

**City of Key West**  
**Annual Budget**  
**Fiscal Year 2022/2023**

Fund: 401 Sewer Fund

Department: 0000 Revenue

| Key                               | Object  | Account Description       | Category | FY 2019/2020<br>Actuals | FY 2020/2021<br>Actuals | FY 2021/2022<br>Adopted | FY 2021/2022<br>6 Mth Amnd | FY 2021/2022<br>6 Mth Actuals | FY 2022/2023<br>Dept Req | FY 2022/2023<br>CM Review | FY 2022/2023<br>CC Adopted |
|-----------------------------------|---------|---------------------------|----------|-------------------------|-------------------------|-------------------------|----------------------------|-------------------------------|--------------------------|---------------------------|----------------------------|
| 4010000                           | 3313602 | FEMA Grant                |          | \$0                     | \$129,961               | \$4,219,215             | \$4,219,215                | \$0                           | \$0                      | \$0                       | \$0                        |
| 4010000                           | 3343900 | Other Physical Environmnt |          | \$437,667               | \$0                     | \$1,600,000             | \$1,600,000                | \$0                           | \$0                      | \$425,000                 | \$425,000                  |
| MAYFIELD GRANT                    |         |                           |          |                         |                         |                         |                            |                               |                          |                           | \$425,000                  |
| <b>InterGovernmental Revenue</b>  |         |                           |          | <b>\$437,667</b>        | <b>\$129,961</b>        | <b>\$5,819,215</b>      | <b>\$5,819,215</b>         | <b>\$0</b>                    | <b>\$0</b>               | <b>\$425,000</b>          | <b>\$425,000</b>           |
| 4010000                           | 3435100 | Sewer Service Charges     |          | \$118,945               | \$110,131               | \$100,000               | \$100,000                  | \$15,006                      | \$100,000                | \$100,000                 | \$100,000                  |
| 4010000                           | 3435101 | FCAA Collections          |          | \$10,254,093            | \$10,847,628            | \$11,004,427            | \$11,004,427               | \$5,198,154                   | \$10,200,000             | \$11,650,230              | \$11,650,230               |
| 4010000                           | 3435200 | Sewer Connection Fees     |          | \$47,783                | \$36,155                | \$60,000                | \$60,000                   | \$109,185                     | \$60,000                 | \$60,000                  | \$60,000                   |
| 4010000                           | 3435300 | Sewer Penalties           |          | (\$887)                 | (\$2,183)               | \$0                     | \$0                        | (\$47)                        | \$0                      | \$0                       | \$0                        |
| 4010000                           | 3435400 | Sewer Charges Navy        |          | \$986,871               | \$861,893               | \$456,361               | \$456,361                  | \$341,658                     | \$600,000                | \$464,549                 | \$500,659                  |
| 4010000                           | 3435500 | Navy Contributed Capital  |          | \$0                     | \$0                     | \$776,274               | \$776,274                  | \$0                           | \$1,830,457              | \$448,250                 | \$448,250                  |
| <b>Charges For Services</b>       |         |                           |          | <b>\$11,406,806</b>     | <b>\$11,853,624</b>     | <b>\$12,397,062</b>     | <b>\$12,397,062</b>        | <b>\$5,663,956</b>            | <b>\$12,790,457</b>      | <b>\$12,723,029</b>       | <b>\$12,759,139</b>        |
| 4010000                           | 3610000 | Interest Earnings         |          | \$218,729               | \$63,782                | \$65,119                | \$65,119                   | \$1,173                       | \$250,000                | \$160,165                 | \$154,318                  |
| 4010000                           | 3690000 | Other Misc Revenues       |          | \$9,071                 | (\$6,139)               | \$0                     | \$0                        | \$0                           | \$0                      | \$0                       | \$0                        |
| 4010000                           | 3696000 | Refund Prior Year Expense |          | \$0                     | \$0                     | \$0                     | \$0                        | \$0                           | \$0                      | \$0                       | \$0                        |
| 4010000                           | 3699000 | Proceeds/Subrogation      |          | \$425,000               | \$75,000                | \$0                     | \$0                        | \$0                           | \$0                      | \$0                       | \$0                        |
| <b>Misc Revenue</b>               |         |                           |          | <b>\$652,800</b>        | <b>\$132,643</b>        | <b>\$65,119</b>         | <b>\$65,119</b>            | <b>\$1,173</b>                | <b>\$250,000</b>         | <b>\$160,165</b>          | <b>\$154,318</b>           |
| 4010000                           | 3814020 | Stormwater Utility        |          | (\$0)                   | \$1                     | \$158,312               | \$158,312                  | \$0                           | \$158,312                | \$158,312                 | \$158,312                  |
| 4010000                           | 3815020 | Insurance Programs        |          | \$0                     | \$292,969               | \$0                     | \$0                        | \$0                           | \$0                      | \$0                       | \$0                        |
| 4010000                           | 3899006 | Retained Earnings         |          | \$0                     | \$0                     | \$6,511,936             | \$6,576,613                | \$0                           | \$0                      | \$7,917,240               | \$7,917,240                |
| <b>Other Sources</b>              |         |                           |          | <b>(\$0)</b>            | <b>\$292,969</b>        | <b>\$6,670,248</b>      | <b>\$6,734,925</b>         | <b>\$0</b>                    | <b>\$158,312</b>         | <b>\$8,075,552</b>        | <b>\$8,075,552</b>         |
| <b>Sewer Fund Revenue - Total</b> |         |                           |          | <b>\$12,497,273</b>     | <b>\$12,409,197</b>     | <b>\$24,951,644</b>     | <b>\$25,016,321</b>        | <b>\$5,665,130</b>            | <b>\$13,198,769</b>      | <b>\$21,383,746</b>       | <b>\$21,414,009</b>        |

