



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Meeting Agenda Full Detail

### City Commission

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Wednesday, February 20, 2019

6:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

**CALL MEETING TO ORDER**

**ROLL CALL**

**INVOCATION - Sub-Deacon Gary Schott, St. Peter's Episcopal Church**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**APPROVAL OF AGENDA**

**PRESENTATIONS**

- 1                    Holiday Awards  
                      - Key West High School Conchettes - Mayor's Cup  
                      - Sugarloaf Sharks Cheerleading - Commissioner's Cup  
                      Legislative History  
                      2/5/19            City Commission                    Not Received
- 2                    30 Year Service Award - Captain Wayne Owen, Key West  
                      Fire Department
- 3                    Strategic Planning - Kimberly Matthews  
                      Sponsors: Mayor Johnston
- 4                    Florida Department of Transportation Cow Key Channel  
                      Bridge Update

**City Attorney's Report****City Manager's Report****CONSENT AGENDA\***

\*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

**MINUTES**

5 \*February 5, 2019 (Regular)

Attachments: [Minutes](#)

**RESOLUTIONS**

6 \*Adopting Amended Rules of Procedure for City Commission Meetings; Providing that this Resolution supercedes prior resolutions regarding rules of procedure for City Commission Meetings.

Sponsors: Mayor Johnston

Attachments: [Resolution](#)

[Resolution 10-021](#)

[Resolution 08-063](#)

[Resolution 98-331](#)

7 \*Authorizing A.H. of Monroe County, Inc. to conduct the Annual Taste of Key West at Mallory Square Plaza & Parking Lot on Monday, April 15, 2019 from 6:00 P.M. to 9:00 P.M. (set up starting at 8:00 A.M.); Pursuant to terms and conditions set forth by the City Manager; Authorizing the sale and consumption of alcoholic beverages within the enclosed area.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)

[Application](#)

- 8 \*Authorizing Exclusive Destination Management, Inc. to conduct a concert at the Truman Waterfront Amphitheatre on Saturday, August 24, 2019 from 5:00 P.M. to 9:00 P.M.; Pursuant to terms and conditions set forth by the City Manager; Authorizing the sale and consumption of alcoholic beverages within an enclosed area.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Application](#)

- 9 \*Authorizing a One-Year extension pursuant to Section 11.2 of the Agreement between the City and Tidal Basin Government Consulting, LLC (Tidal Basin); Authorizing the City Manager to negotiate and execute necessary documents, upon advice and consent of the City Attorney.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Contract](#)

[Proposal CDR Maguire](#)

[Proposal IEM](#)

[Proposal Tidal Basin](#)

[Ranking](#)

- 10                   \*Approving a Task Order under the City's Emergency Management Consulting Services Contract with Tidal Basin Government Consulting, LLC, in a total amount not to exceed \$28,195.00 for Consulting Services to procure FEMA Grant Funding for the Tide Valves and Outfall Improvements Project; Authorizing necessary budget amendments and transfers; Authorizing the City Manager to execute any necessary documents.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Task Order](#)

[LMS Ranking Committee Scoring](#)

[\\*Large File\\* Resolution 18-072](#)

[Resolution 18-205](#)

- 11                   \*Approving a Task Order under the City's Emergency Management Consulting Services Contract with Tidal Basin Government Consulting, LLC in a total amount not to exceed \$23,995.00 for Consulting Services to procure FEMA Grant Funding for the Force Main Relocation Directional Bore Project; Authorizing necessary budget amendments and transfers; Authorizing the City Manager to execute any necessary documents.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Task Order](#)

[LMS Ranking Committee Scoring](#)

[\\*Large File\\* Resolution 18-072](#)

[Resolution 18-205](#)

- 12                    \*Approving a one-year extension of the contract approved in Resolution No. 17-106 between the City and Charley Toppino and Sons, Inc. for Right of Way Improvements; Authorizing the City Manager to enter into a one-year contract extension in substantial conformance with the contract documents, upon advice and consent of the City Attorney.

***Sponsors:*** City Manager Scholl

***Attachments:*** [Resolution](#)

[Executive Summary](#)

[CTS 2017 Contract](#)

[CTS Extension Request](#)

[CTS Draft Contract Extension](#)

[Higgins Email](#)

[Resolution 17-106](#)

- 13                    \*Authorizing the City Manager to negotiate an Agreement with Charley Toppino & Sons, Inc. in response to Request for Proposals No. 002-19, for “Professional and Related Services As-needed Emergency Management Debris Staging Area”; Authorizing the City Manager to execute the Agreement, upon consent of the City Attorney.

