



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

TO: Patti McLaughlin, City Manager
Todd Stoughton, Asst. City Manager

FROM: Michael Turner, Community Services Deputy Director

DATE: January 3, 2022

SUBJECT: Authorize the purchase of a Caterpillar TH255C Telescopic Tool Carrier for \$105,595 and a JLG 660SJ Telescopic Boom Lift for \$144,567 from Kelly Tractor for a total of \$250,162.

ACTION STATEMENT: Authorize the purchase of a Caterpillar TH255C Telescopic Tool Carrier (Fork Lift) for \$105,595 and a JLG 660SJ Telescopic Boom Lift (Aerial Lift) for \$144,567 from Kelly Tractor for a total of \$250,162 via the Florida Sheriffs Association and Florida Association of Counties, Cab & Chassis Trucks & Other Fleet Equipment, without formal competitive procurement under Sec 2-797(3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions.

BACKGROUND:

The Community Services Department's request for the purchase of these vehicles was approved in the Fiscal Year 22-23 budget by the City Commission.

The terms and conditions of the original contract are extended and guaranteed to any and all units of local governments and political subdivisions including, but not limited to, county, local county board of public instruction, municipalities and/or police agencies, other local public or public safety agencies or authorities within the State of Florida.

The vehicles are all listed in the Florida Sheriffs Association and Florida Association of Counties. There are options listed as add/delete in the bid that allow the end user to configure the equipment according to their requirements.

City staff has determined through informal solicitation that the contract price is fair and reasonable. The required equipment is not available locally.

PURPOSE AND JUSTIFICATION: The vehicles will be used at the Truman Waterfront Park for trimming trees, general upkeep of the park, maintaining storage on the property, and assisting with all the events in the park.

Key to the Caribbean – Average yearly temperature 77° F.

OPTIONS:

1. Approve the purchase of a Caterpillar TH255C Telescopic Tool Carrier for \$105,595 and a JLG 660SJ Telescopic Boom Lift for \$144,567 from Kelly Tractor for a total of \$250,162.
2. Disapprove the purchase of a Caterpillar TH255C Telescopic Tool Carrier for \$105,595 and a JLG 660SJ Telescopic Boom Lift for \$144,567 from Kelly Tractor for a total of \$250,162.

FINANCIAL IMPACT:

Purchase of an Aerial Lift and a Forklift are funded under Infrastructure Surtax/Truman Waterfront/Machinery and Equipment 101-4303-543-64 for \$215,000. The total cost of these vehicles equals \$250,162 which is \$35,162 over budget. The overage of \$35,162 will be transferred from Infrastructure operating reserves 101-1900-519-9803 to 101-4303-543-6400.

RECOMMENDATION:

Staff recommends approval Option 1; Approve the purchase of a Caterpillar TH255C Telescopic Tool Carrier for \$105,595 and a JLG 660SJ Telescopic Boom Lift for \$144,567 from Kelly Tractor for a total of \$250,162.