

# Executive Summary



**To: Patti McLauchlin, City Manager**

**From: Maria Ratcliff, Special Events Administrator**

**Date: April 25, 2022**

**RE: Recommendation to Approve the “2022 Caribbean Street Fair”**

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## **Action:**

Respectfully request the City Commission approve “The 2022 Caribbean Street Fair on Saturday, July 23, 2022, from 10:00 a.m. to 10:00 p.m.”

## **Background:**

The City Manager’s Office has received an application from “the Literacy Volunteers of American (LVA) for their annual “2022 Caribbean Street Fair on the 100-300 blocks of Duval Street, on Saturday, July 23, 2022, from 10:00 a.m. to 10:00 p.m. Applicant has agreed to abide by City Codes and Ordinances, including providing insurance and was advised that the approval may be revoked by the Commission or the City Manager, due to exigent circumstances such as the resurgence of COVID-19 in the Community.

## **Financial Impact:**

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Fee Matrix.

## **Recommendation:**

Request the City Commission approve the “2022 Caribbean Street Fair on July 23, 2022 from 10:00 a.m. to 10:00 p.m.”