## 401 3501 SEWER FUND

**TOTAL:**

| POSITION TITLE              | AUTHORIZED BUDGET |         | POSITION TITLE    | AUTHORIZED BUDGET |         |
|-----------------------------|-------------------|---------|-------------------|-------------------|---------|
|                             | FY21/22           | FY22/23 |                   | FY21/22           | FY22/23 |
| <b>FULL TIME:</b>           |                   |         | <b>PART TIME:</b> |                   |         |
|                             |                   |         |                   |                   |         |
| Administrative Assistant II | 0.40              | 0.40    |                   |                   |         |
| Senior Project Manager      | 0.40              | 0.40    |                   |                   |         |
| Contract & Permit Engineer  | 0.40              | 0.40    |                   |                   |         |
| Director - Utilities        | 0.40              | 0.40    |                   |                   |         |
| Project Manager             | 0.40              | 0.40    |                   |                   |         |
| Utility Administrator/GIS   | 0.40              | 0.40    |                   |                   |         |
|                             |                   |         |                   |                   |         |
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|                             |                   |         |                   |                   |         |
| TOTAL FULL TIME:            | 2.40              | 2.40    | TOTAL PART TIME:  | -                 | -       |

## 401 3503 SEWER FUND

**TOTAL:**

| POSITION TITLE    | AUTHORIZED BUDGET |         | POSITION TITLE    | AUTHORIZED BUDGET |         |
|-------------------|-------------------|---------|-------------------|-------------------|---------|
|                   | FY21/22           | FY22/23 |                   | FY21/22           | FY22/23 |
| <b>FULL TIME:</b> |                   |         | <b>PART TIME:</b> |                   |         |
|                   |                   |         |                   |                   |         |
| Project Manager   | 1.00              | 1.00    |                   |                   |         |
|                   |                   |         |                   |                   |         |
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|                   |                   |         |                   |                   |         |
| TOTAL FULL TIME:  |                   |         | TOTAL PART TIME:  |                   |         |
|                   | 1.00              | 1.00    |                   | -                 | -       |