***Sponsors:*** City Manager Scholl

***Attachments:*** [Resolution](#)

[Executive Summary](#)

[Agreement](#)

[RFP 002-19 As-Needed Emergency Management Debris Staging Area](#)

[CKW Staging Area Bid - Charley Toppino & Sons](#)

- 14 \*Authorizing the purchase of two (2) Ford F-250s in a total amount not to exceed \$72,334.00 from Duval Ford Fleet Sales, through Piggybacking on the Florida Sheriff's Association and Florida Association of Counties Bid No. FSA18-FEL26.0 Contract, pursuant to Section 2-797(3) of the Code of Ordinances for use by the Parks and Recreation Department.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Quote](#)

[Florida Sheriffs Association Contract](#)

- 15 \*Authorizing the purchase of one (1) Ford F-250 in a total amount not to exceed \$35,386.00 from Duval Ford Fleet Sales, through Piggybacking on the Florida Sheriff's Association and Florida Association of Counties Bid No. FSA18-VEL26.0 Contract, pursuant to Section 2-797(3) of the Code of Ordinances for use by Truman Waterfront.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Quote](#)

[Florida Sheriffs Association Contract](#)

- 16 \*Authorizing the purchase of one (1) Ford F-250 in a total amount not to exceed \$39,432.00 from Duval Ford Fleet Sales, through Piggybacking on the Florida Sheriff's Association and Florida Association of Counties Bid No. FSA18-VEL26.0 Contract, pursuant to Section 2-797(3) of the Code of Ordinances for use by the Public Works Department.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Quote](#)

[Florida Sheriffs Association Contract](#)

- 17 \*Authorizing the purchase of one (1) Ford F-350 in a total amount not to exceed \$46,856.00 from Duval Ford Fleet Sales, through Piggybacking on the Florida Sheriff's Association and Florida Association of Counties Bid No. FSA18-VEL26.0 Contract, pursuant to Section 2-797(3) of the Code of Ordinances for use by the Public Works Department.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Quote](#)

[Florida Sheriffs Association Contract](#)

- 18 \*Authorizing the purchase of one (1) Ford Transit Utility High Roof Cargo Van in a total amount not to exceed \$39,341.00 from Duval Ford Fleet Sales, through Piggybacking on the Florida Sheriff's Association and Florida Association of Counties Bid No. FSA18-VEL26.0 Contract, pursuant to Section 2-797(3) of the Code of Ordinances for use by the Facilities Maintenance Team (FMT).

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Quote](#)

[Florida Sheriffs Association Contract](#)

- 19                   \*Authorizing the purchase of one (1) Ford F-250 in a total amount not to exceed \$39,476.00 from Duval Ford Fleet Sales, through Piggybacking on the Florida Sheriff's Association and Florida Association of Counties Bid No. FSA18-VEL26.0 Contract, pursuant to Section 2-797(3) of the Code of Ordinances for use by the Facilities Maintenance Department.
- Sponsors: City Manager Scholl
- Attachments: [Resolution](#)
- [Executive Summary](#)
- [Resolution](#)
- [Quote](#)
- [Florida Sheriffs Association Contract](#)
- 20                   \*Authorizing the City Manager to enter into an Agreement with Ted J. McBurnett Estate, through its Representative Attorney David Paul Horan, as property owner of 1007 Thomas Street, permitting a Release of Lien upon payment by the owners of the amount of \$9,750.00.
- Sponsors: City Manager Scholl
- Attachments: [Resolution](#)
- [Executive Summary](#)
- [Finding and Order](#)
- [Lien Mitigation Offer](#)
- 21                   \*Awarding the bid of Life Extension Clinics, Inc. d/b/a Life Scan Wellness Centers of Tampa Florida in response to ITB #19-005: Hazardous Materials (Haz-Mat) Physicals for a period of up to three years at a first year cost of \$620.00 per Candidate (\$628.00 Year Two, \$636.00 Year Three), Authorizing the City Manager to execute an Agreement upon consent of the City Attorney.
- Sponsors: City Manager Scholl
- Attachments: [Resolution](#)
- [Executive Summary](#)
- [Life Scan Contract](#)
- [Life Scan Insurance](#)



- 22                   \*Partially rescinding Resolution 16-347 with regard to the nomination, request for allocation and distribution of funds for a Workforce and Affordable Housing Project 1116 Truman Avenue by Habitat for Humanity of Key West and the Lower Florida Keys, Inc. to the Monroe County Land Authority for funding in the amount of \$400,000.00; Partially rescinding Resolution 17-362 with regard to the distribution of funds for a Workforce and Affordable Housing Project at 1116 Truman Avenue.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Concurrent Resolution Proposed](#)

