



Tree Permit Application

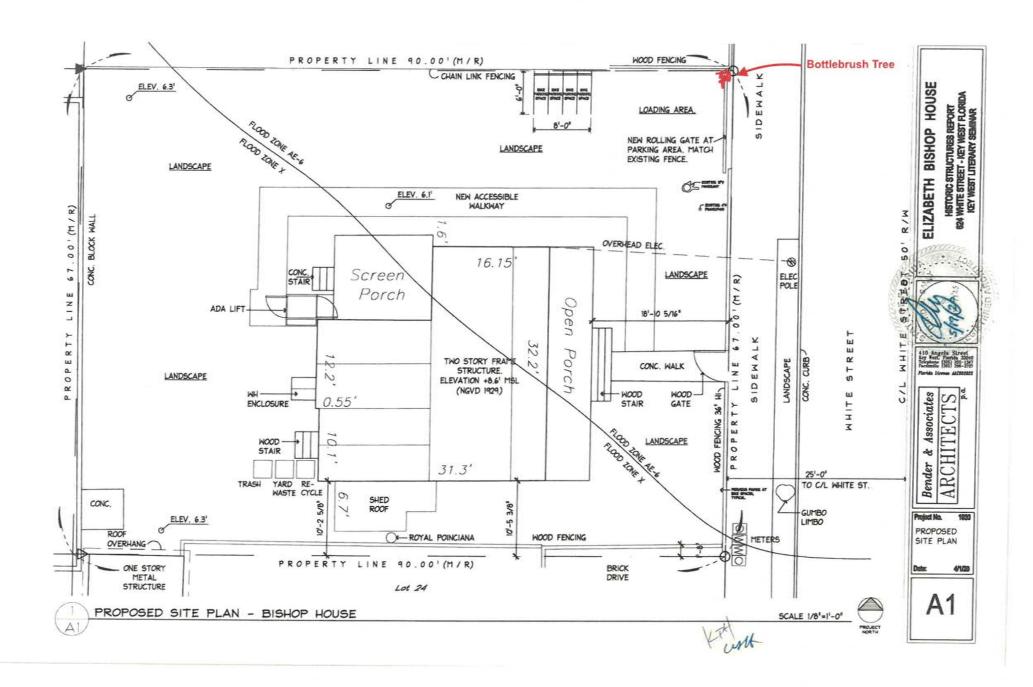
Please Clearly Print All Information unless indicated otherwise. Date: 4/11/2022	
Tree Address	624 White St
Cross/Corner Street	Between Angela & Southard
List Tree Name(s) and Quantity	Bottle Brush — 1
Species Type(s) check all that apply	() Palm (X) Flowering () Fruit () Shade () Unsure
Reason(s) for Application:	
() Remove	() Tree Health () Safety (X) Other/Explain below
() Transplant	() New Location () Same Property () Other/Explain below
() Heavy Maintenance Trim	() Branch Removal () Crown Cleaning/Thinning () Crown Reduction
Explanation _	Tree needs to be removed in order to install rolling gate as required by the Planning Board in its parking variance and conditional use approvals for this site (Resolution Nos. 2020-014 and 2020-015). General Condition #1 of the parking variance requires that we maintain the rolling gate as proposed in our application and this work cannot be completed without removal of the Bottlebrush tree.
Property Owner Name	Key West Literary Seminar (a 501c3 not-for-profit entity)
Property Owner email Address	arlo@kwls.org
Property Owner Mailing Address	717 Love Lane, Key West 33040
Property Owner Phone Number	305-293-9291
Property Owner Signature	21/10/laste
Representative Name	Arlo Haskell
Representative email Address	arlo@kwls.org
Representative Mailing Address	716 Love Lane, Key West 33040
Representative Phone Number	305-395-1899
	zation form must accompany this application if someone other than the
	at a Tree Commission meeting or picking up an issued Tree Permit. Tree
Representation Authorization form at	
Sketch location of tree in this area in	
Please identify tree(s) with colored tape	
Location indicated on attached site plan as approved by the Planning Board.	
	5.6 dloh



Tree Representation Authorization

Attendance at the Tree Commission meeting on the date when your request will be discussed is necessary in order to expedite the resolution of your application. This Tree Representation Authorization form must accompany the application if the property owner is unable to attend or will have someone else pick up the Tree Permit once issued.

