



THE CITY OF KEY WEST
Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

EMERGENCY DECLARATION

To: Jim Scholl, City Manager

From: John Paul Castro, Utilities Director

Effective Date: October 27, 2014

Action Statement: Request approval of Jim Scholl, City Manager, to approve the change order to D.N. Higgins as an emergency procurement of Pump Station D discharge pipe repairs in the amount of \$11,167.23 bringing the repair total to \$27,501.10.

Ordinance:

Pursuant to Subpart A, Chapter 2, Article VII, Division 3, Subdivision 2, Sec. 2-797 of the City of Key West Code of Ordinances, the Emergency Procurement procedure the City Manager may make emergency procurement to approve contractual services where the cost exceeds \$20,000 when there exists a present threat to public health, property, and safety or other substantial loss to the City.

Justification:

During the middle of September OMI started noticing increased run times at Pump Station D. After inspection a split in one of the three discharge pipes in the wet well was found. OMI clamped the pipe in an attempt to temporarily keep pressure. Discharge pipe 2 was already out of service with a pump being repaired. During that time the corroded condition of the other pipes was identified. The highest capacity pump station in the city had one down pump, one temporarily fixed discharge pipe, with the last discharge pipe highly corroded in imminent danger of rupturing.

A task order was requested from D.N. Higgins through their general services contract to replace the 3 discharge pipes expeditiously. The task order was approved for \$16,333.87.

OMI assisted D.N. Higgins in plugging gravity lines and pumping down the wet well to service the discharge lines. After removing the first pipe it was apparent the 90 degree pipes going out were also in need of replacement and one of the pump bases was in need of repair.

With only one discharge line in service the city was at high risk for back up with any increase of normal capacity due to increased vacancies or rain events.

D.N. Higgins, working with OMI, ordered the parts necessary for the repairs as an

Key to the Caribbean – Average yearly temperature 77° F.

MEMORANDUM

emergency. The general services contract stipulates the maximum mark up on materials and the contractor worked diligently to complete the repairs in as short a time as possible. The change to the original task order was \$11,167.23.

Recommendation:

Staff recommends Jim Scholl, City Manager, approve the change order to D.N. Higgins for emergency repairs of Pump Station D in the amount of \$11,167.23 bringing the repair total to \$27,501.10.



City Manager Signature



Date