



Florida Technical Consultants, LLC
533 East Ocean Avenue, Suite #2
Boynton Beach, FL 33435
Tel (954) 914-8488
James Barton P.E., President
jbarton@fltechinc.com
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General Engineering Services

Request for Qualifications **RFQ #22-006**

Submitted by:
Florida Technical Consultants, LLC
Due Date: December 7th, 2022

City of Key West
1300 White Street
Key West, FL 33040



Florida Technical Consultants

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City Clerk
City of Key West
1300 White Street
Key West, FL 33040

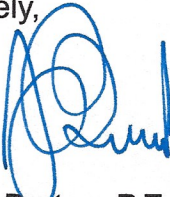
Re: RFQ #22-006 General Engineering Services

Dear Sirs:

Florida Technical Consultants, LLC (FTC) is pleased to provide credentials in response to this very important Request for Qualifications RFQ #22-006 General Engineering Services for the City of Key West. FTC is a Civil Engineering consulting firm based in Boynton Beach, Florida which specializes in providing GIS (Geographic Information Systems) based Civil Engineering consulting services to governmental agencies and private companies located in Palm Beach and the surrounding counties of Central and South Florida. As such, we are ideally qualified to provide these consulting services to the City of Key West and we are committed to the successful provision of these services shall we be selected.

As the President of FTC, I have been a licensed and practicing Professional Engineer in the South Florida region continuously for the past 20 years. I am the company's primary contact and am authorized to make representations for and enter into contracts on behalf of our company. Please feel free to contact me at your convenience if you have any questions or require additional information in regards to this proposal.

Sincerely,



James Barton, P.E. President
Florida Technical Consultants LLC
533 East. Ocean Ave. Suite #2, Boynton Beach, FL 33435
Tel: (954) 914-8488, Email: jbarton@fltechinc.com

The following is the name and contact information of the engineer (prime) who is submitting this RFQ response.

James Barton, P.E.

President

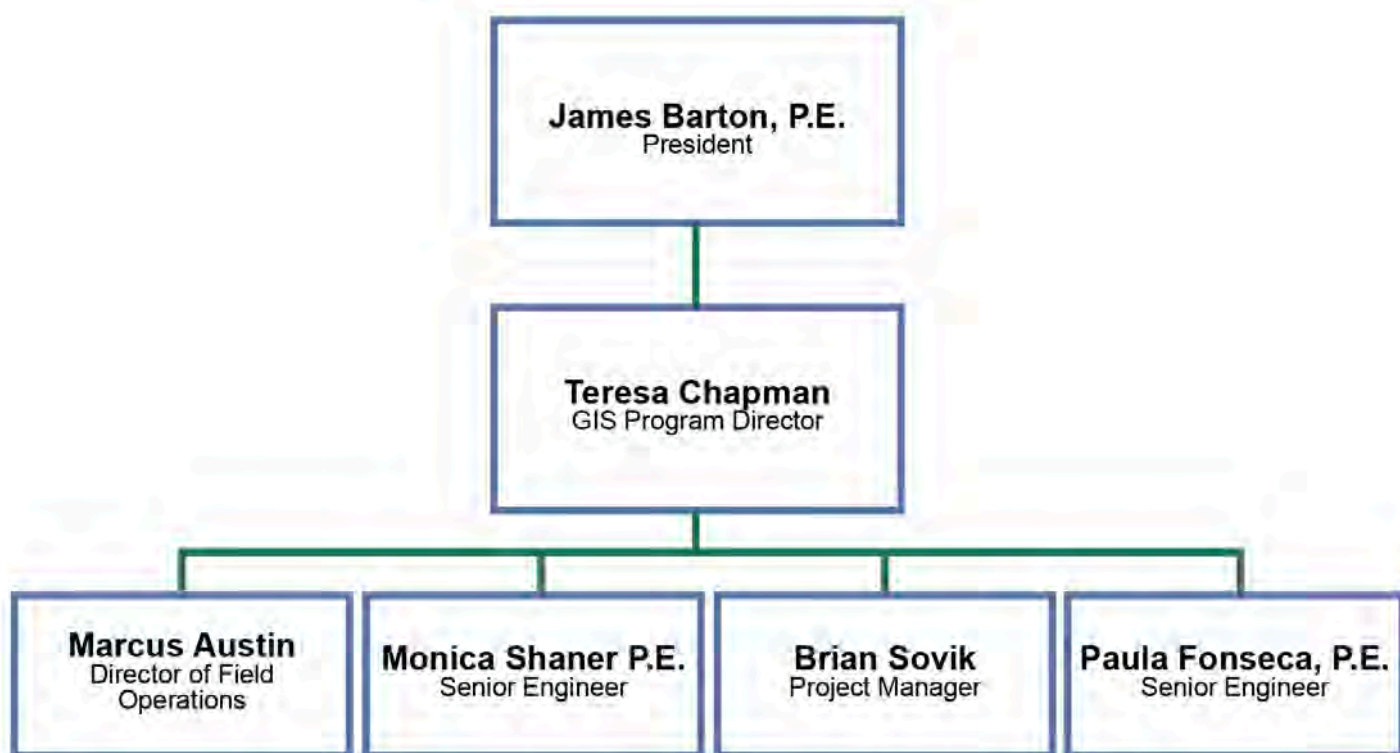
Florida Technical Consultants LLC

533 East. Ocean Ave. Suite #2, Boynton Beach, FL 33435

Tel: (954) 914-8488, Email: jbarton@fltechinc.com

Mr. Barton will also be the acting Project Manager for any projects carried out for the City of Key West. In addition Mr. Barton, as the President of FTC, has the authority to make representations for and enter into contracts on behalf of the company.

The following organization chart shows the proposed principal FTC staff who will perform work as required if the firm is awarded a contract. These staff members normally work from the firm's main office located at 533 East. Ocean Ave. Suite #2, Boynton Beach, FL 33435.



Florida Technical Consultants, LLC (FTC) is a Civil Engineering consulting firm offering GIS specialized consulting services to governmental agencies and private companies in Palm Beach and the surrounding counties in Southern Florida. FTC has been in business since January 2014 and is set up as a Limited Liability Company (LLC) under the state of Florida. It has obtained pre-qualification as a Professional Consultant under CCNA (Consultants Competitive Negotiation Act) for many municipalities and government agencies in South Florida including Boynton Beach, Cooper City, Deerfield Beach, Ft. Lauderdale, Marathon, Miami Gardens, and North Miami Beach.

The Civil Engineering consulting services offered by FTC are primarily focused on the computerized mapping, modeling, and inspection of potable water systems, gravity sewer systems, sewer force mains, reclaimed water systems, storm water systems and various other municipal infrastructure utilizing GIS (Geographic Information Systems) computer software. FTC also provides low resolution engineering services for design and construction which are based on GIS applications. FTC has completed large GIS based utility projects with Cooper City, Boynton Beach Utilities, South Martin Regional Utilities, the Solid Waste Authority of Palm Beach County, and the Coral Springs Improvement District.

FTC brings to the table a highly skilled engineering team which includes three Florida licensed Professional Engineers along with support staff to fulfill and support the requirements of our clients. FTC always strives to become part of the client's "team" which maximizes the use of the client's existing resources and provides a seamless integration of the projects.

We trust that you will find that FTC has the capabilities and expertise to provide you with the GIS Consulting Services that you require.

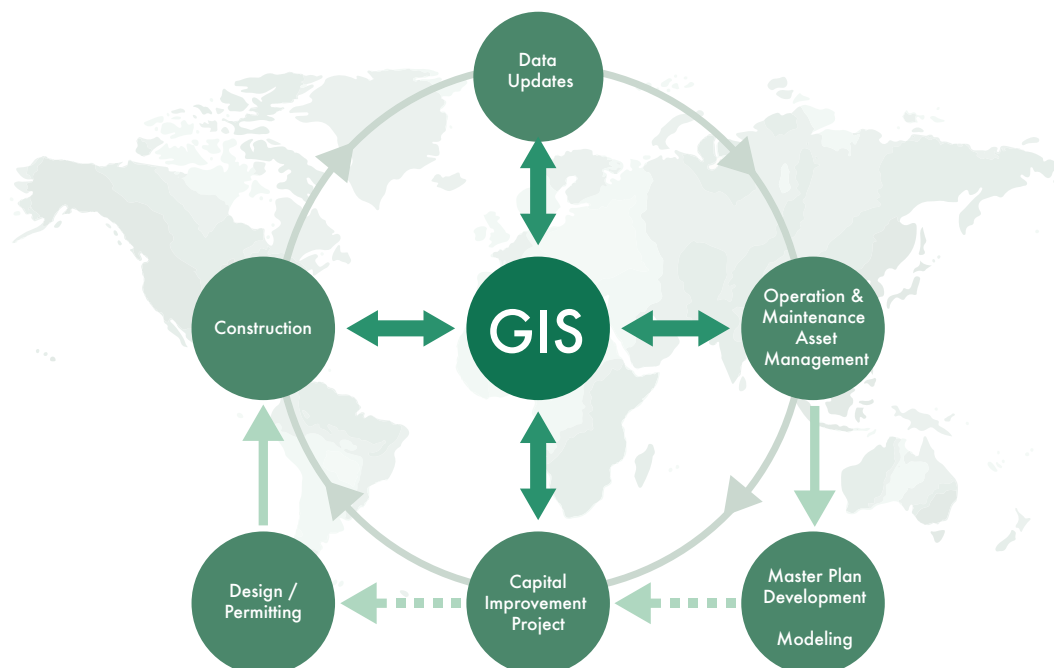
Work Approach

Florida Technical Consultants LLC (FTC) specializes in GIS (Geographic Information System) software applications to engineering and municipal utilities projects. The firm holds a Certificate of Authorization from the Florida Board of Professional Engineers to do business as an Engineering Consulting Firm. In addition, FTC has three full-time registered Professional Engineers (P.E.) on staff, and all licenses and permits shall be kept in force during the term of any and all contracts.

