

**CITY OF KEY WEST
PLANNING DEPARTMENT
MEMORANDUM**

To: Ty Symroski, City Planner; ROGO, Street Files

From: Wendy Tucker, Development Review Administrator

Date: April 17, 2002

Subject: Future return of ROGO equivalent residential unit, **415 Frances St.**

Cc: James Elwood, Building Dept.; Carolyn Walker, Licensing Dept.

Location of Unit To Be Returned: 425 Frances Street **R.E. Parcel #:** 00004990-000000

Number of Unit(s) Being Returned: **1** Licensed: 1 Non-transient rental unit

Number of Unit(s) Remaining on This Site: 1 Licensed: 1 Non-transient rental unit

Other Use(s) Remaining on This Site after unit return: Single-family residence only

Description: A second existing ROGO equivalent unit licensed by the City on this site will be returned to the City for its beneficial use ROGO equivalent residential unit “pool” after the owners have repaired/renovated a rear building where it was located into bedroom/bathroom habitable space that is part of the main single-family residence, and a Certificate of Occupancy is issued.

Proof of Unit:

- The City Licensing Division currently shows two non-transient rental units being licensed at this location.
- Owners have submitted photographs of fire damage to the rear structure which occurred prior to their purchase of the property.

Attachments:

- Letter of April 12, 2002, from John A. Virball and C. Jean Virball confirming willingness to return residential unit
- Wendy Tucker Memo of April 12, 2002, to Charles Stephenson and Files
- Photos of damage to rear structure
- Licensing data