Please Clearly Print All Informat	ion unless indicated otherwise.
Date	4/11/2022
Tree Address	624 White Street
Property Owner Name	Key West Literary Seminar
Property Owner Mailing Address	716 Love Lane, Key West, FL 33040
Property Owner Mailing City,	
State, Zip	
Property Owner Phone Number	305-293-9291
Property Owner email Address	arlo@kwls.org
Property Owner Signature	S/10 haste
Representative Name	
Representative Mailing Address	
Representative Mailing City,	
State, Zip	
Representative Phone Number	
Representative email Address	
f	hereby authorize the above listed agent(s) to represent me in the
matter of obtaining a Tree Permit from	n the City of Key West for my property at the tree address above listed.
You may contact me at the telephone	listed above is there is any questions or need access to my property.
	A ST ST STATE OF THE STATE OF T
Property Owner Signature	
The forgoing instrument was acknow	vledged before me on this day .
	who is personally known to me or has produced
	as identification and who did take an oath.
Notary Public	
Sign name:	
Print name.	
My Commission expires:	Notary Public-State of (Seal)
peno fice expensive. Pondico de Colonia do trasta de Colonia de Colonia de Colonia de Colonia de Colonia de Co	Notary Public-State of (Seal)



PLANNING BOARD RESOLUTION NO. 2020-14

A RESOLUTION OF THE CITY OF KEY WEST PLANNING BOARD GRANTING WITH CONDITIONS A VARIANCE TO THE MINIMUM REQUIRED OFF-STREET PARKING FOR A CULTURAL AND CIVIC USE ON A PARCEL LOCATED AT 624 WHITE STREET (RE# 00010130-000000) WITHIN THE HISTORIC MEDIUM DENSITY RESIDENTIAL (HMDR) ZONING DISTRICT PURSUANT SECTION 90-395, SECTION 108-572 (3) AND SECTION 108-574 OF THE LAND DEVELOPMENT REGULATIONS OF THE CODE OF ORDINANCES OF THE CITY OF KEY WEST, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the subject property is located within the Historic Medium Residential Residential (HMDR) Zoning District; and

WHEREAS, pursuant to Section 90-395, Section 108-572 (3) and Section 108-574 of the Land Development Regulations (the "LDRs") of the Code of Ordinances (the "Code") of the City of Key West, Florida (the "City"), the applicant filed a variance application for the reduction of overall required off-street parking from three (3) off-street parking spaces to zero (0) required off-street parking spaces located at 624 White Street; and

WHEREAS, City Code Section 90-395 outlines the criteria for reviewing a variance application by the Planning Board; and

WHEREAS, this matter came before the Planning Board at a duly noticed public hearing on May 21, 2020; and

WHEREAS, the Planning Board found that the proposed variance complies with the criteria in City Code Section 90-395; and

WHEREAS, the approval of the variance application will be in harmony with the general

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Planning Board Resolution No. 2020-14

PHPlanning Director

purpose and intent of the LDRs, and will not be injurious to the neighborhood, or otherwise detrimental to the public welfare.

NOW THEREFORE, BE IT RESOLVED by the Planning Board of the City of Key West, Florida:

Section 1. That the above recitals are incorporated by reference as fully set forth herein.

Section 2. That a variance request, pursuant to Section 90-395 of the Code of Ordinances of the City of Key West, Florida is hereby approved as follows: allowing the overall reduction of required off-street parking from three (3) off-street spaces to zero (0) required off-street spaces located at 624 White Street (RE# 00010130-000000) with the following conditions:

General conditions:

- Maintain the proposed loading area at a minimum of the size and space of a parking space as well as the rolling gate.
- All off-street bicycle parking meet both HARC guidelines and the standards dictated in Section 108-643 of the Land Development Regulations of Key West.
- The applicant receives HARC and Tree Commission approval prior to installing new bike parking.
- The location of bicycle parking may be changed subject to the approval of the Planning Director and approval from HARC staff.
- **Section 3.** Full, complete, and final application for all permits required for which this resolution is wholly or partly necessary, shall be submitted in its entirety and construction shall commence within 12 months after the date hereof.
- **Section 4.** This resolution does not constitute a finding as to ownership or right to possession of the property, and assumes, without finding, the correctness of applicant's assertion of legal authority respecting the property.