Based on FTC's extensive experience with engineering and construction projects, and as an ESRI Silver Business Partner with an ArcGIS Online Speciality, the goal of FTC is to provide comprehensive Civil Engineering Information Management services utilizing GIS in the following areas:

- Utility Operations, Maintenance and Asset Management
- Master Planning, Modeling and Engineering Studies
- Capital Improvement Project Development
- Engineering Data Development and Updating
- Engineering Design and Permitting
- Construction Inspection Services
- Revenue Generation

The following graphic and accompanying descriptions show the services FTC offers, the methodology behind these services, and how GIS data is central to the management workflow of municipal utilities and engineering departments.



Utility Operations, Maintenance and Asset Management

FTC can effectively implement GIS tools and develop GIS applications to provide essential support to all types of utility projects' field operations. Since the field staff are so critical to operations, FTC focuses on developing the capacity and capabilities of these teams. Some of the specific areas where FTC can develop and implement GIS applications are as follows:

- Water System operations tracking including valve turning, hydrant replacement, meter replacement, water testing, and outage management.
- Sanitary System lift station condition assessments, gravity main lining projects and blockages/overflow monitoring.
- Stormwater flood areas mapping, 3-D surface modeling and NPDES tracking.
- Public Works management including asphalt condition analysis, sidewalk planning and maintenance, and ADA management.
- Utility map inventory
- As Built access from mobile devices.
- Treatment Plant facilities mapping.
- Public parks and community rating system applications.

Master Planning, Modeling and Engineering Studies

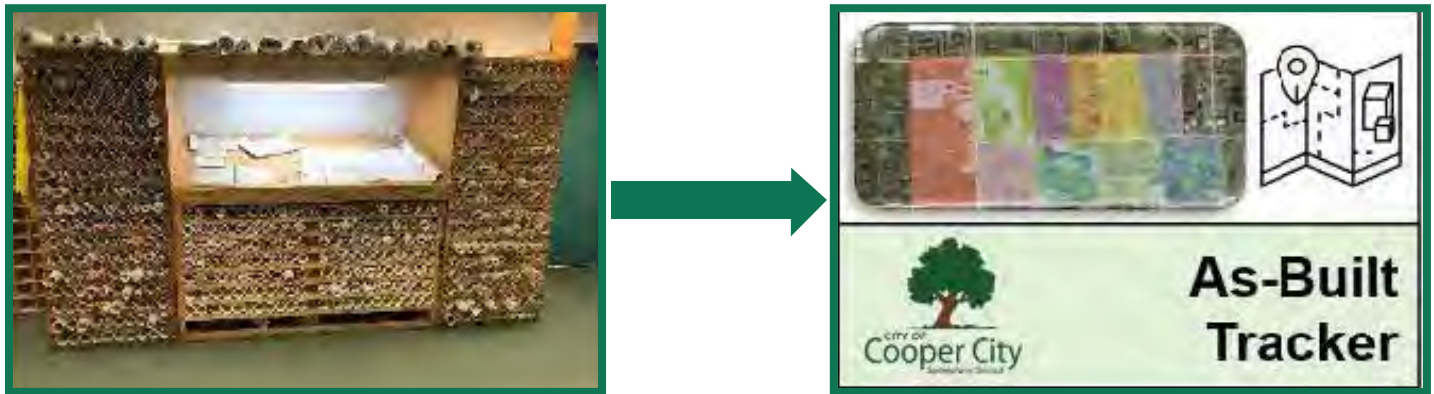
GIS data is now the standard platform for managing engineering data for master planning, modeling and other types of engineering studies. FTC is very experienced at GIS based planning and modeling software for water, sewer and stormwater applications with additional types of system analysis being available using the GIS software's built-in tools. FTC can assemble these different GIS tools into a common platform which provides a robust program management capability. FTC can create Dashboards which provide real time tracking of programs and project status. These allow Utility managers and field staff to review system analytics and intuitively gather information about the system being monitored. This information can then be used for planning purposes as well as permitting and regulatory reporting requirements.

Capital Improvement Project Development

The end result of the data analysis carried out for Master Planning and Engineering Studies are recommendations for system improvements by way of Capital Improvement Projects (CIPs). FTC can provide a very data driven platform utilizing GIS which can be applied to identify utility problem areas, map their locations, perform site research with field staff and develop recommendations for Capital Improvement Projects. Once developed, FTC can then utilize GIS for tracking of these Capital Improvement Projects as well as provide overall budget management through GIS dashboards. The benefits of a GIS based CIP platform over a paper based report is that the GIS platform can be updated on an ongoing basis as projects progress and as new challenges arise.

Engineering Data Development and Updating

All GIS applications start with data. Whatever condition or format the data currently resides in, FTC can migrate this data into a standard GIS platform as a basis for data capture, creation and maintenance. What does this mean in real terms? Here's an example. One of FTC's current clients was utilizing the setup as shown to store and categorize the as-built drawings of all their utility systems.



Needless to say, obtaining useful utility data from this type of setup was time consuming at best. FTC converted this data into a computer based GIS as-built tracker for this client. Now the data is centrally located and can be updated as needed. The client's Engineering and Utility Departments now have instant access to this information.

The FTC process for data development starts with evaluating and loading the data into the GIS system. Data sources including existing digital data, as-built drawings, wall maps and staff knowledge of the system. Corrections are then made based on high resolution aerials. Where there are still questions, field teams are mobilized to collect data directly from the field. FTC can create inspection tools and apps which field staff can then utilize on mobile devices to directly update and confirm the data in question. Having reliable data for utility systems saves money in design, construction and maintenance. It also streamlines the utility response times to outages and repair issues.

Engineering Design and Permitting

FTC's staff have been using a GIS based design approach for over 20 years and can apply the GIS platform to all components of the design cycle including:

- Site Investigation
- Report PreparationProject Planning
- Design
- Preparation of plans, specifications, and contract documents
- Permit Preparation
- Preparations of schedules, bid awards and evaluations

Having good utility data is crucial for Engineering Design. It allows consultants to collaborate with management and make better decisions. The status of engineering projects can also be included in the CIP tracking program. Information from preliminary designs, surveys, and test holes can be brought into GIS to improve the base data. FTC uses an integrated approach for all projects which avoids duplication of effort and ensures that data changes are not lost in the plans and that the data is set up for GIS migration at the end of construction.

Construction Inspection Services

FTC offers Construction Inspection services which utilize the GIS platform to ensure the timely completion of the project and minimize resident issues. FTC knows that for any project to be successful the goals of the project need to be met, the construction process needs to be smooth and of the highest quality, resident issues are addressed and the contractor makes a profit.

FTC's Construction Inspection services include understanding the project by reviewing plans and permits, inspecting affected utilities, performing site reviews and carrying out pre-construction meetings with residents. During construction FTC will monitor field operations and track progress as well as providing periodic updates to key stakeholders and residents. At the project's completion FTC will close out the project quickly and effectively and will facilitate the updating of the construction data into the GIS system. FTC has completed very large, complicated projects with great success using GIS to facilitate the construction process.

Revenue Generation

FTC can provide GIS applications which allow clients to improve their revenue generation. This is accomplished using GIS by allowing financial data to be reviewed against parcels, aeriels and land use maps. This facilitates record updating which allows for more accurate billing and possible revenue increases. The main areas where this revenue validations can be used are for stormwater utility fees, tracking meter readings and Florida Department of Revenue billing. Since 2014 FTC has provided extensive and reliable Engineering Consulting services to over 25 municipalities and government organizations using GIS to address planning, modeling, design and construction of utility systems.

The following are the resumes of the proposed principal FTC staff who will perform work as required if the firm is awarded a contract.



James Barton, P.E.
President

Professional Summary

James is the primary project contact for FTC and provides all project management functions, program development, GIS utility data build and on-site training. His background experience covers all program components with 20 years experience in engineering design and project management of water, sanitation and stormwater programs. These include water resources, infrastructure, rehabilitation, GIS implementation, environmental engineering, utilities and road construction. James has routinely integrated GIS technology with engineering, developing software tools to assist in system modeling, design, and construction administration. Since becoming an ESRI authorized GIS Trainer in 2003, he has provided training to over 75 students in various organizations and disciplines. His specialty is training for people specializing in utilities, public works and engineering as well as providing training for people with fire, police and city and county administrations.

Education

B.Sc. Civil Engineering, Queen's University, Kingston, Ontario, Canada - 1990

Professional Experience

- **President/Principal Engineer** - Florida Technical Consultants, Boynton Beach, FL
2014 to present (8 years)
- **Senior Engineer** - Chen Moore & Associates, Ft. Lauderdale, FL
2001 to 2014 (13 years)
- **Water Engineer** - CARE Canada/Unicef/US AID, Mozambique and Angola, Africa
1991 to 2001 (9 years)

Registration - Professional Engineer, State of Florida, 2003 (#59257)

Affiliations

- American Society of Civil Engineers (ASCE)
- American Water Works Association (AWWA)
- Florida Engineering Society (FES)
- Urban and Regional Information Systems Association (URISA)

Certifications

- ESRI Authorized GIS Trainer
- LEED Accredited Professional



Teresa Chapman
Project Manager

Professional Summary

Teresa has over 8 years of engineering and GIS implementation experience. In her capacity as Project Manager with FTC, she has utilized GIS in real-world engineering situations to improve informational management and decision support for both clients and their engineers. Teresa supports the data collection, tracking and analysis functions of her team for multiple municipalities and has performed utility design, permitting, bidding assistance and construction administration services throughout her career. She also has experience in water resources, sanitary sewer systems, infrastructure rehabilitation, and road construction and continues to expand her knowledge base.

Education

B.Sc. Ocean Engineering, Florida Atlantic University, Boca Raton, FL - 2010

Professional Experience

- **Project Manager** - Florida Technical Consultants, Boynton Beach, FL
2019 to present (3 years)
- **Associate Engineer** - Chen Moore & Associates, West Palm Beach, FL
2013 to 2018 (5 years)

Affiliations

- American Society of Civil Engineers (ASCE)
- American Water Works Association (AWWA)
- Florida Engineering Society (FES)
- International Propeller Club of the United States
- Palm Beach Countywide GIS Forum

Certifications

- InfoWater Training Certificate
- Stormwater Management Inspector
- MOT



Professional Summary

Paula is a Civil Engineering graduate of Florida Atlantic University with over 10 years of experience. She currently serves as a Senior Engineer and Project Manager for FTC in Boynton Beach where she is also the primary hydraulic modeler for the firm. Paula has performed and overseen design work using AutoCAD, GIS, and InfoWater 8.lv and has worked on various utility improvement projects for cities, counties and other municipalities. These have included water main, force main, directional drilling, aerial crossings and hydraulic modeling projects. In addition, she has worked with neighborhood improvement projects and utility coordination projects for various utility districts which have included water and sewer design and permitting, hydraulic modeling, and master planning projects.

