

City of Key West
BUDGET TRANSFER

Account No./Project No.	Current Budget Finance Use Only	Increase (whole \$ only)	Decrease (whole \$ only)	Revised Budget Finance Use Only
602-1900-519.46-00 / OM1302			(64 , 387)	
602-1900-519.46-00 / OM1301		64 , 387		
TOTALS:				

Justification:

Project OM1301 was awarded by Resolution 13-097 in the amount of \$2,056,140. This budget transfer is necessary to fully fund Project OM1301 Change Order #1 and utilizes surplus funds from Project OM1302.

Authorized Signatures

Department Head: _____

Date: _____

Budget Analyst: _____

Date: _____

Finance Director: _____

Date: _____

(up to \$5,000 w/in category w/in fund)

City Manager: _____

Date: _____

(all w/in category w/in fund; all uses of CM contingency;
up to \$20,000 among categories w/in fund)

City Commission Approval Required?

Yes ☒

No ☐

Finance Use Only

Total Items: _____

Entered by: _____

Group No.: _____

Date: _____

Acct. Balance Verified: _____