



EXECUTIVE SUMMARY COMMUNITY REDEVELOPMENT AGENCY

To: Jim, Scholl

Through: Donald Leland Craig, AICP, Director of Community Development Services

From: Nicole Malo, AICP, LEED GA Planner II

Meeting Date: August 19, 2014

Re: Accepting the recommendation of the BVRAC to fund \$2,500 to the opening event for the Nelson English Willie Ward Park ribbon cutting and children's fair.

Background

The Bahama Village Redevelopment Advisory Committee has created and recommends the attached budget to host a ribbon cutting and children's fair event at the newly renovated Nelson English /Willie Ward Park. Noticed public meetings were held on July 21, 24 and 26, 2014 at the MLK pool to plan for the grand opening of the park (see attached notice). The event is being spearheaded by BVRAC Members Annette Mobley and Patricia Eables with assistance from a few community volunteers, and several BVRAC members who prepared a budget and are working with the private sector and City to provide services and donations.

At the August 7, 2014 BVRAC meeting the Committee amended the proposed budget of \$2,000 to include a category for \$500 for miscellaneous purposes in order to provide a bit of flexibility for each line item within the budget (see attached budget). Members of the BVRAC are coordinating with City Community Services staff for assistance. This funding request is consistent with Primary Objective 6: Stimulate Public and Private Partnerships as many organizations are chipping in to provide services for the event; Primary Objective 7: Innovative Development and Use of Open Space as this event marks the completion of the renovation of the largest Park in the Bahama Village Redevelopment Area; Primary and Objective 8: Promote Sustainable Community Redevelopment by promoting an open dialogue with residents, landowners business interests and other stake holders. Event organizers are reaching out to area residents and business owners to promote the event as CRA sponsored.

Recommendation

The BVRAC is recommending that the CRA allocate \$2,500 for the ribbon cutting and children's fair event at the newly renovated Nelson English /Willie Ward Park.

DISPLAY AD

NOTICE OF MEETING

MEMBERS OF THE CITY OF KEY WEST'S
BAHAMA VILLAGE REDEVELOPMENT ADVISORY COMMITTEE,
CITY COMMISSION AND CITY BOARDS/COMMITTEES
WILL MEET AT THE MARTIN LUTHER KING JUNIOR POOL
300-306 CATHERINE STREET
JULY 21 AND JULY 24, 2014 FROM 5:30 PM – 7:30 PM.
AND ON SATURDAY, JULY 26 FROM 12PM – 2PM
PURPOSE: COMMUNITY REDEVELOPMENT
AGENCY EVENT PLANNING FOR THE OPENING OF NELSON ENGLISH PARK

It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number at 305-809-1000 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

Pursuant to F.S. 286.0105, notice is given that if a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, that person will need a record of the proceedings, and that, for such purpose, that person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based

Publish: Monday, June 9, 2014
P O #75060; Acct 173

Citizen Joint Meeting Notice 6-14-14

Event Budget
Grand Re-Opening Celebration of Willie Ward and Nelson English Parks
August 30, 2014
11:00 a.m. to 3:00 p.m.

Prepared and Recommended by the
BAHAMA VILLAGE REDEVELOPMENT ADVISORY COMMITTEE (BVRAC)

EVENT BUDGET

	<u>Estimated</u>	<u>Actual</u>
EQUIPMENT RENTALS: Stage Sound System/Speakers Tables Chairs Tent Any activity equipment	\$325.00	\$
FOOD: Hamburgers/Hot Dogs Chips Condiments Fruit Miscellaneous supplies for snow cones, cotton candy & popcorn machines	\$300.00	\$
DRINKS: Soft Drinks Water Boxed Juices	\$200.00	\$
PAPER PRODUCTS: Plates Napkins Cutlery	\$75.00	\$

DECORATIONS: Balloons Stage bunting Plants/Flowers for Stage Bubble Machine	\$100.00	\$
PRINTING/PUBLICITY: Graphic Work Posters/Fliers Banners/Signs Newspaper Ads Thank You Ad (after event) Postage Stationery Supplies Photocopying Radio Ads Photography T-Shirts	\$425.00	\$
CEREMONIAL ITEMS: Ribbon for cutting ceremony Proclamation Plaques/Certificates	\$50.00	\$
ENTERTAINMENT: Disc Jockey Performers	\$125.00	\$
PRIZES/GIVE-AWAY ITEMS: Ribbons/Plaques/Trophies Gifts Favors	\$250.00	\$
TRANSPORTATION: City Bus Trolleys/Conch Trains	\$150.00	\$
MISCELANEOUS	\$500.00	\$
TOTAL	\$2,500.00	\$