Paula A Fonseca, P.E.
Senior Engineer

Education

B.Sc. Civil Engineering, Florida Atlantic University, Boca Raton, FL - 2008

Professional Experience

- **Senior Engineer** - Florida Technical Consultants, Boynton Beach, FL
2020 to present (2 years)
- **Senior Engineer** - Chen Moore & Associates, West Palm Beach, FL
2011 to 2020 (9 years)

Registration - Professional Engineer, State of Florida, 2014 (#77711)

Affiliations

- American Society of Civil Engineers (ASCE) Certifications
- Stormwater Management Inspector
- ESRI Creating and Editing Geodatabases Topology with ArcGIS Desktop ESRI Working with Map Algebra
- InfoWater Modeler and Training Certificate
- ESRI 3D Analysis of Surfaces and Features using ArcGIS 10



Monica Shaner, P.E.
Senior Engineer

Professional Summary

Monica is a Civil Engineering graduate of Florida Atlantic University with over 15 years of experience as an engineer. Prior to joining FTC she was the Water Utility Director at South Martin Regional Utility managing a 9,000+ regional user accounts with a 30-employee department which included administrative staff, infrastructure field staff, water and wastewater operators.

Education

B.Sc. Civil Engineering, Florida Atlantic University, Boca Raton, FL - 2005

Professional Experience

- **Senior Engineer** - Florida Technical Consultants, Boynton Beach, FL
2021 to present (1 year)
- **Water Utility Director** - South Martin Regional Utility, Stuart, FL
2016 to 2021 (5 years)
- **Utility Engineer** - City of Lake Worth, Lake Worth, FL
2014 to 2016 (2 years)

Registration - Professional Engineer, State of Florida, (#72220)

Affiliations

- American Society of Civil Engineers (ASCE)
- American Water Works Association (AWWA)
- Southeast Florida Utilities Council
- Southeast Desalination Association



Marcus Austin, GC
Director of Field Operations

Professional Summary

Marcus is an expert in utility infrastructure having managed construction programs for several municipalities worth over \$100 million during the last 25 years. He uses GIS to manage construction and assess the condition of infrastructure. Marcus's primary focus is working with field teams to grow the use of GIS in the organization. He is a result-oriented leader with extensive experience in collaborative planning, development and delivery of strategic projects and services through teams and organizations. Marcus has a proven ability to manage large, complex teams and projects delivering timely, cost-effective and high-quality results. He can initiate change and cross-functional process improvements and recommendations to facilitate efficient work-flow.

Education

A. Sc. Civil Engineering, Hudson Valley Community College, Troy, NY - 1987

Professional Experience

- **Director of Field Operations** - Florida Technical Consultants, Boynton Beach, FL
2017 to present (5 years)
- **Director of Construction** - Chen Moore & Associates, Ft. Lauderdale, FL
2002 to 2017 (15 years)
- **Project Manager** - Craven Thompson & Associates, Ft. Lauderdale, FL
1992 to 2001 (9 years)
- **Project Manager / Designer** - The Anderson Group, Albany, NY
1989 to 1992 (3 years)

Registration - General Contractor's License #1506546, State of Florida, 2003



Brian Sovik
Project Manager

Professional Summary

Brian has been working with Asset Management and GIS technologies since 1993 and is currently FTC's Client Services Manager for Western Florida. He is a seasoned Project Manager with real-world experience working with dozens of clients throughout the United States and the Caribbean. Brian has demonstrated strong management skills and with successful past experience managing contracts. This has included managing overall task and subconsultant budgets; reporting on budget and schedule; ensuring timely and accurate invoicing; ensuring high quality timely work products; providing timely notice and documentation of changes; coordinating subconsultants; communicating on project activities; and being the primary point of contact and communication for projects.

Education

B.A. Geography, Bowling Green State University, Bowling Green, OH - 1996

MPA International Affairs, Bowling Green State University, Bowling Green, OH - 1996

M.A. Geography, Arizona State University, Tempe, AZ - 2013

Professional Experience

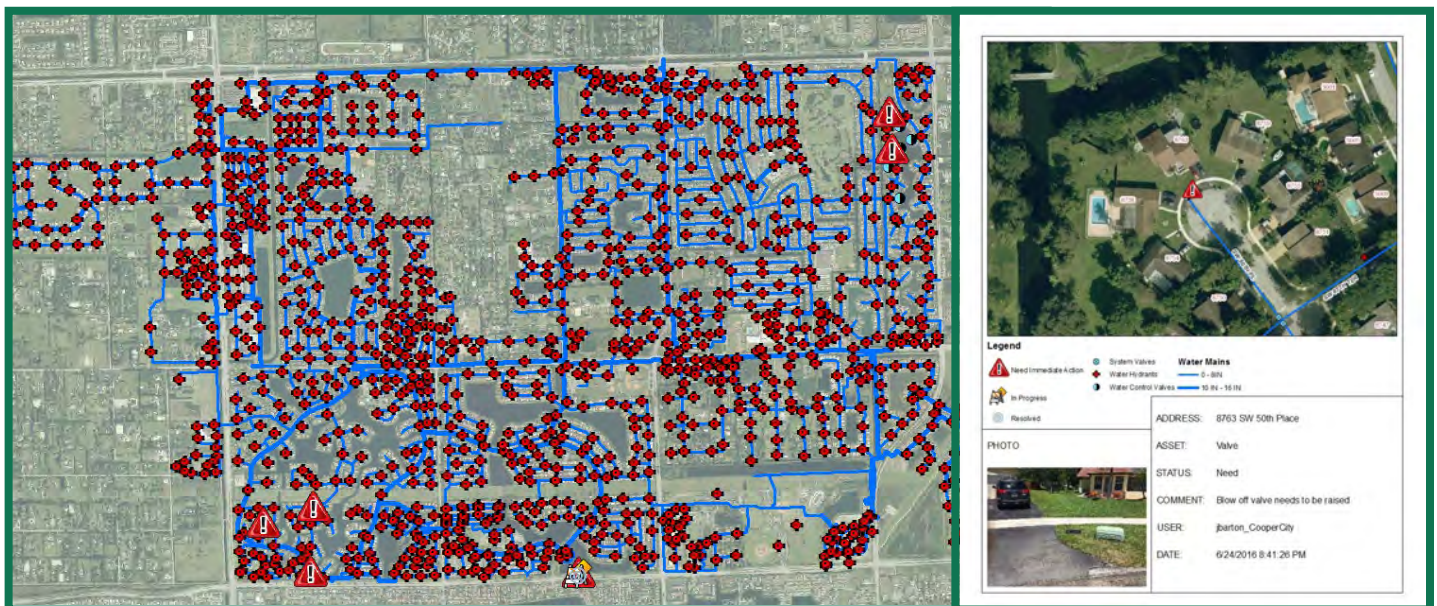
- **Project Manager** - Florida Technical Consultants, Boynton Beach, FL
2022 to present (1 year)
- **Vice President** - Data Transfer Solutions, LLC, Orlando, FL
2011 to - 2022 (11 years)
- **GIS Manager** - AMEC, Phoenix, AZ
2005 to 2011 (6 years)
- **GIS Regional Manager** - Geographic Technologies Group, Boynton Beach, FL
2002 to 2005 (3 years)

The following is a summary of some of the major projects completed by FTC which demonstrate experience and expertise with projects of similar size and scope.

Cooper City Utility Department

Address: 11791 SW 49th St., Cooper City, Florida 33330
Phone: 954-434-5519
Fax: 954-680-3159
Contact Person: Chad Bergeron, Utilities Director
Project Dates: Oct. 2014 to present
Contract Award Value: \$200,000.00

