

MEMORANDUM



Date: November 6, 2014
To: Jim Scholl, City Manager
Cc: Key West Bight Management District Board
From: Doug Bradshaw
Re: October 2014 Monthly Report for Key West Bight

I. Key West Bight Operations:

- Issuing purchase order for window placement in Harborwalk Tenants Showers and Laundry.
- Air conditioning units approved for Harborwalk Tenants Showers and Laundry awaiting installation of windows to complete.
- Minor maintenance being performed in the Harborwalk Tenants Showers and Laundry. Staff is refreshing toilet partition paint, painting shower stall floors, cleaning and securing screens, repainting the comments box and replacing shower hardware in handicap shower stalls to assure ADA compliance.
- Air conditioning units installed at Margaret Street restrooms.
- Minor repairs complete and painting scheduled for exterior back wall of Sebago Office on Lazy Way.
- Coordinating with GIS Department and Dockmaster for Ferry Terminal surveillance system quotes. After receipt and review will submit staff recommendation to Board.
- Investigating new property wide surveillance system and will prepare request for quotes.
- Construction for the stormwater/outfall installation on William Street is on schedule. 80% of piping and structures are set. Sidewalk work scheduled to begin second week of November. Pedestrian and bicycle traffic to waterfront being maintained.
- Requested quote for four street lights for Lazy Way Lane as part of the Common Area improvements being completed by the hotel.
- Preparing Request for Quotes for the Lazy Way Lane Street Light foundations and underground conduit. Seaport staff to install actual fixtures.
- Working with Public Works Department for the installation/ securing of new temporary Port Security Office.
- Working with Turtle Kraals staff to eliminate standing water at back of building.
- Request for quotes received for holiday lights and decorations. Submitted to Board for consideration.

Key West Bight Marina:

- Fantasy fest 2014 week we were full with no problems.
- Florida powerboat races are coming up the second week of November and we are full for this event.
- As of November 1 we are 80 percent full for Christmas week already.
- The Schooner Hindu arrived back to Key West from being up north for the summer.
- The Schooner America also arrived back to Key West from being north for the summer.

II. Priorities for the Upcoming Month

- Identify Grant opportunities
- Fuel dock sign
- Bid Lazy Way Land landscape plan

III. Capital Project Updates

Project	Status	Comments
Common Area Signage, Landscape, Entries	Roundabout design complete, Lazy Way Landscape complete	DD's complete in Sept. for bidding of phase I
Ferry Terminal Pier Extension	Drawing submitted	Army Corp Review
Thompsons Fish House Structural Repairs	DD's in progress. Working with Engineer to clarify overall scope of project	
Turtle Kraals Wall Rebuild	Scheduled repair in Nov. Working with Engineer to finalize drawings.	
Trumbo Dock	100% drawings received	Riprap permit submitted