SALARY BUDGET  
FY 22/23 POSITION CONTROL

| FY 22/23 POSITION CONTROL      |              |                            |                              |                             |              |                |               |       |                      |                  | SS Cap (does not incl Med)<br>147,000 FY2022 |                 | 7.65%              |                      | \$16,014               |                         | PY \$14,798              |         |  |
|--------------------------------|--------------|----------------------------|------------------------------|-----------------------------|--------------|----------------|---------------|-------|----------------------|------------------|----------------------------------------------|-----------------|--------------------|----------------------|------------------------|-------------------------|--------------------------|---------|--|
| COST CENTER/<br>POSITION TITLE | GRD/<br>STEP | FY 21/22<br>Apprvd<br>FTEs | FY 22/23<br>Proposed<br>FTEs | Health<br>Insurance<br>FTEs | PART<br>TIME | CTRCT<br>COUNT | TEMP<br>COUNT | Notes | Change<br>in<br>FTEs | Annual<br>Salary | 12<br>FY 22/23<br>Salary                     | 12<br>Longevity | 14<br>Over<br>time | 15<br>Special<br>Pay | 21<br>FICA<br>Medicare | 22<br>Retire<br>Contrib | 23<br>Health<br>Life Ins | TOTAL   |  |
| 401 SEWER FUND                 |              |                            |                              |                             |              |                |               |       |                      |                  |                                              |                 |                    |                      |                        |                         |                          |         |  |
| GENERAL ADMINISTRATION 3501    |              |                            |                              |                             |              |                |               |       |                      |                  |                                              |                 |                    |                      |                        |                         |                          |         |  |
| ADMINISTRATIVE ASSISTANT II    | G 109        | 0.40                       | 0.40                         | 0.40                        |              |                |               |       |                      | 16,126           | 16,932                                       |                 |                    |                      |                        | 1,355                   |                          |         |  |
| SENIOR PROJECT MANAGER         | N 130        | 0.40                       | 0.40                         | 0.40                        |              |                |               |       |                      | 29,998           | 31,498                                       |                 |                    |                      |                        | 2,520                   |                          |         |  |
| CONTRACT & PERMIT ENGINEER     | N 133        | 0.40                       | 0.40                         | 0.40                        |              |                |               |       |                      | 38,004           | 39,904                                       |                 |                    |                      |                        | 3,192                   |                          |         |  |
| DIRECTOR-UTILITIES             | U 140        | 0.40                       | 0.40                         | 0.40                        |              |                |               |       |                      | 48,000           | 50,400                                       |                 |                    | 360                  |                        | 4,032                   |                          |         |  |
| PROJECT MANAGER                | N 126        | 0.40                       | 0.40                         | 0.40                        |              |                |               |       |                      | 26,649           | 27,981                                       |                 |                    |                      |                        | 2,238                   |                          |         |  |
| UTILITY ADMINISTRATOR/GIS      | N 122        | 0.40                       | 0.40                         | 0.40                        |              |                |               |       |                      | 30,757           | 32,295                                       |                 |                    |                      |                        | 2,584                   |                          |         |  |
|                                |              | 2.40                       | 2.40                         | 2.40                        | 0.00         | 0.00           | 0.00          |       |                      | 189,533          | 199,010                                      | 0               | 0                  | 360                  | 15,252                 | 15,921                  | 38,433                   | 268,975 |  |
| RENEWAL AND REPLACEMENT 3503   |              |                            |                              |                             |              |                |               |       |                      |                  |                                              |                 |                    |                      |                        |                         |                          |         |  |
| PROJECT MANAGER                | N 126        | 1.00                       | 1.00                         | 1.00                        |              |                |               |       |                      | 70,602           | 74,132                                       |                 |                    | 360                  |                        | 5,931                   |                          |         |  |
|                                |              | 1.00                       | 1.00                         | 1.00                        | 0.00         | 0.00           | 0.00          |       |                      | 70,602           | 74,132                                       | 0               | 0                  | 360                  | 5,699                  | 5,931                   | 16,014                   | 102,135 |  |
|                                |              | 3.40                       | 3.40                         | 3.40                        | 0.00         | 0.00           | 0.00          |       | 0.00                 | 260,135          | 273,142                                      | 0               | 0                  | 720                  | 20,950                 | 21,851                  | 54,446                   | 371,110 |  |
|                                |              |                            |                              |                             |              |                |               |       |                      |                  | Base                                         | Taxes           | Pension            |                      |                        |                         |                          |         |  |
|                                |              |                            |                              |                             |              |                |               |       |                      |                  | 2% Merit Inc                                 | 5,463           | 418                | 437                  | 6,318                  | Merit Contingency       |                          |         |  |