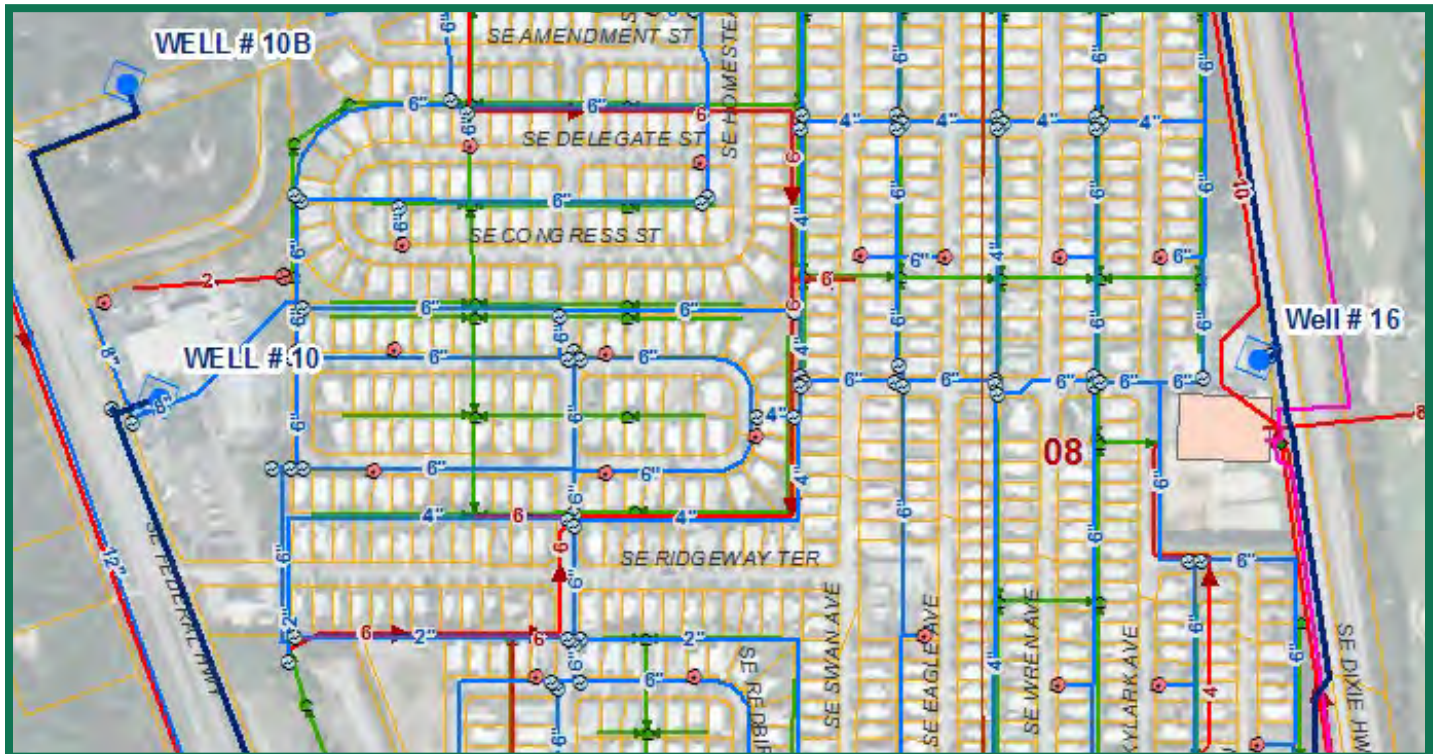
Project Summary: This is a large and ongoing project in which FTC converted Cooper City's entire CAD Atlas to GIS. The systems included are water, sewer and drainage. In addition, FTC has set up geometric networks which were run for valve isolation and capacity analysis. Other activities included coordinating hydrant labels for the Fire Department and tracking the progress of the contractor who was responsible for the ongoing valve turning contract. Online ArcGIS applications were also developed, and Cooper City's Utilities' staff was trained to update and verify features as well as track emergency utility repairs.



South Martin Regional Utility (SMRU)

Address: 9000 SE Athena St, Hobe Sound, FL 33455
 Phone: 772-546-2511
 Fax: 772-546-6378
 Contact Person: Michael Woods, M.S., Senior Utility Engineer
 Project Dates: May 2015 to present
 Contract Award Value: \$115,000.00

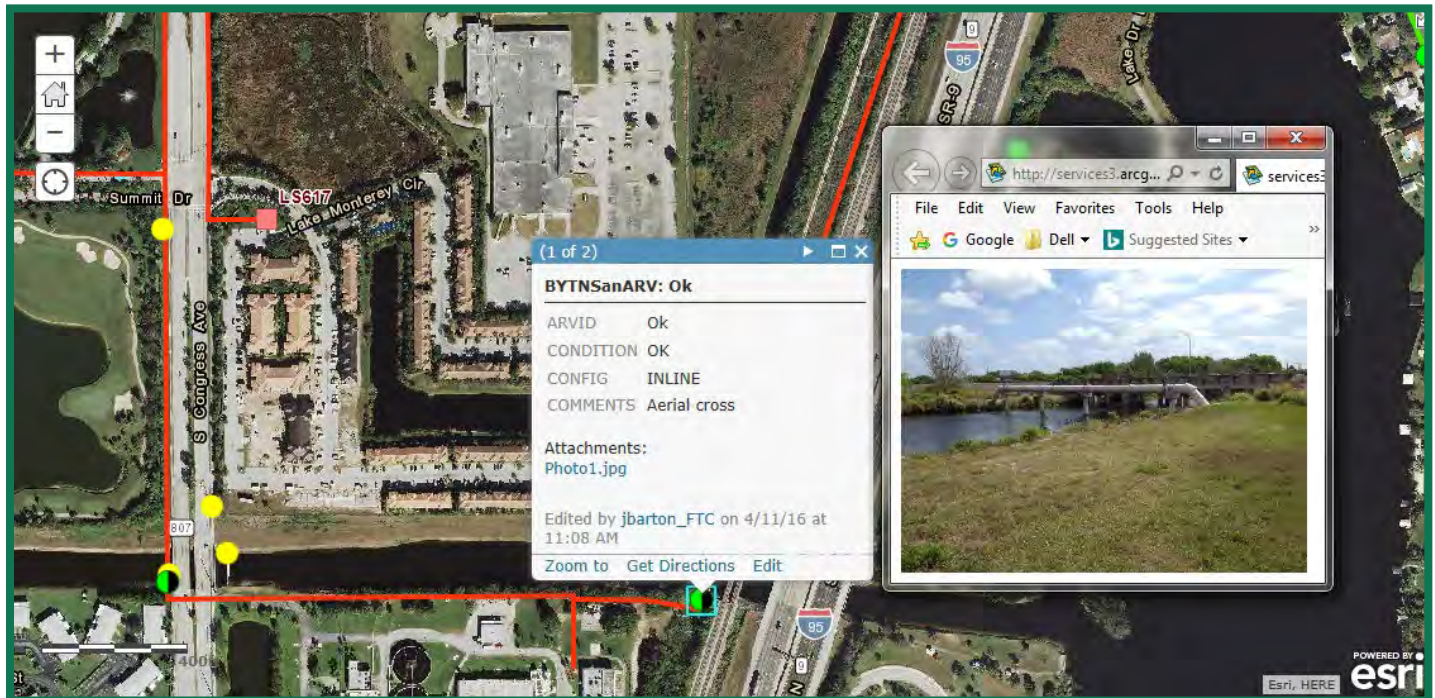
Project Summary: For this project FTC converted the client's entire utility Atlas to GIS which included both water and sewer systems. The process was complicated by the fact that some of the existing CAD parcel data was incorrect which in cases necessitated field verification. To facilitate this field verification FTC developed mobile apps in ArcGIS in order to validate the data in the field.



City of Boynton Beach Utilities Department

Address: 124 E. Woolbright Rd., Boynton Beach, FL 33435
Phone: 561-742-6403
Fax: 561-742-6090
Contact Person: Waneya Bryant, Manager of Asset Management Systems
Project Dates: Dec. 2016 to present
Contract Award Value: \$150,000.00

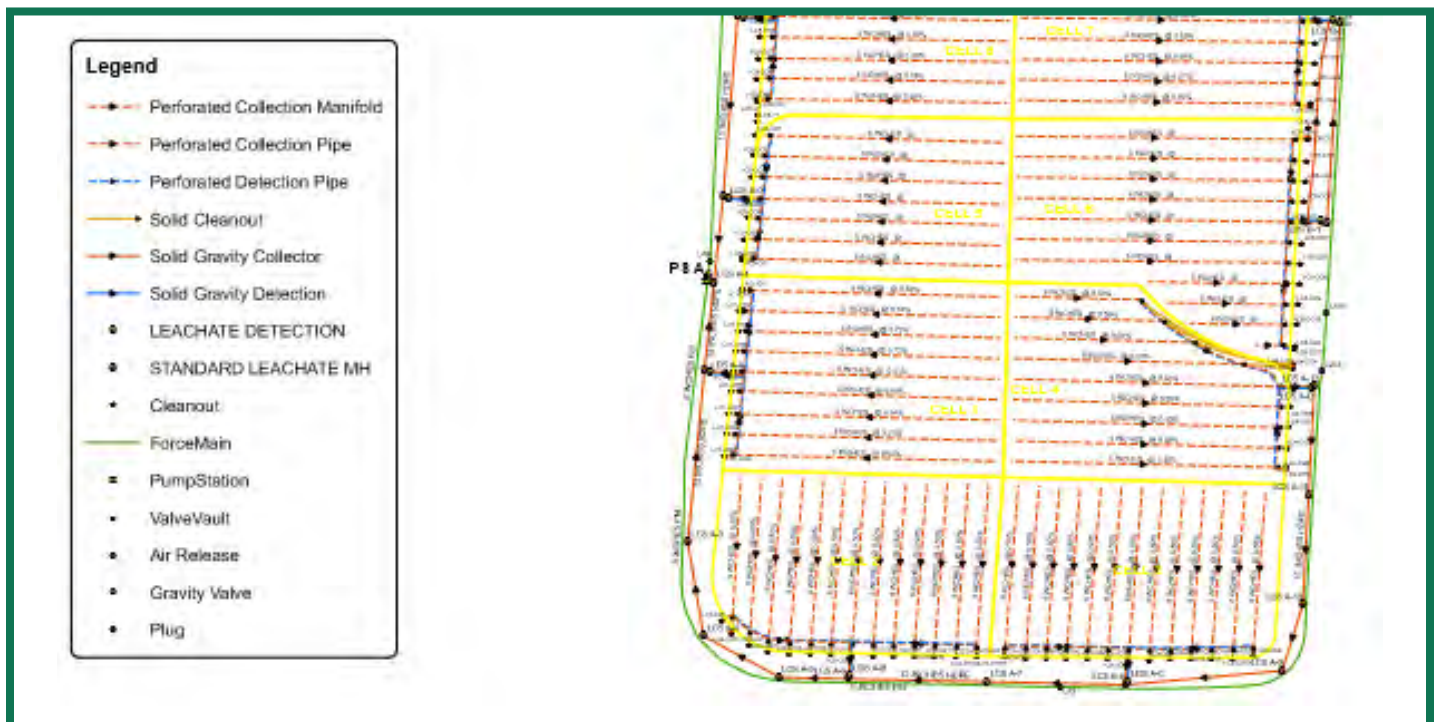
Project Summary: FTC created a GIS data set to support modeling of the potable water, sanitary sewer, reclaimed water and stormwater systems. Several sources of existing data were merged and topologically cleaned for snapping and node creation. Elevations were extracted and used to populate nodes. In addition, ArcGIS applications were developed and the client's staff were trained to inventory and field verify the various systems' features.



