Request for Mitigation](#)

23

*Authorizing pursuant to Section 2-797(3) the purchase of a Vactor 2100 Plus Combination Sewer Cleaning (CSC) Machine from Environmental Products of Florida in the amount of \$326,060.00 through Piggybacking on the Florida Sheriff's Association and Florida Association of Counties Contract #14-12-0904.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Florida Sheriff Bid Award](#)

[OMI Vactor Justification](#)

[2015 FSA Pricing](#)

[Environmental Products Quote](#)

[Purchasing Agent Confirmation](#)

24

*Authorizing pursuant to Section 2-797(3) the purchase of Trash Receptacles from Rehrig Pacific Company in the amount of \$537,987.52 through Piggybacking on the City of Deerfield Beach Contract #RFP No. 2011-12/18.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Cart Spec Sheet](#)

[Cart Contract Comparison](#)

[Cart Product Comparison](#)

[Rehrig Pacific Bid Proposal](#)

[City of Key West Cart Quote](#)

[City of Key West Piggyback Offer](#)

[Rehrig Pacific Liability Insurance](#)

[Deerfield Beach ITB](#)

[Piggyback Contract Extended to City of Key West](#)

[Rehrig Resin Pricing Adjustment](#)

[Purchase Justification Memo](#)

25

*Authorizing a Design Task Order to Stantec Consulting Services, Inc. for City Marina at Garrison Bight Sailfish Pier Replacement Design/Construction Services Project in an amount not to exceed \$128,730.00.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Stantec Proposal](#)

[Resolution 12-280](#)

[Resolution 13-111](#)

26

*Awarding the bid of Charley Toppino and Sons, Inc. for Right Of Way Improvements Contract, in accordance with the terms specified in ITB 15-006, in an amount not to exceed \$1,323,132.00; Approving a project allocation of \$76,868.00 for unforeseen conditions; Authorizing the City Manager to enter into a contract in substantial conformance with the contract documents contained in the bid package and upon advice and consent of the City Attorney.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Exhibit A - Toppino Proposal](#)

[Exhibit B - Higgins Proposal](#)

[Exhibit C - City Clerk's Memo](#)

[Exhibit D - Toppino Local Preference Letter](#)

[Exhibit E - Cone of Silence](#)

[Bid 15-006](#)

27

*Awarding the bid of Pedro Falcon Electrical Contractors, Inc. for the City Cemetery Sexton's House in an amount not to exceed \$445,222.00 in accordance with the terms specified in ITB 15-013; Authorizing the City Manager to execute a contract and pursuant to legal review on behalf of the City of Key West.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Bid Tabulation with Matrixes](#)

[*Large File* Pedro Falcon Proposal](#)

[Burke Proposal](#)

[*Large File* D L Porter Proposal](#)

[MINGO Proposal](#)

[Sea Tech Proposal](#)

[Bid Documents with Addendums *Large File*](#)

[Correspondence](#)

28

*Approving a Purchase Order under the City's Asphalt Paving Program with D. N. Higgins, Inc. in a total amount not to exceed \$107,223.00 to complete the Northside Drive Paving Project and Ancillary Roadway Work using FY 2015 Funds.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Resolution 15-067](#)

[Resolution 15-016](#)

[Resolution 13-252](#)

[*Large File* Resolution 13-057](#)

[Estimate](#)

29

*Approving the Staff Ranking of Financial Consultants in response to the City's Request for Qualifications (RFQ) 15-002, and authorizing staff to negotiate contracts with the three top-ranked firms in substantial conformance with the RFQ documents, for a term of three years with up to two one-year options, upon advice and consent of the City Attorney.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Evaluation Rankings](#)

[Arcadis](#)

[Black & Veach](#)

[CDM Smith](#)

[Raftelis](#)

[Willdan - Sewer/Storm](#)

[Willdan - Solid Waste](#)

[RFQ 15-002](#)

[RFQ Clerk Memo](#)

30

*Approving the proposed Settlement Agreement in John Newcomer vs the City of Key West, Worker's Compensation Case # OJCC 14-13472RDM in an amount not to exceed \$200,000.00; Authorizing the City Manager to execute all Settlement documents with the advice and consent of the City Attorney.

Sponsors: City Attorney Smith

Attachments: [Resolution](#)

[Executive Summary](#)

[Settlement Agreement](#)

31

*Approving the proposed Settlement Agreement in John Newcomer vs the City of Key West, Worker's Compensation Case # OJCC 14-26483RDM in an amount not to exceed \$49,900.00; Authorizing the City Manager to execute all Settlement documents with the advice and consent of the City Attorney.

