

# EXECUTIVE SUMMARY



**To:** Jim Scholl, City Manager

**From:** Norman Whitaker, Director / KWDoT

**Date:** October 31, 2014

**Subject:** Joint Participation Agreement – FTA Section 5339 Rural  
Bus & Bus Facility Capital Funds

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## **Action Statement:**

A resolution to approve execution of the Joint Participation Agreement (JPA) with the State of Florida Department of Transportation (FDOT) via the FTA Section 5339 Rural – Bus and Bus Facility Capital funds in an amount not to exceed \$54,584.00 in Capital Assistance.

## **Project History:**

Everyone is aware that a New Transit Facility is in construction at this time. The project is scheduled to be completed by September 2015. Key West Transit staff hopes to move into the new facility by October 2015. When we start to move into the new facility, there will be some equipment and / or support vehicles that Transit Staff will need to assist with the operations of the new facility.

With the assistance of FDOT staff, Key West Transit was able to apply for the Section 5339 grant funding that can be used to purchase support vehicles and / or needed equipment. This grant is in the FDOT five (5) year work program. Please note that Key West Transit has requested for additional funding within the next five (5) years.

## **Advantages / Disadvantages:**

Advantages – include but are not limited to:

- Funding assistance of up to 100% with a maximum reimbursement amount of \$54,584.00 with no match. The City's share of expenses is zero.
- The City is required to provide a level of service as it relates to maintenance of maximum safety and accountability which is required of all grant funding programs with regard to safety sensitive positions, system safety of operations and hazard / security program plans mandates.
- The City continues to improve and enhance public transit services while maintaining the least impact to local governments and residents by securing Federal and State funding assistance.

There are no disadvantages at this time. In fact, State and Federal funding assistance is absolutely necessary to continue operation of public transit services in Key West.

**Fiscal Impact:**

No fiscal impact to the City. All cost will be covered by a shared federal and state grant. Authorize any necessary budget adjustments to account for expenses and offsetting grant revenue.

Key West Transit staff recommends approval of this resolution to accept, authorize and execute the FDOT joint participation agreement (JPA) for Section 5339 Capital funding assistance for FY 2014-2015 period in an amount not to exceed \$54,584.00, so as to realize our reimbursements as soon as possible for this fiscal year.