Solid Waste Authority of Palm Beach County (SWA)

Address: 7501 N. Jog Road West, Palm Beach, FL 33412
 Phone: 561-640-4000
 Fax: 561-640-3400
 Contact Person: Josephine Rudd, GIS Director
 Project Dates: Sept. 2020 to present
 Contract Award Value: \$50,000.00

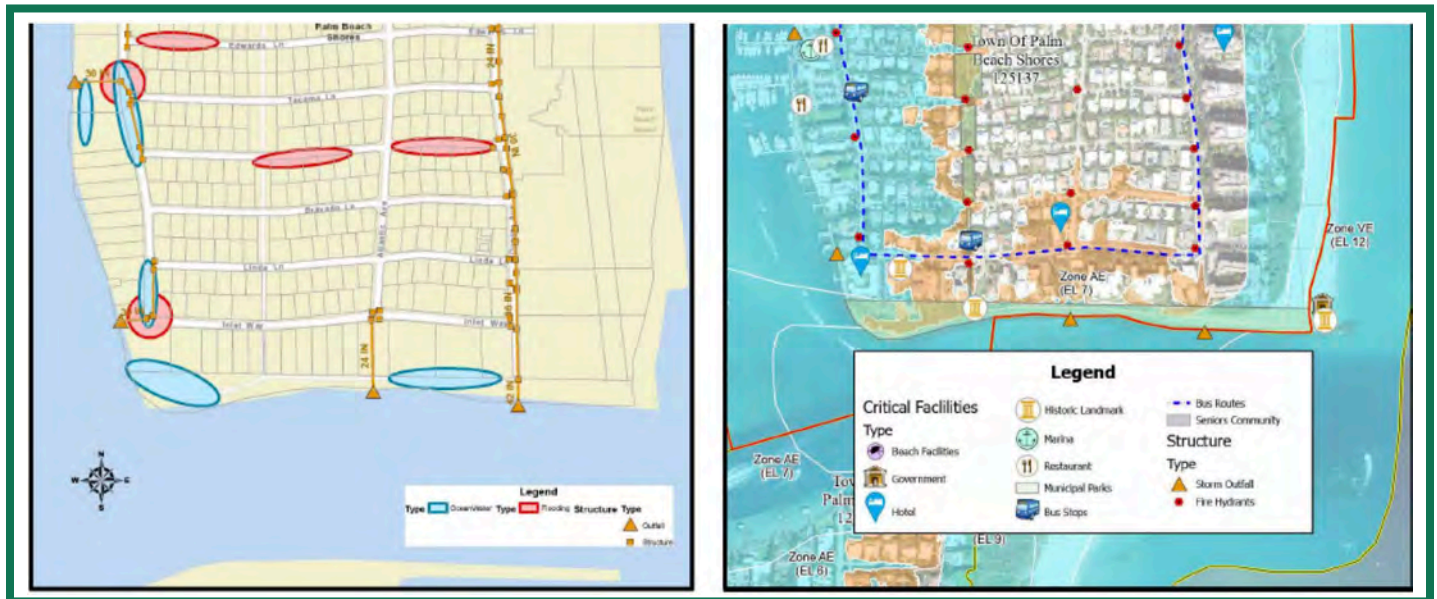
Project Summary: For this project FTC converted the client's entire utilities CAD Atlas to GIS while working as a subcontractor for another company. The utility systems which were converted to GIS included the water, sewer, drainage, leachate, electrical, and gas well monitoring systems. Several methods were also used to map well monitoring values in order to visualize trends. FTC is now training SWA staff in converting CAD drawings to GIS and in maintaining the overall GIS systems.



Town of Palm Beach Shores

Address: 247 Edwards Lane, Palm Beach Shores, FL 33404
Phone: 561-844-3457
Fax: 561-863-1350
Contact Person: Alan Welch, Public Works Director
Project Dates: Sept. 2014 to present
Contract Award Value: \$50,000.00

Project Summary: FTC was the Town Engineer supporting many initiatives focused on stormwater improvements. The first was an engineering project installing 42 inch stormwater pipes along East Ocean Ave., removing a system bottleneck and eliminating a serious flooding issue. FTC then inventoried and created GIS data for all Town infrastructure. This data was used to create Storm Water Master Plan components and support a Vulnerability Assessment for future grants.





Representative Engineering Experience and Client References

Michael Bailey, P.E.
Utilities Director
City of Pembroke Pines
8300 South Palm Drive,
Pembroke Pines, FL 33025
Tel: 954-518-9060, Fax: 954-518-8900
Email: mbailey@ppines.com
Project Dates: Oct. 2014 - present
Contract Award Value: \$200,000.00

Project Summary: This is a large and ongoing project in which FTC converted the client's entire CAD Atlas to GIS. The systems included are water, sewer and drainage. In addition, FTC has set up geometric networks which were run for valve isolation and capacity analysis.

Stuart Trent
Public Works Director
South Martin Regional Utility (SMRU)
9000 SE Athena St,
Hobe Sound, FL 33455
Tel: 772-545-0171, Fax: 772-546-6378
Email: strent@tji.martin.fl.us
Project Dates: May 2015 - present
Contract Award Value: \$115,000.00

Project Summary: For this project FTC converted the client's entire utility Atlas to GIS which included both water and sewer systems. The process was complicated by the fact that some of the existing CAD parcel data was incorrect which in cases necessitated field verification. To facilitate this field verification FTC developed mobile apps in ArcGIS in order to validate the data in the field.

Curt Dwiggin
Field Services Supervisor
Coral Springs Improvement District (CSID)
10300 NW 11th Manor,
Coral Springs, FL 33071
Tel: 954-796-6608, Fax: 954-757-4850
Email: curtd@fladistricts.com
Project Dates: Oct. 2015 to present
Contract Award Value: \$40,000.00

Project Summary: FTC provided the client with data setup services and training so that the client's staff was able to collect and input their data directly into their GIS program. In addition, FTC's services included mapping of water main breaks with a density analysis being carried out to prioritize replacement. Also staff was trained in the use of ArcGIS for both field and desktop applications.

Sworn Statements and Affidavits

ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA

SS:

COUNTY OF MONROE

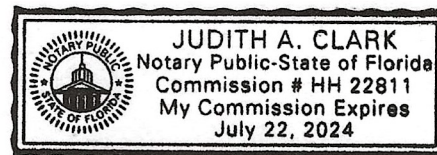
I the undersigned hereby duly sworn, depose and say that no portion of the sum herein response will be paid to any employee of the City of Key West as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

BY:  James Barton, P.E., LEED AP

sworn and prescribed before me this 1st day of Nov., 2022


NOTARY PUBLIC, State of Florida

My commission expires: 07/22/2024



NON-COLLUSION AFFIDAVIT

STATE OF FLORIDA)

: SS

COUNTY OF MONROE)

I, the undersigned hereby declares that the only persons or parties interested in this Proposal are those named herein, that this Proposal is, in all respects, fair and without fraud, that it is made without collusion with any official of the Owner, and that the Proposal is made without any connection or collusion with any person submitting another Proposal on this Contract.

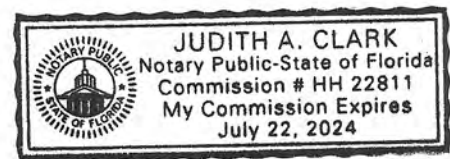
By: 
James Barton, P.E., LEED AP, President

Sworn and subscribed before me this

1st day of November, 2022.


NOTARY PUBLIC, State of Florida at Large

My Commission Expires: 07/22/2024



SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A)
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS,

1. This sworn statement is submitted for James Barton, P.E., LEED AP, President
(print individual's name and title)

by Florida Technical Consultants, LLC
(print name of entity submitting sworn statement)

whose business address is 533 E. Ocean Ave., Suite 2, Boynton Beach, FL 33435

and (if applicable) its Federal Employer Identification Number (FEIN) is

47-1886339

(if the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement): _____

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "conviction" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 01, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
- a. A predecessor or successor of a person convicted of a public entity crime: or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime.

The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members and agent who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment of income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

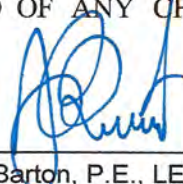
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statute means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement (indicate which statement applies).

☒ Neither the entity submitting this sworn statement, or any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July, 1989.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 01, 1989.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 01, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list (attach a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH ONE (1) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR THE CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.



James Barton, P.E., LEED AP, President
(SIGNATURE)

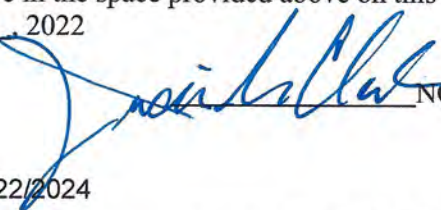
11/01/2022

(DATE)

STATE OF Florida

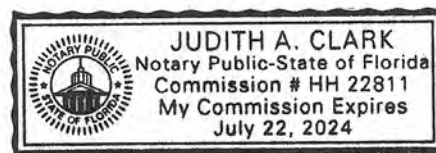
COUNTY OF Monroe

PERSONALLY APPEARED BEFORE ME, the undersigned authority
James Barton, P.E., who, after first being sworn by me,
(name of individual)
affixed his/her signature in the space provided above on this
1st day of Nov. 2022



NOTARY PUBLIC

My commission expires: 07/22/2024



EQUAL BENEFITS FOR DOMESTIC PARTNERS AFFIDAVIT

STATE OF Florida)
: SS
COUNTY OF Monroe)

I, the undersigned hereby duly sworn, depose and say that the firm of _____
Florida Technical Consultants, LLC
provides benefits to domestic partners of its employees on the same basis as it provides benefits to employees' spouses, per City of Key West Code of Ordinances Sec. 2-799.

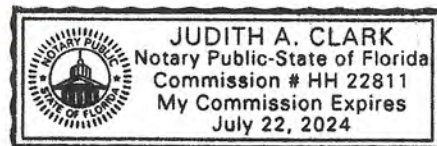
By:  James Barton, P.E., LEED AP, President

Sworn and subscribed before me this 1st day of November 2022.

