



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

**To: Patti McLauchlin, City Manager  
Mark Finigan, Finance Director**

**From: Doug Bradshaw, Port and Marine Services Director**

**Date: 12/29/21**

**Reference: KECO Pumps**

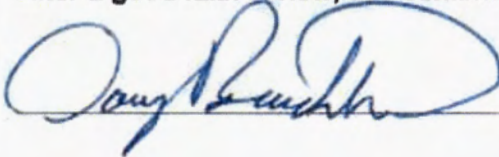
Pursuant to purchasing Code 2-844 relating to Brand Name Specifications, "Since use of a brand name specification is restrictive of product competition, it may be used only when the Purchasing Agent makes a written determination that only the identified brand name item will satisfy the City's needs."

Additionally, "The Purchasing Agent shall seek to identify sources from which the designated brand name item can be obtained and shall solicit such sources to achieve whatever degree of price competition is practicable. If only one source can supply the requirement, the procurement shall be made under the sole source procurement provisions of section 2-797".

In this case, the sole source vendor, KECO Pump and Equipment. All the peristaltic pump systems within the Key West Bight Marina, City Marina at Garrison Bight and Key West Bight Ferry Terminal are exclusively manufactured by KECO Pump and Equipment. Purchasing standardized KECO pumps allow us keep spare parts on site and affords our staff familiarization with the equipment thus ensuring rapid repair of any future breakdowns.

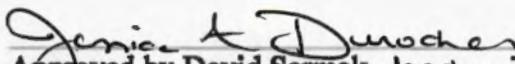
Purchasing Code 2-797 (1) b. states, "A contract may be awarded without competition when the department head makes a written determination and the purchasing agent verifies that, after conducting a good faith review of available sources, there is only one source for the required commodity or contractual service."

After a good faith review, this confirms that



12/29/21

Date



Approved by ~~David Sermak~~ Jessica Duracher  
Purchasing Agent

1/5/2022

Date