

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE KEY WEST PARKS AND RECREATION ADVISORY BOARD RECOMMENDING THAT THE CITY COMMISSION ESTABLISH A WRITTEN "FIELD SPACE SCHEDULING POLICY" WITHIN THE NEXT 90 DAYS; RECOMMENDING THAT THE FIELD SPACE SCHEDULING POLICY SHALL INCLUDE, BUT NOT BE LIMITED TO REQUIREMENTS ESTABLISHING A "HOME FIELD" FOR EACH ESTABLISHED YOUTH LEAGUE DURING THEIR RESPECTIVE SEASON(S), BASING FIELD ALLOCATION ON LEAGUE ENROLLMENT AND/OR THE NUMBER OF TEAMS, COMPLIANCE WITH THE CITY'S INTERLOCAL AGREEMENT(S) WITH MONROE COUNTY AND THE MONROE COUNTY SCHOOL DISTRICT, SCHEDULE COORDINATION WITH SCHOOL-SPONSORED SPORTS, ADHERING TO SAFETY AND SECURITY POLICIES SET FORTH BY LOCAL, STATE AND FEDERAL AGENCIES, AND ESTABLISHING A FIELD SCHEDULING POLICY/ALGORITHM FOR NEW YOUTH LEAGUES, ADULT LEAGUES AND SPECIAL EVENTS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, at its meeting of [September 22, 2022,] the Key West Parks and Recreation Advisory Board recommended that the City establish a field space scheduling policy, which prioritizes the scheduling of well-established youth leagues, within 90 days; and

WHEREAS, the Parks and Recreation Advisory Board finds that a scheduling policy, which includes a "home field" for well-established youth leagues, including youth football, youth soccer, youth lacrosse, youth girls' softball, youth baseball, and youth hockey would enhance the health and welfare of the youth of Key West; and

NOW, THEREFORE, BE IT RESOLVED BY THE KEY PARKS AND RECREATION  
ADVISORY COMMITTEE, AS FOLLOWS:

Section 1: That the Parks and Recreation Advisory  
Committee recommends that the City Manager or designee create a  
written Field Space Scheduling Policy within 90 days, and return  
the policy to the Parks and Recreation Advisory Committee for  
approval.

Section 2: That the Field Space Scheduling Policy shall  
include, but not be limited to, the following requirements:

(1) Well-established youth sports organizations are  
currently defined as youth football, youth soccer, youth lacrosse,  
youth girls' softball, youth baseball, youth hockey.

(2) Each well-established youth sports organization shall  
have a designated "home field", as well as other necessary field  
space, during their respective season(s), to ensure each  
organization's needs are met in a clean, conducive and safe manner;  
and

(3) Field space allocation shall be based on league enrollment and/or the number of teams, and City staff must be conscientious about the increase in school field usage with the establishment of school-sponsored sports, which may decrease or limit the amount of field space available to City youth leagues.

(4) The City has interlocal Agreements with Monroe County School District and with Monroe County for use, maintenance and certain improvements, of certain sports fields in Key West and Stock Island.

(5) The Field Scheduling Policy must adhere to all school safety and security policies set forth by local, state and federal agency guidelines.

(6) The City should establish an open green space/field allocation policy/algorithm for new youth leagues, adult leagues and special events.

Section 3: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Agency.

Passed and adopted by the Key West Parks and Recreation  
Advisory Board at a meeting held this \_\_\_\_\_ day of  
\_\_\_\_\_, 2022.

Filed with the Clerk \_\_\_\_\_, 2022.

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TIFFANY PELICIER, CHAIR

ATTEST:

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CHERYL SMITH, CITY CLERK