



City of Key West, FL

Old City Hall
510 Greene Street
Key West FL 33040

Meeting Agenda Full Detail

Key West Bight Management District Board

Wednesday, July 13, 2016

5:00 PM

Old City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

Call Meeting To Order

Roll Call

Pledge of Allegiance to the Flag

Approval of Agenda

Approval of Minutes

1 June 16, 2016 (Regular)

Attachments: [Minutes](#)

Action Items

2 Approving the 2016-2017 Proposed Key West Historic Seaport Budget.

Sponsors: City Manager Scholl

Attachments: [405 Budget 16-17](#)

[Summary 16-17](#)

[Full Budget Package](#)

[2016-17 Proposed Revenues](#)

[2016-17 Proposed Expenses](#)

[2016-17 Capital Projects](#)

[2015-16 Budgeted Revenue and Year to Date](#)

[2015-16 Budgeted Expenses and Year to Date](#)

[Key West Seaport Marketing 2017 Budget Estimate](#)

Legislative History

6/15/16

Key West Bight
Management District Board

Postponed

- 3 Approving a Sub-lease for a portion of the premises known as Flagler Station located at 901 Caroline Street between Sub-lessor Conch Tour Trains and sub-lessee CAPICUA of the Florida Keys, LLC.

Attachments: [Executive Summary](#)

[Request for Sublease](#)

[Lease](#)

[Sublease](#)

[Consent of Lessor](#)

- 4 Approving the attached First Amendment to Lease Agreement between Wayne Owen, Individual/B.O.'s Fishwagon, Inc. located at 801 Caroline Street for a one-time rent waiver.

Sponsors: City Manager Scholl

Attachments: [Executive Summary](#)

[Request Letter](#)

[Photos](#)

[First Amendment to Lease](#)

[Rent Worksheet](#)

[Rent Worksheet DR-15](#)

[DR-15 Nov 14-April 15](#)

[DR-15 Nov 15-April 16](#)

[Resolution 13-243 BO Fish Wagon Lease](#)

Reports

- 5 Manager's Report May 2016

Attachments: [May 2016 Monthly Report](#)

[May 2016 Sales Comparison Report](#)

[Port and Marine Project Status 6-2-16](#)

[Ferry Terminal Passenger Counts](#)

[Schooner Western Union Preservation Society Update](#)

Legislative History

6/15/16	Key West Bight Management District Board	Not Received
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- 6 Accounts Receivable Report

Attachments: [Tenant Balances June 10 2016](#)

[KW Bight Marina Tenant Charges June 16](#)

[KW Bight Rent Roll June 2016](#)

Legislative History

6/15/16 Key West Bight Not Received
 Management District Board

7 Manager's June 2016 Report

Attachments: [June 2016 Monthly Report](#)
 [Adept Public Relations Update](#)
 [June 2016 Sales Comparison Report](#)
 [Port and Marine Project Status 7-1-16](#)
 [Ferry Terminal Passenger Counts](#)
 [Schooner Western Union Preservation Society Update](#)

8 Accounts Receivable Report

Attachments: [Tenant Balances July 2016](#)
 [KW Bight Marina Tenant Charges July 2016](#)
 [KW Bight Rent Roll July 2016](#)

9 Key West Bight Preservation Association Report

Public Comment

Board Comments

Adjournment