



City of Key West, FL

Old City Hall
510 Greene Street
Key West FL 33040

Meeting Agenda Full Detail

Key West Bight Management District Board

Wednesday, April 13, 2016

5:00 PM

Old City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

Call Meeting To Order

Roll Call

Pledge of Allegiance to the Flag

Approval of Agenda

Presentations

- 1 Update on Marketing - ADEPT Strategy & Public Relations
Attachments: [Presentation Outline](#)

Approval of Minutes

- 2 March 9, 2016 (Regular)
Attachments: [Minutes](#)

Action Items

- 3 Approving Allied General Contractors, Inc. and Holtkamp Construction for Construction Services Contract - Key West Historic Seaport and authorizing the City Manager to execute a one (1) year contract, subject to City Attorney review.

Attachments: [Executive Summary](#)
[Request for Quote](#)
[Clarification Email](#)
[Allied Proposal](#)
[Barracuda Proposal](#)
[Gary the Carpenter 2nd submittal](#)
[Gary the Carpenter Proposal](#)
[Higgins Proposal](#)
[Holtkamp Proposal](#)
[Liz Carpentry Proposal](#)
[Shaw Proposal](#)
[Allied master agreement](#)
[Holtkamp master agreement](#)

Legislative History

3/9/16 Key West Bight Postponed
 Management District Board

- 4 Approving the award for Invitation to Bid (ITB) #019-16 - Brick Paver Installation - Key West Historic Seaport to D.N. Higgins, Inc.; Authorizing the City Manager to execute the contract in the amount of \$77,000.00.

Attachments: [Executive Summary](#)
[ITB 019-16 Documents](#)
[Addendum #1](#)
[Higgins Proposal](#)
[Toppino Proposal](#)

- 5 Approving the award for Invitation to Bid (ITB) #017-16 - Fuel Dispenser Replacement - Key West Historic Seaport to Adams Tank & Lift, Inc.; Authorizing the City Manager to execute the contract in the amount of \$74,995.00; Authorizing necessary budget transfers; Waiving Section 2-845 of the Code of Ordinances authorizing the City Manager to allocate the General Allowance as necessary.

Sponsors: City Manager Scholl

Attachments: [Executive Summary](#)
[ITB 017-16 Document](#)
[Addendum #1](#)
[Adams Proposal](#)

- 6 Approving the Key West Bight Operating Expense Reconciliation for 2014/2015.

Attachments: [Executive Summary](#)
[2015 Workbook CAM](#)

Reports

7 Manager's Report

Attachments: [March 2016 Monthly Report](#)
[March 2016 Sales Comparison](#)
[Port and Marine Project Status 4-8-16](#)
[Ferry Terminal Passenger Counts](#)
[April 2016 Rent Roll](#)
[Marina Tenant Monthly Charge April 2016](#)
[Schooner Western Union Update](#)

8 Accounts Receivable Report

Attachments: [AR Default List 4-2016](#)

9 Key West Bight Preservation Association Report

Attachments: [Tenants Association Report](#)

10 Old Business

Public Comment

Board Comment

Adjournment