Sponsors: City Attorney Smith

Attachments: [Resolution](#)

[Executive Summary](#)

[Settlement Agreement](#)

- 32** Authorizing Rick's & Durty Harry's Entertainment Complex, Inc. to conduct a Seafood Lobster Festival on Saturday, August 8, 2015, from 10:00 A.M. to 12:00 Midnight, Pursuant to terms and conditions set forth by the City Manager; Authorizing the closure of the 100, 200, 300, 400 & 500 blocks of Duval Street between Front and Southard Streets including the Greene Street intersection and Telegraph Lane and Charles Street from 10:00 A.M. to 12:00 Midnight; Granting a Special Event Permit pursuant to Section 6-86 of the Code of Ordinances from 12:00 Noon to 12:00 Midnight; Authorizing the sale and consumption of alcoholic beverages within the enclosed area.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[*Large File* Application](#)

[Advertisement](#)

- 33** Approving a Budget Amendment for the transfer of \$1,300,000.00 from the Key West Bight Reserves to the City of Key West New City Hall Fund.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[City Hall Budget](#)

Legislative History

3/11/15	Key West Bight Management District Board	Postponed
4/15/15	Key West Bight Management District Board	Passed

- 34** Approving FY 2014-15 Budget Amendments for the construction of the New City Hall at Glynn Archer School (Project GN1302) in an amount totaling \$1,638,660.00.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Executive Summary](#)

[Resolution 14-348](#)

35

QUASI-JUDICIAL HEARING - 101 Duval Street

Approving a Minor Development Plan for real property located at 101 Duval Street; Providing for conditions.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Application](#)

[Executive Summary](#)

[Planning Board Resolution 2015-10](#)

Legislative History

9/25/14	Development Review Committee	Received and Filed
1/15/15	Planning Board	Postponed
2/4/15	Planning Board	Postponed
3/19/15	Planning Board	Passed
3/19/15	Planning Board	Passed

36

QUASI-JUDICIAL HEARING: 100 Geraldine and 717 Fort Streets

Approving an easement for a total of 141 square feet into the Fort Street and Geraldine Street Rights-of-Way as well as an adjacent City owned lot, to address the encroachment of a portion of an existing residential structure and roof over hangs onto City Right-of-Way and City owned property abutting the property located at 100 Geraldine Street - 717 Fort Street (RE #00013980-000101, AK #9102040, RE #00013980-000100, AK #8950041), Key West, Florida; Providing fees and conditions.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Easement Agreement](#)

[Executive Summary](#)

[Application](#)

[Authorization Form](#)

Legislative History

3/26/15	Development Review Committee	Received and Filed
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ORDINANCES – FIRST READING

- 37** An Ordinance of the City of Key West, Florida, amending Chapter 18 of the Code of Ordinances, entitled "Businesses" by amending Section 18-701, to amend the Definition of a Cosmetic Retailer; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

Sponsors: City Manager Scholl

Attachments: [Ordinance](#)

[Executive summary](#)

[Cosmetic Ordinance](#)

- 38** An Ordinance of the City of Key West, Florida, amending Chapter 66, Article IV of the Code of Ordinances entitled "Business Tax" by amending Section 66-108 to provide for an increase in fees pursuant to Florida Statutes; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

Sponsors: City Manager Scholl

Attachments: [Ordinance - Schedule of Taxes 2015 Rounded](#)

[Ordinance - Schedule of Taxes 2015 Not Rounded](#)

[Executive Summary](#)

[2015 License Fees by Category](#)

ORDINANCES - SECOND READING (Public Hearing)

- 39** An Ordinance of the City of Key West, Florida, amending Chapter 2, of the Code of Ordinances entitled "Administration," by amending Division 10, Section 2-554 to assign day-to-day financial responsibilities to the City Manager, to adjust the threshold for expenditures and budget transfers which require City Commission approval to \$20,000.00 and to add a provision that purchasing and procurement requirements in the Key West Bight District shall be governed by Section 2-766 through 2-845 of the Code of Ordinances; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

Sponsors: City Manager Scholl

Attachments: [Ordinance](#)

[Executive Summary](#)

[Section 2-554 Powers and Duties Responsibility of City](#)

Legislative History

1/14/15	Key West Bight Management District Board	Passed
4/7/15	City Commission	Passed to Second Reading

CITIZEN COMMENTS

COMMISSION COMMENTS

ADJOURNMENT