



## THE CITY OF KEY WEST

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MEMORANDUM

### EXECUTIVE SUMMARY

**TO:** Patti McLauchlin, City Manager

**CC:** Todd Stoughton, Assistant City Manager  
Christina Bervaldi, Finance Director

**FROM:** Carolyn Sheldon, Senior Grants Administrator

**DATE:** January 24, 2023

**RE:** **Approving the attached 2<sup>nd</sup> Amendment to Agreement ID #2485 to extend the termination date to March 31, 2024.**

#### **ACTION STATEMENT:**

This resolution will approve the attached 2<sup>nd</sup> Amendment to Agreement ID #2485 between the Tourist Development Council (TDC) and the City of Key West for the Mallory Square Sunshades (Public Facilities Category) Project to extend the termination date to March 31, 2024.

#### **BACKGROUND:**

Grant funding in the amount of up to \$167,890.00 to assist with a tourism impact study and with the purchase and installation of sunshades is available through an agreement with the TDC (Resolution 21-028, March 2, 2021). The current grant termination date of the agreement is April 30, 2023 (Resolution 22-042, February 1, 2022).

#### **PURPOSE AND JUSTIFICATION:**

City Staff requested an 11-month extension to March 31, 2024 to coincide with the time extension request for the Mallory Square Public Restrooms Project (Agreement ID #2630) so that both projects are incorporated into the Mallory Square master plan and are an integrated part of the City's efforts to revitalize Mallory Square.

#### **STRATEGIC PLAN:**

This resolution supports the Mallory project identified in the Key West Forward Strategic Plan as the #3 Major Project by the community in the January 2021 survey.

#### **FINANCIAL IMPACT:**

This is a no-cost time extension.

#### **RECOMMENDATION:**

Staff recommends the City Commission approve the attached 2<sup>nd</sup> Amendment to Agreement ID #2485 between the Tourist Development Council (TDC) and the City of Key West for the Mallory Square Sunshades (Public Facilities Category) Project to extend the agreement termination date to March 31, 2024.

*Key to the Caribbean – Average yearly temperature 77° F.*