[Email From Habitat to Release Funds](#)

[Resolution 16-347](#)

[Resolution 17-162](#)

- 23                   \*Nominating to the Monroe County Land Authority for funding in the amount of \$400,000.00, for the property known as 5220, 5224, 5228, 5230 College Road for the purpose of constructing Workforce Housing.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Exec Summary](#)

[Concurrent Resolution \(proposed\)](#)

- 24 \*Ratifying an Emergency Procurement dated January 29, 2019 approved by the City Manager as provided for under Section 2-797(2) of the Code of Ordinances, authorizing a Task Order in an amount not to exceed \$44,877.17 for Charley Toppino & Sons, Inc. to replace a 10" effluent riser pipe at Pump Station A; Authorizing any necessary budget transfers.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Task Order Proposal](#)

[Emergency Declaration](#)

[Resolution 18-322](#)

- 25 \*Ratifying an Emergency Procurement dated February 7, 2019 approved by the City Manager as provided for under Section 2-797(2) of the Code of Ordinances, authorizing a Task Order in an amount not to exceed \$108,778.92 for Charley Toppino & Sons, Inc. to repair the generator end of the Wastewater Treatment Plant Back Up Generator; Authorizing any necessary budget transfers.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Task Order](#)

[Emergency Declaration](#)

[Original Task Order](#)

[Resolution 18-322 General Utilities Services](#)

- 26 \*Ratifying an Emergency Change Order pursuant to Section 2-845 of the Code of Ordinance to Coral Construction Company in an amount not to exceed \$12,150.00 for the purchase and installation of railing cable and hardware to complete the 10th Street Pocket Park Walkway; Authorizing necessary budget transfers/amendments; Authorizing the City Manager to execute necessary documents.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Emergency Change Order Memo](#)

[Change Order 01](#)

[Change Order 01 Invoice](#)

[Resolution 18-140 Awarding to Coral Const](#)

27

**QUASI-JUDICIAL HEARING:**

Approving an easement of 304 square feet, more or less, to address the encroachment of existing brick pavers, a four foot picket fence with gates, the second floor eaves on the side of the principle structure, a six foot fence with gates, and landscaping including one Green Buttonwood Tree which encroaches onto the Packer Street and Johnson Lane Right-of-Way located at 908 Packer Street, Key West, Florida (RE #00021550-000000); Providing fees and conditions.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[Easement Agreement](#)

[\\*Large File\\* Application](#)

[Specific Purpose Survey](#)

[Liability Insurance](#)

28

**QUASI-JUDICIAL HEARING:**

Granting Minor Development Plan approval pursuant to Sections 108-91.a.1(b) and 108-196(a) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida for the construction of a two-story commercial structure and a two-story two-family residential structure on property located at 1028-1030 Truman Avenue (RE #00033280-000000) within the Historic Neighborhood Commercial District-Truman/Simonton (HNC-1) Zoning District.

**Sponsors:** City Manager Scholl

**Attachments:** [Resolution](#)

[Executive Summary](#)

[\\*Large File\\* Revised Plans](#)

[\\*Large File\\* Application Package](#)

[Planning Board Resolution 2018-46](#)

[Staff Report for the Planning Board](#)

[Planning Board Meeting Noticing Package](#)

[Public Comment](#)

[Re-Inspection Receipt](#)

[Extension Notice](#)

**Legislative History**

9/18/18	Planning Board	Passed
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29

**QUASI JUDICIAL HEARING:****MAJOR DEVELOPMENT PLAN - MALLORY SQUARE**

Granting a Major Development Plan pursuant to Section 108-91.a.2(b) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida and adjacent property on property located at Mallory Square (RE #00072082-001100, #00072082-001400 and #0072082-003700) within the Historic Public and Semipublic Services (HPS) Zoning District.

**Sponsors:** City Manager Scholl

**Legislative History**

8/18/16	Planning Board	Postponed
9/15/16	Planning Board	Postponed
10/20/16	Planning Board	Passed
9/5/18	City Commission	Postponed

10/2/18	City Commission	Postponed
10/16/18	City Commission	Postponed
12/4/18	City Commission	Postponed
1/15/19	City Commission	Postponed

**CITIZEN COMMENTS**

**COMMISSION COMMENTS**

**ADJOURNMENT**