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LPt Planning Director

Section 5. This resolution shall go into effect immediately upon its passage and adoption and authentication by the signatures of the presiding officer and the Clerk of the Commission.

Section 6. This resolution is subject to appeal periods as provided by the City of Key West Code of Ordinances (including the Land Development Regulations). After the City appeal period has expired, this permit or development order will be rendered to the Florida Department of Economic Opportunity. Pursuant to Chapter 73C-44, F.A.C., this permit or development order is not effective for 45 days after it has been properly rendered to the DEO with all exhibits and applications attached to or incorporated by reference in this approval; that within the 45-day review period the DEO can appeal the permit or development order to the Florida Land and Water Adjudicatory Commission; and that such an appeal stays the effectiveness of the permit until the appeal is resolved by agreement or order.

Read and passed on first reading at a regularly scheduled meeting held this 21st day of May, 2020.

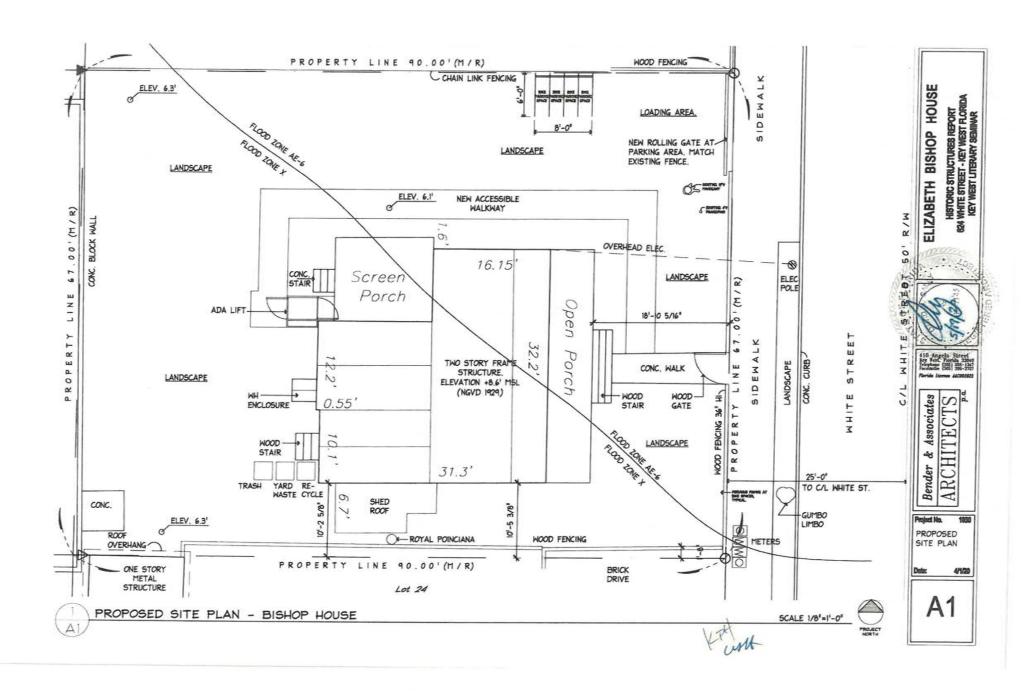
Filed with the Clerk:

Cheryl Smith, City Clerk

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__ Chairman

Planning Director



PLANNING BOARD **RESOLUTION NO. 2020-15**

A RESOLUTION OF THE CITY OF KEY WEST PLANNING BOARD GRANTING WITH CONDITIONS A CONDITIONAL USE APPROVAL TO ALLOW FOR CULTURAL AND CIVIC ACTIVITIES WITHOUT AN ASSOCIATED ACCESSORY COMMERCIAL SALES ON A PARCEL LOCATED AT 624 WHITE STREET WITHIN THE HISTORIC MEDIUM DENSITY RESIDENTIAL (HMDR) ZONING DISTRICT **PURSUANT** TO THE LAND DEVELOPMENT REGULATIONS OF THE CODE OF ORDINANCES OF THE CITY OF KEY WEST, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the subject property is located within the Historic Medium Residential Residential (HMDR) Zoning District; and