**Fund: 401    Sewer Fund**  
**Department: 3501    General Administration**

| Key                           | Object                           | Account Description                              | Category | FY 2019/2020<br>Actuals | FY 2020/2021<br>Actuals | FY 2021/2022<br>Adopted | FY 2021/2022<br>6 Mth Amnd | FY 2021/2022<br>6 Mth Actuals | FY 2022/2023<br>Dept Req | FY 2022/2023<br>CM Review | FY 2022/2023<br>CC Adopted |
|-------------------------------|----------------------------------|--------------------------------------------------|----------|-------------------------|-------------------------|-------------------------|----------------------------|-------------------------------|--------------------------|---------------------------|----------------------------|
| 4013501                       | 5355100 Office Supplies          | MISCELLANEOUS OFFICE SUPPLIES                    |          | \$126                   | \$108                   | \$300                   | \$300                      | \$114                         | \$200                    | \$200                     | \$200                      |
| 4013501                       | 5355200 Operating Supplies       |                                                  |          | \$0                     | \$0                     | \$0                     | \$250                      | \$226                         | \$0                      | \$0                       | \$0                        |
| 4013501                       | 5355400 Books-Subscrp-Membership | WEFTEC MEMBERSHIP                                |          | \$258                   | \$203                   | \$1,000                 | \$1,000                    | \$203                         | \$500                    | \$500                     | \$500                      |
| 4013501                       | 5355500 Training                 |                                                  |          | \$0                     | \$20                    | \$2,000                 | \$1,750                    | \$0                           | \$2,500                  | \$2,500                   | \$2,500                    |
| 4013501                       | 5355701 Bad Debt                 |                                                  |          | \$4,139                 | \$25,844                | \$0                     | \$0                        | \$6,902                       | \$0                      | \$0                       | \$0                        |
| <b>Operating Expenditures</b> |                                  |                                                  |          | <b>\$398,773</b>        | <b>\$415,927</b>        | <b>\$671,190</b>        | <b>\$684,040</b>           | <b>\$113,497</b>              | <b>\$579,342</b>         | <b>\$540,842</b>          | <b>\$862,729</b>           |
| 4013501                       | 5356400 Machinery & Equipment    |                                                  |          | \$0                     | \$0                     | \$0                     | \$0                        | \$0                           | \$45,000                 | \$0                       | \$0                        |
| 4013501                       | 5356500 Construction In Progress |                                                  |          | \$0                     | \$0                     | \$0                     | \$148,452                  | \$0                           | \$0                      | \$0                       | \$0                        |
| <b>Capital Outlay</b>         |                                  |                                                  |          | <b>\$0</b>              | <b>\$0</b>              | <b>\$0</b>              | <b>\$148,452</b>           | <b>\$0</b>                    | <b>\$45,000</b>          | <b>\$0</b>                | <b>\$0</b>                 |
| 4013501                       | 5357100 Debt Service-Principal   | SEWER REVENUE BONDS SERIES 2013                  |          | \$0                     | \$1                     | \$2,226,297             | \$2,226,297                | \$2,226,296                   | \$2,360,442              | \$1,628,447               | \$1,590,572                |
| 4013501                       | 5357200 Debt Service-Interest    | SEWER REVENUE BONDS SERIES 2013                  |          | \$347,547               | \$286,328               | \$250,482               | \$250,482                  | \$139,561                     | \$600,011                | \$158,118                 | \$200,771                  |
| 4013501                       | 5357300 Other Debt Service Costs |                                                  |          | \$35,334                | \$30,671                | \$0                     | \$0                        | \$0                           | \$0                      | \$0                       | \$0                        |
| <b>Debt Service</b>           |                                  |                                                  |          | <b>\$382,881</b>        | <b>\$316,999</b>        | <b>\$2,476,779</b>      | <b>\$2,476,779</b>         | <b>\$2,365,857</b>            | <b>\$2,960,453</b>       | <b>\$1,786,565</b>        | <b>\$1,791,343</b>         |
| 4013501                       | 5359100 Transfers                | TRANSFER TO GENERAL FUND FOR INDIRECT COSTS FY23 |          | \$794,919               | \$787,671               | \$922,009               | \$922,009                  | \$490,077                     | \$800,000                | \$875,514                 | \$875,514                  |
| <b>Transfers</b>              |                                  |                                                  |          | <b>\$794,919</b>        | <b>\$787,671</b>        | <b>\$922,009</b>        | <b>\$922,009</b>           | <b>\$490,077</b>              | <b>\$800,000</b>         | <b>\$875,514</b>          | <b>\$875,514</b>           |
| 4013501                       | 5359803 Operating                |                                                  |          | \$0                     | \$0                     | \$1,977,308             | \$1,828,856                | \$0                           | \$0                      | \$2,060,693               | \$2,214,685                |
| 4013501                       | 5359804 Salary Contingency       | RESERVE FOR MERIT INCREASES                      |          | \$0                     | \$0                     | \$80,811                | \$80,811                   | \$0                           | \$0                      | \$6,434                   | \$6,318                    |

