


# INTEROFFICE MEMORANDUM

To: Carolyn Sheldon, Sr. Grants Administrator  
CC: Jessica Durocher, Purchasing  
From: Keri O'Brien, Deputy City Clerk   
Date: September 23, 2022  
Subject: **RFP 22-005 Grant Writing and Grant Administration Services**

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The following bids were opened Wednesday, September 21, 2022 at 3:00 p.m. in response to the above referenced project.

1. Bell Tower Consulting Group, LLC  
8950 SW 74<sup>th</sup> Court  
Suite 2201-A49  
Miami, FL 33156  
Total: \$ 624,053.00
2. Berry Dunn McNeil & Parker, LLC  
221 Congress Street  
Portland, ME 04102  
Total: \$ 1,799,608.00
3. GrantWorks, Inc.  
2201 Northland Dr.  
Austin, TX 78756  
Total: \$ 2,078,400.00
4. Jacobs Engineering Group Inc.  
3150 SW 38<sup>th</sup> Ave, Suite 700  
Miami, FL 33146  
Total: \$ 3,361,292.00
5. Kimley-Horn Associates, Inc.  
1777 Main Street  
Suite 200  
Sarasota, FL 34236  
Total: \$ 769,624.00
6. Langton Associates, Inc.  
PO Box 37007  
Jacksonville, FL 32236  
Total: \$ 1,086,106.00