



January 27, 2014

Ms. Jeanette McLernon
Administrator
Monroe County Continuum of Care
P. O. Box 2410
Key West, FL 33045

Dear Jeanette,

The Board of Directors of Helpline has voted unanimously to dissolve the corporation. We intend to vacate the office space we currently occupy which is located at 1623 Spalding Court and we intend to terminate our lease with the Housing Authority. In accordance with the Continuum of Care procedures, we are giving you notice of our plans to vacate the office space so that you can proceed with finding a new tenant. We are trying to be out of the office by the end of February, but will definitely be out no later than March 31st. We need a little leeway as we try to find appropriate non-profits to take over our current services.

Thanks,

Mary Lou Hoover
Board Chair
Helpline of the Florida Keys, Inc.

PO Box 2186, Key West, Florida 33045
(305) 296-HELP ~ 24/7 Information & Referral
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