NOTARY PUBLIC, State of Florida at Large

My Commission Expires: 07/22/2024





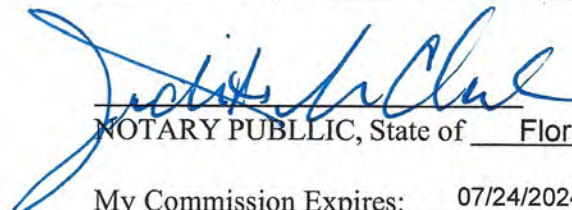
CONE OF SILENCE AFFIDAVIT

Pursuant to City of Key West Code of Ordinances Section 2-773 (attached below)

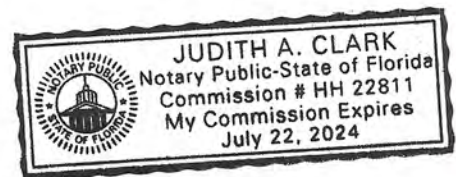
STATE OF Florida)
 : SS
COUNTY OF Monroe)

I the undersigned hereby duly sworn depose and say that all owner(s), partners, officers, directors, employees and agents representing the firm of
Florida Technical Consultants, LLC have read and understand the limitations and procedures regarding communications concerning City of Key West issued competitive solicitations pursuant to City of Key West Ordinance Section 2-773 Cone of Silence (attached).
Sworn and subscribed before me this

1st day of November, 2022.


NOTARY PUBLIC, State of Florida at Large

My Commission Expires: 07/24/2024



Sec. 2-773. Cone of Silence.

- (a) *Definitions.* For purposes of this section, reference to one gender shall include the other, use of the plural shall include the singular, and use of the singular shall include the plural. The following definitions apply unless the context in which the word or phrase is used requires a different definition:
- (1) *Competitive solicitation* means a formal process by the City of Key West relating to the acquisition of goods or services, which process is intended to provide an equal and open opportunity to qualified persons and entities to be selected to provide the goods or services. Competitive solicitation shall include request for proposals ("RFP"), request for qualifications ("RFQ"), request for letters of interest ("RFLI"), invitation to bid ("ITB") or any other advertised solicitation.
 - (2) *Cone of silence* means a period of time during which there is a prohibition on communication regarding a particular competitive solicitation.
 - (3) *Evaluation or selection committee* means a group of persons appointed or designated by the city to evaluate, rank, select, or make a recommendation regarding a vendor or the vendor's response to the competitive solicitation. A member of such a committee shall be deemed a city official for the purposes of subsection (c) below.
 - (4) *Vendor* means a person or entity that has entered into or that desires to enter into a contract with the City of Key West or that seeks an award from the city to provide goods, perform a service, render an opinion or advice, or make a recommendation related to a competitive solicitation for compensation or other consideration.
 - (5) *Vendor's representative* means an owner, individual, employee, partner, officer, or member of the board of directors of a vendor, or a engineer, lobbyist, or actual or potential subcontractor or sub-consultant who acts at the behest of a vendor in communicating regarding a competitive solicitation.
- (b) *Prohibited communications.* A cone of silence shall be in effect during the course of a competitive solicitation and prohibit:
- (1) Any communication regarding a particular competitive solicitation between a potential vendor or vendor's representative and the city's administrative staff including, but not limited to, the city manager and his or her staff;
 - (2) Any communication regarding a particular competitive solicitation between a potential vendor or vendor's representative and the mayor, city commissioners, or their respective staff;
 - (3) Any communication regarding a particular competitive solicitation between a potential vendor or vendor's representative and any member of a city evaluation and/or selection committee therefore; and
 - (4) Any communication regarding a particular competitive solicitation between the mayor, city commissioners, or their respective staff, and a member of a city evaluation and/or selection committee therefore.

(c) *Permitted communications.* Notwithstanding the foregoing, nothing contained herein shall prohibit:

- (1) Communication between members of the public who are not vendors or a vendor's representative and any city employee, official or member of the city commission;
- (2) Communications in writing at any time with any city employee, official or member of the city commission, unless specifically prohibited by the applicable competitive solicitation.
 - (A) However, any written communication must be filed with the city clerk. Any city employee, official or member of the city commission receiving or making any written communication must immediately file it with the city clerk.
 - (B) The city clerk shall include all written communication as part of the agenda item when publishing information related to a particular competitive solicitation;
- (3) Oral communications at duly noticed pre-bid conferences;
- (4) Oral presentations before publicly noticed evaluation and/or selection committees;
- (5) Contract discussions during any duly noticed public meeting;
- (6) Public presentations made to the city commission or advisory body thereof during any duly noticed public meeting;
- (7) Contract negotiations with city staff following the award of a competitive solicitation by the city commission; or
- (8) Purchases exempt from the competitive process pursuant to section 2-797 of these Code of Ordinances;

(d) *Procedure.*

- (1) The cone of silence shall be imposed upon each competitive solicitation at the time of public notice of such solicitation as provided by section 2-826 of this Code. Public notice of the cone of silence shall be included in the notice of the competitive solicitation. The city manager shall issue a written notice of the release of each competitive solicitation to the affected departments, with a copy thereof to each commission member, and shall include in any public solicitation for goods and services a statement disclosing the requirements of this ordinance.
- (2) The cone of silence shall terminate at the time the city commission or other authorized body makes final award or gives final approval of a contract, rejects all bids or responses to the competitive solicitation or takes other action which ends the competitive solicitation.
- (3) Any city employee, official or member of the city commission that is approached concerning a competitive solicitation while the cone of silence is in effect shall notify such individual of the prohibitions contained in this section. While the cone of silence is in effect, any city employee, official or member of the city commission who is the recipient of any oral communication by a potential vendor or vendor's representative in violation of this section shall create a written record of the event. The record shall indicate the date of such communication, the persons with whom such communication occurred, and a general summation of the communication.

(e) *Violations/penalties and procedures.*

- (1) A sworn complaint alleging a violation of this ordinance may be filed with the city attorney's office. In each such instance, an initial investigation shall be performed to determine the existence of a violation. If a violation is found to exist, the penalties and process shall be as provided in section 1-15 of this Code.
- (2) In addition to the penalties described herein and otherwise provided by law, a violation of this ordinance shall render the competitive solicitation void at the discretion of the city commission.
- (3) Any person who violates a provision of this section shall be prohibited from serving on a City of Key West advisory board, evaluation and/or selection committee.
- (4) In addition to any other penalty provided by law, violation of any provision of this ordinance by a City of Key West employee shall subject said employee to disciplinary action up to and including dismissal.
- (5) If a vendor is determined to have violated the provisions of this section on two more occasions it shall constitute evidence under City Code section 2-834 that the vendor is not properly qualified to carry out the obligations or to complete the work contemplated by any new competitive solicitation. The city's purchasing agent shall also commence any available debarment from city work proceeding that may be available upon a finding of two or more violations by a vendor of this section. (*Ord. No. 13-11, § 1, 6-18-2013*)

CITY OF KEY WEST INDEMNIFICATION FORM

PROPOSER agrees to protect, defend, indemnify, save and hold harmless The City of Key West, all its Departments, Agencies, Boards, Commissions, officers, City's Engineer, agents, servants and employees, including volunteers, from and against any and all claims, debts, demands, expense and liability arising out of injury or death to any person or the damage, loss of destruction of any property which may occur or in any way grow out of any act or omission of the PROPOSER, its agents, servants, and employees, or any and all costs, expense and/or attorney fees incurred by the City as a result of any claim, demands, and/or causes of action except of those claims, demands, and/or causes of action arising out of the negligence of The City of Key West, all its Departments, Agencies, Boards, Commissions, officers, agents, servants and employees. The PROPOSER agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suit at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent. The City of Key West does not waive any of its sovereign immunity rights, including but not limited to, those expressed in Section 768.28, Florida Statutes.

These indemnifications shall survive the term of this agreement. In the event that any action or proceeding is brought against the City of Key West by reason of such claim or demand, PROPOSER shall, upon written notice from the City of Key West, resist and defend such action or proceeding by counsel satisfactory to the City of Key West.

The indemnification provided above shall obligate PROPOSER to defend at its own expense to and through appellate, supplemental or bankruptcy proceeding, or to provide for such defense, at the City of Key West's option, any and all claims of liability and all suits and actions of every name and description covered above which may be brought against the City of Key West whether performed by PROPOSER, or persons employed or utilized by PROPOSER.

The PROPOSER's obligation under this provision shall not be limited in any way by the agreed upon Contract Price as shown in this agreement, or the PROPOSER's limit of or lack of sufficient insurance protection.

COMPANY SEAL

PROPOSER:

Address Florida Technical Consultants, LLC

Signature 533 E. Ocean Ave., Suite 2, Boynton Beach, FL 33435

James Barton, P.E., LEED AP
Print Name

11/01/2022
Date

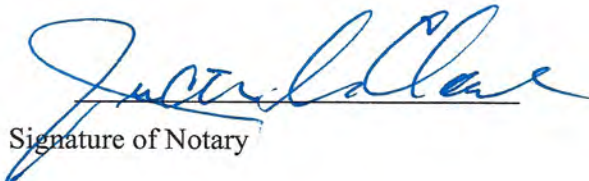
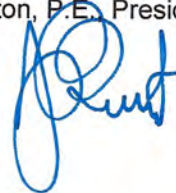
Title President

NOTARY FOR THE PROPOSER

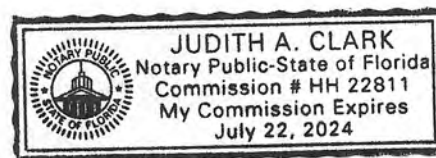
STATE OF Florida

COUNTY OF Monroe

The foregoing instrument was acknowledged before me this 1st day of Nov., 2022. By James Barton of FTC * ** (Name of officer or agent, title of officer or agent) Name of corporation acknowledging) * Florida Tecnincal Consultants, LLC ** James Barton, P.E., President or has produced DL as identification. (Driver's License)