**City of Key West**  
**Annual Budget**  
**Fiscal Year 2022/2023**

Fund: 401 Sewer Fund  
Department: 3501 General Administration

| Key                            | Object  | Account Description | Category | FY 2019/2020<br>Actuals | FY 2020/2021<br>Actuals | FY 2021/2022<br>Adopted | FY 2021/2022<br>6 Mth Amnd | FY 2021/2022<br>6 Mth Actuals | FY 2022/2023<br>Dept Req | FY 2022/2023<br>CM Review | FY 2022/2023<br>CC Adopted |
|--------------------------------|---------|---------------------|----------|-------------------------|-------------------------|-------------------------|----------------------------|-------------------------------|--------------------------|---------------------------|----------------------------|
| 4013501                        | 5359900 | Other Uses          |          | \$0                     | \$0                     | \$6,919,235             | \$6,858,135                | \$0                           | \$0                      | \$6,098,718               | \$5,254,243                |
| Reserves                       |         |                     |          | \$0                     | \$0                     | \$8,977,354             | \$8,767,802                | \$0                           | \$0                      | \$8,165,845               | \$7,475,246                |
| General Administration - Total |         |                     |          | \$1,734,046             | \$1,677,566             | \$13,230,641            | \$13,182,391               | \$3,057,729                   | \$4,659,573              | \$11,651,744              | \$11,282,008               |

**Fund: 401 Sewer Fund**  
**Department: 3503 Renewal and Replacement**

[illegible]



**City of Key West**  
**Annual Budget**  
**Fiscal Year 2022/2023**

Fund: 401 Sewer Fund  
Department: 3503 Renewal and Replacement

| Key                             | Object | Account Description | Category | FY 2019/2020<br>Actuals | FY 2020/2021<br>Actuals | FY 2021/2022<br>Adopted | FY 2021/2022<br>6 Mth Amnd | FY 2021/2022<br>6 Mth Actuals | FY 2022/2023<br>Dept Req | FY 2022/2023<br>CM Review | FY 2022/2023<br>CC Adopted |
|---------------------------------|--------|---------------------|----------|-------------------------|-------------------------|-------------------------|----------------------------|-------------------------------|--------------------------|---------------------------|----------------------------|
| NEW CIP - UV SYSTEM UPGRADES    |        |                     |          |                         |                         |                         |                            |                               |                          |                           | \$300,000                  |
| Capital Outlay                  |        |                     |          | \$0                     | \$0                     | \$2,490,944             | \$2,577,844                | \$388,595                     | \$575,000                | \$1,750,000               | \$1,750,000                |
| Renewal and Replacement - Total |        |                     |          | \$402,329               | \$644,075               | \$3,010,281             | \$3,097,181                | \$537,099                     | \$1,597,136              | \$2,049,636               | \$2,049,636                |

**Fund: 401 Sewer Fund**  
**Department: 3504 Treatment Plant Operation**

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**City of Key West**  
**Annual Budget**  
**Fiscal Year 2022/2023**

Fund: 401    Sewer Fund  
 Department: 3504    Treatment Plant Operation

| Key                                   | Object | Account Description | Category | FY 2019/2020<br>Actuals | FY 2020/2021<br>Actuals | FY 2021/2022<br>Adopted | FY 2021/2022<br>6 Mth Amnd | FY 2021/2022<br>6 Mth Actuals | FY 2022/2023<br>Dept Req | FY 2022/2023<br>CM Review | FY 2022/2023<br>CC Adopted |
|---------------------------------------|--------|---------------------|----------|-------------------------|-------------------------|-------------------------|----------------------------|-------------------------------|--------------------------|---------------------------|----------------------------|
| NEW CIP - DEEP WELL VALVE REPLACEMENT |        |                     |          |                         |                         |                         |                            |                               |                          |                           | \$200,000                  |
| Capital Outlay                        |        |                     |          | \$0                     | \$0                     | \$3,120,000             | \$3,120,000                | \$383,688                     | \$14,424,350             | \$1,345,000               | \$1,345,000                |
| Treatment Plant Operation - Total     |        |                     |          | \$5,885,464             | \$5,368,900             | \$8,710,722             | \$8,736,749                | \$3,170,845                   | \$20,241,914             | \$7,582,366               | \$7,882,366                |
| Sewer Fund Expenditures - Total       |        |                     |          | \$8,021,838             | \$7,691,247             | \$24,951,644            | \$25,016,321               | \$6,765,673                   | \$26,501,171             | \$21,283,746              | \$21,414,009               |