WHEREAS, pursuant to Sections 122-62 and 122-928 (2) of the Land Development Regulations (the "LDRs") of the Code of Ordinances (the "Code") of the City of Key West, Florida (the "City"), the applicant filed a conditional use application for cultural and civic activities without associated/accessory commercial sales use located at 624 White Street; and

WHEREAS, City Code Sections 122-62 and 122-63 outline the criteria for reviewing a conditional use application by the Planning Board; and

WHEREAS, this matter came before the Planning Board at a duly noticed public hearing on May 21, 2020; and

WHEREAS, the Planning Board found that the proposed use complies with the criteria in City Code Sections 122-62 and 122-63; and

WHEREAS, the approval of the conditional use application will be in harmony with the general purpose and intent of the LDRs, and will not be injurious to the neighborhood, or otherwise

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> > lanning Director

detrimental to the public welfare.

NOW THEREFORE, BE IT RESOLVED by the Planning Board of the City of Key West,

Florida:

Section 1. That the above recitals are incorporated by reference as fully set forth herein.

Section 2. That a conditional use request, pursuant to Sections 122-62 and 122-928 (2) of

the Code of Ordinances of the City of Key West, Florida is hereby approved as follows: allowing

the location of cultural and civic activities without an associated / accessory commercial sales use

located at 624 White Street (RE# 00010130-000000) with the following conditions:

General conditions:

1. A parking variance is approved for the property at 624 White Street before a conditional use

be approved.

2. The Elizabeth Bishop house shall remain open to the public for cultural and civic educational

purposes during all normal business hours.

3. The garden shall remain open to the public during all normal business hours.

4. If amplified noise is desired for a special event, the applicant must obtain a Special Event

Permit from the City of Key West.

Section 3. Full, complete, and final application for all permits required for which this

resolution is wholly or partly necessary, shall be submitted in its entirety and construction shall

commence within 12 months after the date hereof.

Section 4. This resolution does not constitute a finding as to ownership or right to

possession of the property, and assumes, without finding, the correctness of applicant's assertion of

legal authority respecting the property.

Section 5. This resolution shall go into effect immediately upon its passage and adoption

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Chairman

Planning Director

and authentication by the signatures of the presiding officer and the Clerk of the Commission.

This resolution is subject to appeal periods as provided by the City of Key Section 6. West Code of Ordinances (including the Land Development Regulations). After the City appeal period has expired, this permit or development order will be rendered to the Florida Department of Economic Opportunity. Pursuant to Chapter 73C-44, F.A.C., this permit or development order is not effective for 45 days after it has been properly rendered to the DEO with all exhibits and applications attached to or incorporated by reference in this approval; that within the 45-day review period the DEO can appeal the permit or development order to the Florida Land and Water Adjudicatory Commission; and that such an appeal stays the effectiveness of the permit until the appeal is resolved by agreement or order.

Read and passed on first reading at a regularly scheduled meeting held this 21st day of May, 2020.

Authenticated by the Chair of the Planning Board and the Planning Director.

am Holland, Planning Board Chair

Attest:

