



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Planning Board

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Tuesday, January 24, 2023

1:00 PM

City Hall

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#### WORKSHOP

**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

**Call Meeting To Order - 1:02 P.M.**

#### Roll Call

**Absent** 1 - Vice Chair Gilleran

**Present** 6 - Mr. Browning, Ms. Henderson, Mr. Lloyd, Mr. Russo, Mr. Varela, and Chairman Holland

#### Pledge of Allegiance to the Flag

**Approval of Agenda - The agenda was unanimously approved as presented**

**1:09 P.M. - Mr. Gilleran arrived at Meeting**

#### Discussion Items

- 1 Operational, Procedural, and Logistical Considerations
  1. Communication
  2. Staff reports, Monthly Variance Reports
  3. DRC

Discussed

2

Legal Considerations

1. Sunshine Law & Rules of Order
2. Planning Board Powers & Functions, HARC
3. Deadlines, Late Changes from Applicants
4. Board Member Visits to Properties

Discussed

**Public Comment**

**Adjournment - 2:35 P.M.**