FY 2022-23 Carry Forward  
Fund 401

| FUND | PROJECT    | DESCRIPTION                | PTD BUDGET   | Exp. To Date<br>PTD TOTAL | Project Balance | Grant Funding | Navy Funding | PTD BALANCE  |
|------|------------|----------------------------|--------------|---------------------------|-----------------|---------------|--------------|--------------|
| 401  | SE35031801 | Aeration Basin Blower      | \$ 2,038,950 | \$ 351,231                | \$ 1,687,719    |               | \$ 401,233   | \$ 1,286,485 |
| 401  | SE35031802 | Bidirectional Bore         | \$ 8,465,212 | \$ 326,700                | \$ 8,138,512    | \$ 5,344,504  | \$ 642,639   | \$ 2,151,369 |
| 401  | SE35032201 | Odor Control PSD           | \$ 100,000   | \$ -                      | \$ 100,000      |               | \$ 7,000     | \$ 93,000    |
| 401  | SE35032202 | Pump Station D Generator   | \$ 300,000   | \$ -                      | \$ 300,000      |               | \$ 21,000    | \$ 279,000   |
| 401  | SE35032202 | Pump Station Rehab Phase 4 | \$ 200,000   | \$ -                      | \$ 200,000      |               | \$ 14,000    | \$ 186,000   |
| 401  | SE35041902 | Third Effluent Pump        | \$ 1,698,850 | \$ 1,601,603              | \$ 97,247       |               | \$ 63,888    | \$ 33,359    |
| 401  | SE35042002 | Switch Gear Upgrades       | \$ 2,739,650 | \$ 406,422                | \$ 2,333,228    |               | \$ 544,602   | \$ 1,788,626 |
| 401  | SE35042003 | Structure Anoxic           | \$ 150,000   | \$ 18,960                 | \$ 131,040      |               | \$ 30,139    | \$ 100,901   |
| 401  | SE35042004 | Ferric Tank Replacement    | \$ 263,000   | \$ 17,527                 | \$ 245,473      |               | \$ 56,972    | \$ 188,501   |
| 401  | SE35042006 | Solids Dewatering          | \$ 3,100,000 | \$ 98,334                 | \$ 3,001,667    | \$ 1,600,000  | \$ 698,189   | \$ 703,477   |
| 401  | SE35042101 | SCADA Upgrades             | \$ 100,000   | \$ 28,472                 | \$ 71,528       |               | \$ 16,451    | \$ 55,076    |
| 401  | SE35042102 | RAS WAS Pump Replacement   | \$ 1,592,850 | \$ 91,094                 | \$ 1,501,756    |               | \$ 348,329   | \$ 1,153,427 |
| 401  | SE35042103 | Compost Facility           | \$ 300,000   | \$ 70,088                 | \$ 229,912      |               | \$ 58,153    | \$ 171,759   |
| 401  | SE35042201 | Building Renovations       | \$ 470,000   | \$ -                      | \$ 470,000      |               | \$ 108,100   | \$ 361,900   |
| 401  | SE35042202 | 24 & 18 RAS Valves         | \$ 200,000   | \$ -                      | \$ 200,000      |               | \$ 46,000    | \$ 154,000   |

\$ 8,706,880

\$ 13,710,616 Claim on Cash - 05/27/2022

\$ 367,215 Impact Fees

\$ 5,370,951 Cash - After CIP

\$ 5,292,543 Remaining Revenue FY22

\$ (716,724) Remaining Expenditures - 3801

\$ (479,538) Remaining Expenditures - 3803

\$ (1,549,992) Remaining Expenditures - 3804

\$ 7,917,240 FY 22-23 Carry Forward