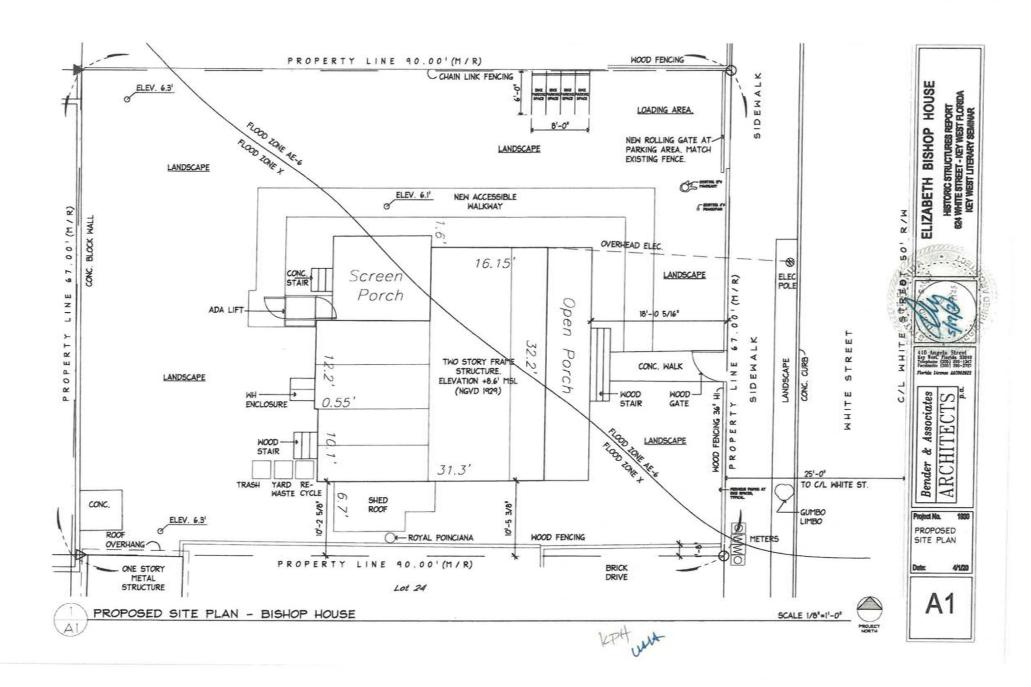
Katie P. Halloran, Planning Director

Filed with the Clerk:

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Chairman

Planning Director



Karen DeMaria

From: Sent:

Eric Teves <eric@eganbuiltinc.com>

To:

Tuesday, April 19, 2022 12:03 PM Karen DeMaria

Cc:

Nick Egan

Subject:

[EXTERNAL] Fwd: Bottlebrush permit application

Attachments:

2022-0415-KWLS-Bottlebrush-Removal-App.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Karen, please see attached. Arlo Haskell will be in attendance.

Thanks!

Eric Teves

General Manager

Egan Built Inc - Lic #CBC 1262451

Д.

M: (305) 432 6740



O: (305) 680 8526



eric@eganbuiltinc.com



www.eganbuiltinc.com



5603 3rd Avenue, Stock Island, FL, 33042



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From: Arlo Haskell <arlo@kwls.org> Sent: Friday, April 15, 2022 10:26:35 AM

To: Nick Egan <nick@eganbuiltinc.com>; Eric Teves <eric@eganbuiltinc.com>

Subject: Bottlebrush permit application

Nick, Eric -

Here is the permit application to remove the Bottlebrush. Sorry for the delay. Will you file it? I can attend the meeting May 10.

Arlo

Arlo Haskell

Executive Director

Key West Literary Seminar

717 Love Lane, Key West, Florida, 33040 305-293-9291 www.kwls.org

Karen DeMaria

From:

Karen DeMaria

Sent:

Wednesday, March 30, 2022 7:50 AM

To: Cc:

Eric Teves Nick Egan

Subject:

RE: [EXTERNAL] 624 White St. - Bishop House

It is a Bottlebrush tree. I would need to measure it to verify the diameter. If it is less than 4 inches diameter, then no permit is required to remove it.

Diameter is measured 4.5 ft up from the ground on the trunk. If there are two trunks, then both are measured.

Sincerely,

Karen

From: Eric Teves <eric@eganbuiltinc.com> Sent: Tuesday, March 29, 2022 5:40 PM

To: Karen DeMaria <kdemaria@cityofkeywest-fl.gov>

Cc: Nick Egan <nick@eganbuiltinc.com>

Subject: [EXTERNAL] 624 White St. - Bishop House

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Karen,

Hope you've been well. Egan Built is working on the above noted project, and at our meeting today we discovered that there is a tree that is in the way of a post that needs to be installed for a driveway gate. It's a small tree (bottle brush?) – photo attached -- with a diameter that looks to be under 4" but we wanted to be sure to check in with you before removing it. Will you please let us know when you have a chance?

