

# Executive Summary



**To: Patti McLauchlin, Interim City Manager**

**From: Maria Ratcliff, Special Events Administrator**

**Date: April 25, 2022**

**Recommendation to Approve the "Key West Business Guild Headdress Ball"**

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## **Action:**

Respectfully request the City Commission approve the "Key West Business Guild Headdress Ball on Thursday, October 27, 2022 from 6:30 p.m. to 11:30 p.m."

## **Background:**

The City Manager's Office has received an application from "The Key West Business Guild for their annual "Headdress Ball at the Truman Waterfront Coffee Butler Amphitheater, on Thursday, October 27, 2022, from 6:30 p.m. to 11:30 p.m. Applicant has agreed to abide by City Codes and Ordinances. The Conch Republic Seafood Company was advised that the approval may be revoked by the Commission or the City Manager, due to exigent circumstances such as the resurgence of COVID-19 in the Community.

## **Financial Impact:**

There will be no additional expenses to the City as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Fee Matrix.

## **Recommendation:**

Request the City Commission approve the "The Key West Business Guild Headdress Ball.