Signature of Notary



Return Completed form with Print, Type or Stamp Name of Notary

Supporting documents to: City of Key West Purchasing

Title or Rank



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/30/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Harvey E. Oyer Jr. Inc. Oyer, Macoviak and Associates 511 East Ocean Avenue Boynton Beach FL 33435	CONTACT NAME: Robert Macoviak PHONE (A/C, No, Ext): (561) 732-9305 FAX (A/C, No): (561) 364-9848 E-MAIL ADDRESS: rmacoviak@oyerinsurance.com INSURER(S) AFFORDING COVERAGE <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A: Continental Casualty</td> <td>20443</td> </tr> <tr> <td>INSURER B: Transportation</td> <td>20494</td> </tr> <tr> <td>INSURER C: Hiscox</td> <td>10200</td> </tr> <tr> <td>INSURER D: BCS Insurance</td> <td>38245</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER	NAIC #	INSURER A: Continental Casualty	20443	INSURER B: Transportation	20494	INSURER C: Hiscox	10200	INSURER D: BCS Insurance	38245	INSURER E:		INSURER F:	
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INSURER E:															
INSURER F:															
INSURED FLORIDA TECHNICAL CONSULTANTS LLC PO BOX 850 Suite 9 BOYNTON BEACH FL 33425															

COVERAGES

CERTIFICATE NUMBER: CL2292805788

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY			6021699408	10/25/2022	10/25/2023	EACH OCCURRENCE \$ 2,000,000
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 2,000,000
							GENERAL AGGREGATE \$ 4,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 4,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						Employment Practices \$ 10,000
	OTHER:						
A	AUTOMOBILE LIABILITY			6021699408	10/25/2022	10/25/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person) \$
	OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	HIRE AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	SCHEDULED AUTOS NON-OWNED AUTOS ONLY						
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	OTHER:						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED RETENTION \$						
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			6025101036	02/24/2022	02/24/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability			P100.213.591.7	04/18/2022	04/18/2023	Aggregate 2,000,000 Each Claim 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Florida Technical Consultants LLC 533 E Ocean Ave Suite 2 Boynton Beach FL 33435	
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CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	AUTHORIZED REPRESENTATIVE 
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ADDITIONAL COVERAGES

Ref #	Description				Coverage Code	Form No.	Edition Date
D	Cyber Insurance- BCS Insurance Co. Eff: 07/16/22-07/16/2023						
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium		
1,000,000							

Ref #	Description				Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium		

Ref #	Description				Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium		

Ref #	Description				Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium		

Ref #	Description				Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium		

Ref #	Description				Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium		

Ref #	Description				Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium		

Ref #	Description				Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium		

Ref #	Description				Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium		

Ref #	Description				Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium		

OFADTLCV							
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Copyright 2001, AMS Services, Inc.

Corporate Registration

State of Florida Department of State

I certify from the records of this office that FLORIDA TECHNICAL CONSULTANTS, LLC is a limited liability company organized under the laws of the State of Florida, filed on January 21, 2014.

The document number of this limited liability company is L14000011037.

I further certify that said limited liability company has paid all fees due this office through December 31, 2022, that its most recent annual report was filed on January 6, 2022, and that its status is active.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Sixth day of January, 2022*



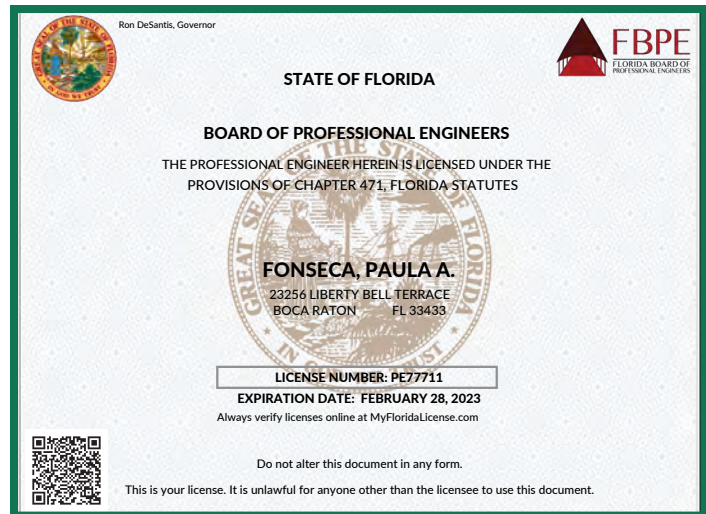
Randy B.
Secretary of State

Tracking Number: 1864781155CC

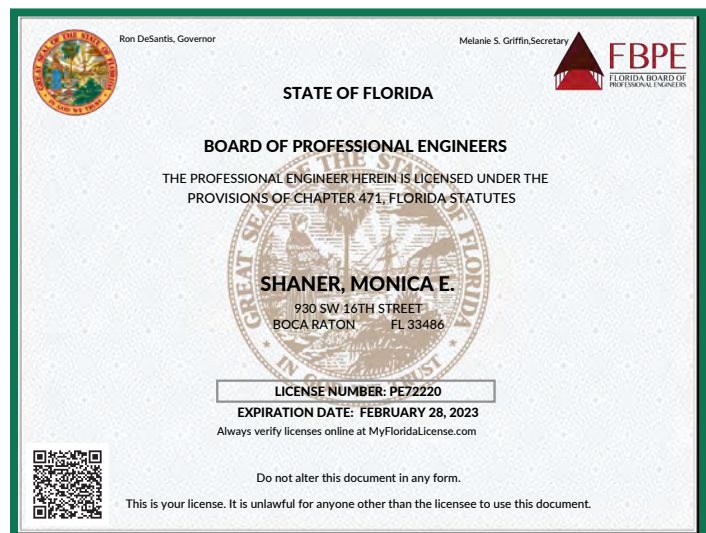
To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

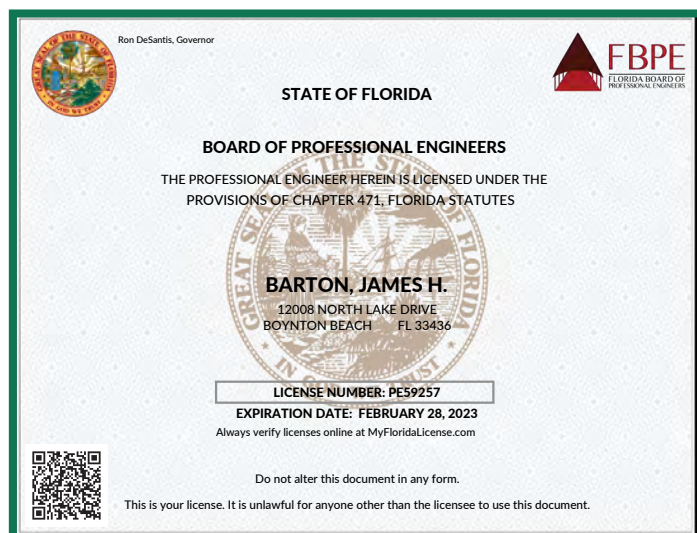
Paula A. Fonseca Engineering License



Monica E. Shaner Engineering License



James Barton Engineering License



Certificate of Qualifications

CERTIFICATE OF QUALIFICATIONS
Consultants Competitive Negotiation Act
(CCNA)

This certificate is awarded to

Florida Technical Consultants, Inc.

105 – Storm Sewer Design
106 – Water Dis/Sewer Collect/System & Force Main Design
119 – Civil Engineering

EST. 1994

City of West Palm Beach

February 25, 2023
Expiration Date

Procurement Official

Certified Business Entity (CBE) Certification

BROWARD COUNTY

CERTIFIED

County Business Enterprise

2022-2023

Office of Economic and Small Business Development

Valid for one year from Anniversary Date

West Palm Beach Small Business Certification

SMALL BUSINESS CERTIFICATION
The City of West Palm Beach's Small Business Program
Certifies that
FLORIDA TECHNICAL CONSULTANTS, LLC

Has met the necessary requirements for certification as a Small Business under the Small Business Program as prescribed by the City of West Palm Beach's Ordinance Number 3366-00.

The following List of Services and/or Product are covered under this certification:

- Geographic Information Systems (GIS)
- Mapping Services, Digitized, Cartography
- Engineering Services, Professional: Civil, Highways; Streets; Airport Pay-Parking Lots – Engineering
- Waste Water Treatment, Water Supply

Issued by the City of West Palm Beach for a three year period January 7, 2022 to January 6, 2025

Certificate Vendor Number: 1052651

Frank Hayden
Director Office of Equal Opportunity

South Florida Water Management District SBE

SOUTH FLORIDA WATER MANAGEMENT DISTRICT

June 25, 2021

REGISTERED VENDOR NO.: 122171

Mr. James Barton, P.E., President
Florida Technical Consultants, LLC
P.O. Box 850
Boynton Beach, FL 33425

CERTIFICATION EFFECTIVE DATE:
June 30, 2021

CERTIFICATION EXPIRATION DATE:
June 30, 2024

Dear Mr. Barton:

Congratulations, the South Florida Water Management District (District) has recertified your firm as a Small Business Enterprise (SBE). This certification is valid for three (3) years and may only be applied when business is conducted in the following area(s):

Mapping and Geographical Information Systems (GIS) & Professional Engineering Services

Your submittal of bids or proposals to supply other products or services outside of the specialty area(s) noted above will not count toward SBE participation. If you require certification in other specialty areas, please contact the Procurement Bureau, SBE Section, for additional information.

Renewal is required every three (3) years and should be requested a minimum of 45 days prior to the above expiration date.

If any changes occur within your company during the certification period such as ownership, affiliate company status, address, telephone number, licensing status, gross revenue, or any information that relates to your SBE Certification status, you must notify this office in writing immediately. It is imperative that we maintain current information on your company at all times.

Certification is not a guarantee that your firm will receive work, nor an assurance that your firm will remain in the District's vendor database.

We look forward to a mutually beneficial working relationship.

