



THE CITY OF KEY WEST

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**To: Patti McLauchlin, City Manager
Mark Finigan, Finance Director**

From: Chief Sean T. Brandenburg

Date: 11/17/2021

Reference: GETAC Laptops

Pursuant to purchasing Code 2-844 relating to Brand Name Specifications, "Since use of a brand name specification is restrictive of product competition, it may be used only when the Purchasing Agent makes a written determination that only the identified brand name item will satisfy the City's needs."

Additionally, "The Purchasing Agent shall seek to identify sources from which the designated brand name item can be obtained and shall solicit such sources to achieve whatever degree of price competition is practicable. If only one source can supply the requirement, the procurement shall be made under the sole source procurement provisions of section 2-797".

In this case, it is in the best interest of the city to purchase the GETAC B360 laptop. We currently use only GETAC brand of laptops for our in-car applications. We have all the cabling, adapters and stands which are compatible for GETAC laptops. This will allow us to seamlessly integrate with our existing in-car printers, cameras, and Body Worn Cameras. We have been using GETAC laptops for 8 purchasing cycles and they have exceeded our expectations in reliability and durability.

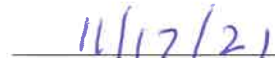
Purchasing Code 2-797 (1) b. states, "A contract may be awarded without competition when the department head makes a written determination and the purchasing agent verifies that, after conducting a good faith review of available sources, there is only one source for the required commodity or contractual service."

After a good faith review, this confirms that the purchase of GETAC computers would best serve the Key West Police Department.


Approved by Sean T. Brandenburg
Chief of Police


Date


Approved by David Sermak
Purchasing Agent


Date