Thanks

Eric Teves

General Manager

Egan Built Inc - Lic #CBC 1262451

M: (305) 432 6740

O: (305) 680 8526

eric@eganbuiltinc.com

% www.eganbuiltinc.com

9 5603 3rd Avenue, Stock Island, FL, 33042



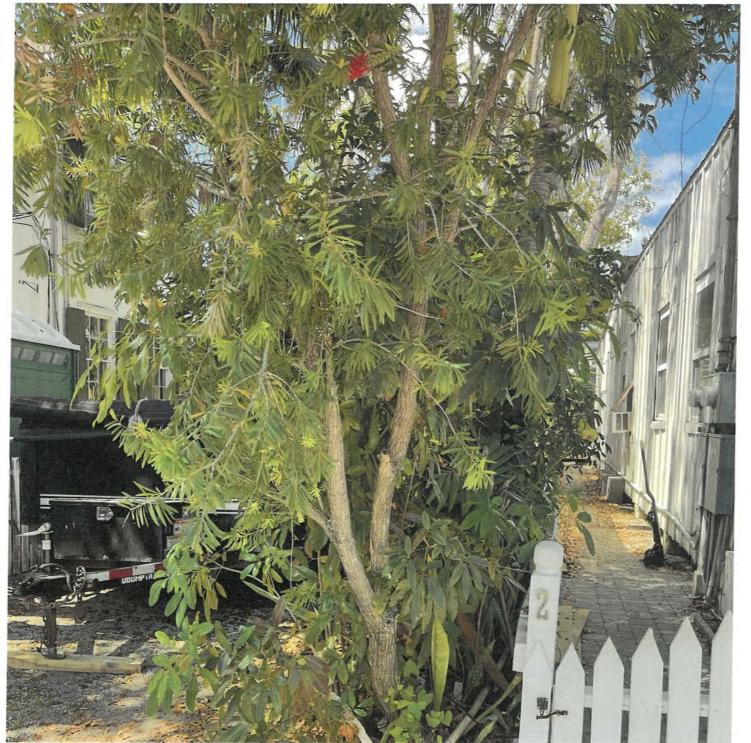


44.2" ×9 = 5.66







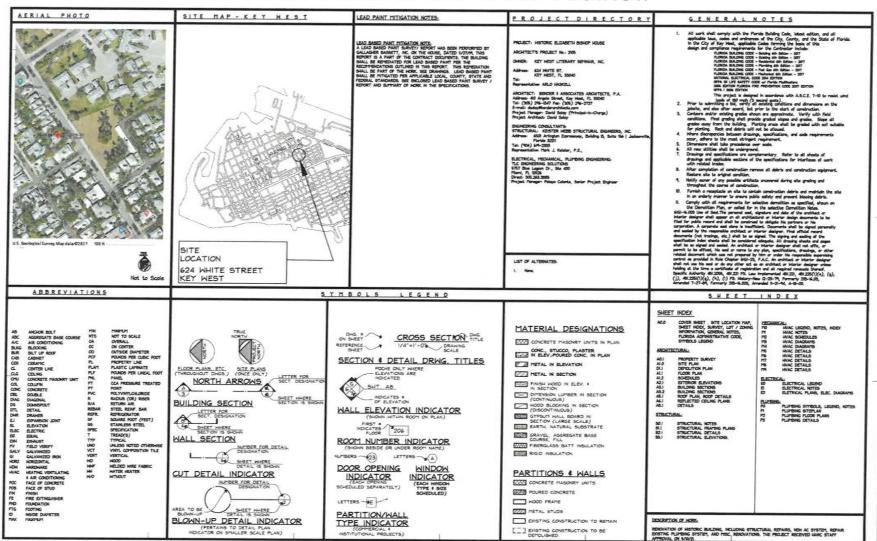


HISTORIC ELIZABETH BISHOP HOUSE

PHASE 2-RENOVATIONS CONSTRUCTION DRAWINGS

KEY WEST LITERARY SEMINAR

624 WHITE STREET KEY WEST FLORIDA



HOUSE HISTORIC ELIZABETH BISHOP H PHASE TWO - RENOVATIONS 824 WHITE STREET KEY WEST FLORIDA KEY WEST LITERARY SEMINAR



410 Angela Street Key Verf, Florida 33040 Telephone (305) 236-1347 Paralmilla (305) 236-2277

Associates RCHITECTS સ્ Bender

Desired 18th . 1/2/2

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