Sincerely,

Joni Lynn Fox
Sr. Contract Compliance Specialist
Procurement Bureau

JLF

3301 Gun Club Road, West Palm Beach, Florida 33406 • (561) 886-8800 • 1-800-432-2045
Mailing Address: P.O. Box 24680, West Palm Beach, FL 33416-4680 • www.sfwmd.gov

Palm Beach County SBE Certification

Palm Beach County
Office of Equal Business Opportunity

Certifies That
Florida Technical Consultants, LLC.
Vendor # **VS0000002820**
is a Small Business Enterprise (SBE) as prescribed by section 2-80.21 - 2.80.30 of
the Palm Beach County Code for a three year period from
June 30, 2021 to June 29, 2024

The following services and/or products are covered under this certification:

Civil Engineering; Highways; Streets; Airport Pay-Parking Lots Engineering; Mapping Services, Digitized, Cartography; Waste Water Treatment Engineering; Water Supply, Treatment, and Distribution/Engineering

Allen Gray, Manager
05/04/2021

Palm Beach County Board of County Commissioners
Dave Kriner, Mayor
Robert S. Winters, Vice Mayor
Marta G. Marino
Craig A. Wines
Marta McKinley
Mack Bernard

County Administrator
Veronica C. Baker

Boynton Beach - Business Tax Receipt

City of Boynton Beach Certificate of Use/Business Tax Receipt
Expires on September 30, 2023

Business Control Number: 0034032
Date Issued: 08/18/22
Business Name: Florida Technical Consultants
Business Location: 533 E Ocean Ave 2

Any changes in name, address, suite, ownership, etc. will require a new application.

COUNTRY Number	Classification Code	Classification	Additional Information
23-00049201	CU2	CERT OF USE & OCC COMM	

City of Boynton Beach Certificate of Use/Business Tax Receipt
Expires on September 30, 2023

Business Control Number: 0034032
Date Issued: 08/18/22
Business Name: Florida Technical Consultants
Business Location: 533 E Ocean Ave 2

Any changes in name, address, suite, ownership, etc. will require a new application.

COUNTRY Number	Classification Code	Classification	Additional Information
23-00049202	541330	ENGINEER - PER PROFESSIONAL	ENGINEERING FIRM - JAMES BARTON

 **City of Boynton Beach**
100 E. Ocean Ave. • Boynton Beach, FL 33435-0190

Coral Springs Tax Receipt

CORAL SPRINGS
BUSINESS TAX OFFICE
www.CoralSprings.org/business-tax

Development Services Department
Business Tax Office
9500 West Sample Road, Coral Springs, FL 33065
Mon-Thurs: 7:30AM - 5PM, Fri: 7:30AM - 2:30PM
Phone: 754-344-5914

LOCAL BUSINESS TAX RECEIPT

FLORIDA TECHNICAL CONSULTANTS LLC
2728 UNIVERSITY DR BLDG 2700
CORAL SPRINGS FL 33065

License #: 8T-2347
Amount: \$153.14
Type of Business: BUSINESS TAX RECEIPT GENERAL BUSINESSES


Expiration Date: September 30, 2023
Payment Date: August 11, 2022
Business Location: 2728 UNIVERSITY DR

POST THIS BUSINESS TAX RECEIPT IN A CONSPICUOUS PLACE

ALL WINDOW SIGNS SHALL COMPLY WITH LAND DEVELOPMENT CODE CHAPTER 18

CONDITIONS
(If no conditions exist, then TYPE OF BUSINESS is only condition)

PBC - Business Tax Receipt

 **ANNE M. GANNON**
CONSTITUTIONAL TAX COLLECTOR
Serving you.

P.O. Box 3353, West Palm Beach, FL 33402-3353
www.ftcinc.com Tel: (561) 355-2254

"LOCATED AT"
533 East OCEAN AVE Ste 2
BOYNTON BEACH, FL 33435


TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT DATE PAID	AMT PAID	RECEIPT #
ENGINEER BUSINESS	FLORIDA TECHNICAL CONSULTANTS LLC	2022	08/18/22	\$153.14	20220818

This document is valid only when received by the Tax Collector's Office.

**STATE OF FLORIDA
PALM BEACH COUNTY
2022/2023 LOCAL BUSINESS TAX RECEIPT**
LBTR Number: 2018106537
EXPIRES: SEPTEMBER 30, 2023

FLORIDA TECHNICAL CONSULTANTS LLC
FLORIDA TECHNICAL CONSULTANTS LLC
533 E OCEAN AVE STE 2
BOYNTON BEACH FL 33435-4922

This receipt grants the privilege of engaging in or managing any business profession or occupation within its jurisdiction and MUST be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.

 **ANNE M. GANNON**
CONSTITUTIONAL TAX COLLECTOR
Serving you.

P.O. Box 3353, West Palm Beach, FL 33402-3353
www.ftcinc.com Tel: (561) 355-2254

"LOCATED AT"
533 East OCEAN AVE Ste 2
BOYNTON BEACH, FL 33435

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT DATE PAID	AMT PAID	RECEIPT #
ENGINEER	BARTON JAMES	2022	08/18/22	\$153.14	20220818

This document is valid only when received by the Tax Collector's Office.

**STATE OF FLORIDA
PALM BEACH COUNTY
2022/2023 LOCAL BUSINESS TAX RECEIPT**
LBTR Number: 2018106539
EXPIRES: SEPTEMBER 30, 2023

FLORIDA TECHNICAL CONSULTANTS LLC
FLORIDA TECHNICAL CONSULTANTS LLC
533 E OCEAN AVE STE 2
BOYNTON BEACH FL 33435-4922

This receipt grants the privilege of engaging in or managing any business profession or occupation within its jurisdiction and MUST be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.

Broward County Tax Receipt

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT
115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 - 954-831-4000
VALID OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023

DBA: JAMES H BARTON
Business Name: JAMES H BARTON
Owner Name: FLORIDA TECHNICAL CONSULTANTS LLC
Business Location: 2728 UNIVERSITY DR
CORAL SPRINGS
Business Phone: 954-914-8488

Receipt #: 315-280623
Business Type: ENGINEER (ENGINEER)
Business Opened: 10/11/2016
State/County/Cert/Reg: PE59257
Exemption Code:

Rooms	Seats	Employees	Machines	Professionals
		1		

Tax Amount	For Vending Business Only				Collection Cost	Total Paid
	Number of Machines:	Transfer Fee	NSF Fee	Penalty		
30.00	0.00	0.00	0.00	0.00	0.00	30.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT
WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:
FLORIDA TECHNICAL CONSULTANTS LLC
533 E OCEAN AVE STE 2
BOYNTON BEACH, FL 33435

Receipt #WWW-21-00246578
paid 08/11/2022 30.00

2022 - 2023

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT
115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 - 954-831-4000
VALID OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023

DBA: JAMES H BARTON
Business Name: JAMES H BARTON
Owner Name: FLORIDA TECHNICAL CONSULTANTS LLC
Business Location: 2728 UNIVERSITY DR
CORAL SPRINGS
Business Phone: 954-914-8488

Receipt #: 315-280623
Business Type: ENGINEER (ENGINEER)
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Rooms	Seats	Employees	Machines	Professionals
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Tax Amount	For Vending Business Only				Collection Cost	Total Paid
	Number of Machines:	Transfer Fee	NSF Fee	Penalty		
30.00	0.00	0.00	0.00	0.00	0.00	30.00

Signature _____

Receipt #WWW-21-00246578
Paid 08/11/2022 30.00



Florida Technical Consultants



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3883

ADDENDUM NO. 1

Engineering Services RFQ 2022

This addendum is issued as supplemental information to the Request for Qualifications package for clarification of certain matters of both a general and a technical nature. The referenced Request for Qualifications package is hereby amended in accordance with the following items:

- 1) Question: Are sub-consultants only to be shown as supplemental staff to the prime or are we to include only in-house staff? There is some confusion per "A.3 Ability to provide required services with in-house staff."
Response: Both in-house staff and sub-consultants should be listed. A.3 highlights that the ability for in-house staff to provide services will be part of the selection criteria, so in-house capabilities are of value.
- 2) Question: Does the City plan to provide an extension due to the Thanksgiving holiday?
Response: The original deadline was 11/23 and has already been extended for the holiday to 11/30.
- 3) Question: Will the City include covers, tabs, and table of contents in the 40-page max?
Response: The items listed will not be included in the 40-page limit.
- 4) Question: Can a firm serve as both sub and prime?
Response: To avoid any conflicts of interest, the City will not accept proposals where consultants considered the prime are listed as sub-consultants on other proposals.
- 5) Can the City please confirm the deadline for clarification; the RFP stats Oct. 21, 2022.
Response: The deadline for clarification is November 21, 2022.

Prior to final award, proposers shall acknowledge receipt and acceptance of all Addendums. Proposals submitted without acknowledgement may be considered non-responsive.

Signature

Page 1 of 1

Florida Technical Consultants, LLC

Name of Business



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3883

ADDENDUM NO. 2

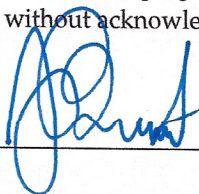
Engineering Services RFQ 2022

This addendum is issued as supplemental information to the Request for Qualifications package for clarification of certain matters of both a general and a technical nature. The referenced Request for Qualifications package is hereby amended in accordance with the following items:

- 1) **Question:** Can the City confirm if staff resumes are included in the 40 single-page limit?
Response: Pages used for organizational and formatting purposes, like cover sheets, table of contents, section headers, etc. and required forms like sworn statements and affidavits are not included in the page limit. Content to be considered for ranking, such as company and staff information and background, resumes, past projects, references, etc. are to be included in the page limit.
- 2) **Question:** Can 11"x17" pages be used? If so, how many 11"x17" pages will count towards the 40 single-page limit?
Response: The proposal should consist of standard 8.5"x11" pages. Pages can be displayed in landscape orientation if desired.
- 3) **Question:** Due to the page limit on the proposal, will the City consider resumes for personnel identified on the Organization Chart be excluded from the page count in the proposal?
Response: All resumes will be included in the page count.
- 4) **Question:** Do resumes have to be provided for everyone identified on the Organization Chart or only key personnel?
Response: Resumes are not required for all personnel.
- 5) **Question:** There are several office closures in place for staff to prepare for Tropical Storm Nicole. Would the City consider moving the submission date another week to have sufficient time to put proposals together?
Response: The proposal due date has been changed to 12/7/2022 at 3PM.

Prior to final award, proposers shall acknowledge receipt and acceptance of all Addendums. Proposals submitted without acknowledgement may be considered non-responsive.

Signature



Florida Technical Consultants, LLC
Name of Business