City of Key West
FY 22/23 BUDGET
Personnel Allocation

AUTHORIZED									
BUDGET									
FY21/22	FY22/23								
6.00	6.00								

## **1401 CITY ATTORNEY**

TOTAL:

		ORIZED		AUTHORIZED			
POSITION TITLE		GET	POSITION TITLE	BUDGET			
	FY21/22	FY22/23		FY21/22	FY22/23		
FULL TIME:			PART TIME:				
Assistant City Attorney I	1.00	1.00					
Assistant City Attorney II	1.00	1.00					
Chief Assistant City Attorney	1.00	1.00					
City Attorney	1.00	1.00					
Legal Executive Administrator	1.00	1.00					
Paralegal	1.00	1.00					
TOTAL FULL TIME:	6.00	6.00	TOTAL PART TIME:	•	-		

## SALARY BUDGET FY 22/23 POSITION CONTROL

										147,000 FY2022			7.65%			<b>\$16,014</b> PY \$14,798		
COST CENTER/ POSITION TITLE		RD/ EP		FY 22/23 Proposed <u>FTEs</u>	Health Insurance <u>FTEs</u>		CTRCT COUNT	TEMP COUNT Not	Chang in <u>es</u> FTEs	Annual	12 FY 22/23 Salary	12 Longevity	14 Over time	15 Special Pay	21 FICA Medicare	22 Retire Contrib	23 Health Life Ins	TOTAL
1401 CITY ATTORNEY																		
ASSISTANT CITY ATTORNEY I	U	134	1.00	1.00	1.00					97,913	102,809					8,225		
ASSISTANT CITY ATTORNEY II	U	136	1.00	1.00	1.00					110,160	115,668					9,253		
CHIEF ASSISTANT CITY ATTORNEY	U	138	1.00	1.00	1.00					133,951	140,649					11,252		
CITY ATTORNEY	С	140	1.00	1.00	1.00		1.00			219,954	230,952			4,140	(5,462)	18,476		
LEGAL EXECUTIVE ADMINISTRATOR	Ν	122	1.00	1.00	1.00					73,012	76,663							
PARALEGAL	N	125	1.00	1.00	1.00					85,000	89,250					7,140		
			6.00	6.00	6.00	0.00	1.00		0.00	719,990	755,990	0	0	4,140	52,688	54,346	96,081	963,245
			2,00	0.00	0.00	5.00			0.00	110,000				.,	12,000	2 1,0 10	23,001	
											Base	Taxes	Pension					
										2% Merit Inc	15,120	1157	1087	17,363	Merit Contin	gency		

SS Cap (does not incl Med)

## **City of Key West**

## Budget Preparation Worksheets

Fiscal Year 2022/2023

Fund: 001 General Fund

**Department: 1401 City Attorney** 

				Personnel Services	\$770,890	\$825,349	\$842,794	\$842,794	\$337,778	\$946,845	\$963,245
						****	****	40.40 =0.4	****	****	****
				reisonnei Services	\$110,090	\$023,349	φ042, <i>13</i> 4	\$042,134	φ331,110	φ940,045	\$903,245
0011401	5143100	Professional Services			\$11,879	\$6,401	\$30,000	\$280,000	\$72,045	\$50,000	\$50,000
			LEGAL FEES (OUTSIDE C	OUNSEL)							\$50,000
0011401	5143300	Court Reporter Service	es		\$3,898	\$157	\$1,500	\$1,500	\$0	\$1,500	\$1,500
0011401	5144000	Travel & Per Diem			\$3,334	\$0	\$2,000	\$2,000	\$837	\$2,000	\$2,000
			FLORIDA BAR SEMINARS	, BUSINESS TRAVEL, ETC							\$2,000
0011401	5144400	Rentals & Leases			\$1,578	\$1,604	\$1,848	\$1,848	\$454	\$1,848	\$1,848
			COPIER LEASE 12 MONTH	HS AT \$ 154 PER MONTH							\$1,848
0011401	5144900	Other Current Charges	8		\$117	\$605	\$3,000	\$3,000	\$0	\$3,000	\$3,000
		3	FILING FEES, ADS, SERVI	CE OF PROCESS	,	,	, , , , , , ,	, , , , , , ,	• •	, , , , , , ,	\$3,000
			TIENTO TEEO, ABO, GERVI	OL OF TROOLOG							
0011401		Office Supplies			\$1,182	\$616	, ,	\$2,000		\$2,000	
0011401	5145400	Books-Subscrp-Memb	ership		\$11,560	\$11,026	\$14,060	\$14,060	\$3,536	\$14,060	\$14,060
			BAR DUES WEST LAW								\$1,600 \$12,460
0011401	5145500	Training			\$1,325	\$220	\$2,000	\$2,000	\$0	\$2,000	\$2,000
			CLE COURSES								\$2,000
			0.0	erating Expenditures	\$34,873	\$20,630	\$56,408	\$306,408	\$77,093	\$76,408	\$76,408