

43 Seaside

EricHerreraMD@gmail.com

Key West Florida

33040

ERIC HERRERA MD

Experience

Medical Director

**Lower Keys Medical Center Emergency Dept 22,500 visits/year
July 2009 to date.**

Key West EMS April 2011 to date.

Medical Director

**St Anthony Memorial Emergency Department 30,000 visits/year Michigan city
Indiana. July 2008 to July 2009**

LaPorte County EMS July 2008 to July 2009

Medical Director

**St John Macomb-Conner Creek Campus Emergency Department 22,000
visits/year Detroit Michigan. Dec 2003 to July 2008**

EMS Division of Detroit Fire Department Quality assurance committee

Dec 2003 to July 2008.

Sinai-Grace Hospital Emergency Department

Staff Physician and Emergency Medicine faculty Wayne State University

Detroit MI, 82,000 visits/year. June 1999 to Dec 2003

Assistant Director Emergency Dept

Holy Cross Hospital of Detroit

Detroit, Michigan 26,000 visits/year June 1993 to June 1997

**Teaching
appointments**

Wayne State University Physician Assistant Studies

Adjunct Faculty. Dec 2003 to date.

The A. T. Still University/ Kirksville College of Osteopathic Medicine Instructor
Emergency Medicine. Dec 2003 to July 2008

Clinical Assistant Professor Emergency Medicine

Wayne State University June 1999 to Dec 2003.

Education

University of Panama School of Medicine

MD received March 1986

Internship at Ministry of Health Panama
1986-1988

Wayne State University internship and residency

June 1990- June 1993

Active Member American College Emergency Physicians 1999- present

Board Certified Internal Medicine ABIM 1993 recertify 2007

Board Certified Emergency Medicine BCEM 1997 re-certify 2007

ACLS Instructor and course director Sinai- Grace Hospital 2000- present

CURRICULUM VITEA

BRUCE ROBINSON GUERDAN, M.D., M.P.H

CURRENT ADDRESS/TELEPHONE

**122 EVERGREEN CIRCLE
BEAVER PA. 15009
724-312-1251
bruceguerdan@gmail.com**

**1800 ATLANTIC BLVD
B117
KEY WEST FL 33040**

EDUCATION

**UNIVERSITY OF MISSISSIPPI
B.A.-1979**

**ROSS UNIVERSITY SCHOOL OF MEDICINE
M.D.-1985**

**THE MEDICAL CENTER, BEAVER PA.
FAMILY PRACTICE RESIDENCY-1988**

**UNIVERSITY OF PITTSBURGH
GRADUATE SCHOOL OF PUBLIC HEALTH
MPH-2008**

BOARD CERTIFICATIONS

**AMERICAN ACADEMY OF FAMILY PRACTICE
1988, 1994, 2001, 2008**

**BOARD CERTIFICATION IN EMERGENCY MEDICINE
1997, 2008**

**DISASTER MEDICINE
2010**

**LICENSURE
PENNSYLVANIA/FLORIDA**

OFFICES

**FLORIDA STATE AIR SURGEON
HEADQUARTERS-FLORIDA NATIONAL GUARD
2008-2014**

**DIVING MEDICAL OFFICER/SCUBA INSTRUCTOR
FLORIDA KEYS COMMUNITY COLLEGE
2006-Present**

**ASSOCIATE DIRECTOR OF EMERGENCY AND TRAUMA SERVICES
SHARON REGIONAL HEALTH SYSTEMS
2005-2008**

**GROUP COMMANDER
171ST MEDICAL GROUP
PA AIR NATIONAL GUARD
1998-2005**

**BOARD OF GOVERNORS
ALLIANCE OF AIR NATIONAL GUARD FLIGHT SURGEONS\
2001-2004**

**MEDICAL DIRECTOR
PROVIDENCE HEALTH CARE CENTER
BEAVER FALLS, PA.
1989-1997**

**ASSOCIATE MEDICAL DIRECTOR/MEDICAL DIRECTOR
EMERGENCY DEPT.
UPMC-BEAVER VALLEY/ALQUIPPA COMMUNITY HOSPITAL
1995-2003**

**MEDICAL DIRECTOR
HYPERBARIC MEDICINE
THE MEDICAL CENTER, BEAVER
1993-1995**

**CHIEF RESIDENT
FAMILY PRACTICE RESIDENCY
THE MEDICAL CENTER, BEAVER
1988**

CERTIFICATIONS

**USAF CRITICAL CARE AIR TRANSPORT
ADVANCED CARDIAC LIFE SUPPORT-REGIONAL FACULTY
1992-2004
PEDIATRIC ADVANCED LIFE SUPPORT-REGIONAL FACULTY
1992-2004**

**ADVANCED TRAUMA LIFE SUPPORT-INSTRUCTOR
SENIOR FAA MEDICAL EXAMINER 1990-2005
ADVANCED CARDIAC LIFE SUPPORT FOR EXPERIENCED PROVIDERS INSTRUCTOR TRAINER
JOINT FORCES SURGEON
PADI MASTER SCUBA DIVING INSTRUCTOR
BASIC DISASTER LIFE SUPPORT**

EMERGENCY MEDICINE EXPERIENCE

**UPMC HORIZON
GREENVILLE, PA
2012-present**

**LOWER KEYS MEDICAL CENTER
KEY WEST, FL
2006-present**

**UNIONTOWN HOSPITAL
2009-2014**

**UPMC-NORTHWEST
SENECA, PA
2010-2013**

**SHARON REGIONAL HEALTH SYSTEM
SHARON, PA
2004-2009**

**FISHERMANS HOSPITAL
MARATHON FL
2004-2011**

**THE MEDICAL CENTER, BEAVER
BEAVER, PA
1987-1995
2003-2008**

**ELLWOOD CITY HOSPITAL
1989-2004
2010-Present**

**UPMC-BEAVER VALLEY/ALIQUIPA COMMUNITY HOSPITAL
1995-2003**

PROFESSIONAL ORGANIZATIONS

PENNSYLVANIA ACADEMY OF FAMILY PRACTICE
AMERICAN ACADEMY OF FAMILY PRACTICE
ASSOCIATION OF MILITARY SURGEONS OF THE UNITED STATES

ALLIANCE OF AIR NATIONAL GUARD FLIGHT SURGEONS
SOCIETY OF USAF FLIGHT SURGEONS
AMERICAN ASSOCIATION OF PHYSICIAN SPECIALISTS
PROFESSIONAL ASSOCIATION OF DIVING INSTRUCTORS
UNDERSEA AND HYPERBARIC MEDICINE SOCIETY
AEROSPACE MEDICINE ASSOCIATION

VOLUNTEER EXPERIENCE

NEW HORIZON SCHOOL
SCHOOL PHYSICIAN
1988-205

AMERICAN HEART ASSOCIATION
REGIONAL FACULTY-ACLS/PALS
1992-2004

PUBLICATIONS

GUERDAN, B "UNITED STATES AIR FORCE AERO-MEDICAL EVACUATION-A CRITICAL DISASTER
RESPONSE RESOURCE" AMERICAN JOURNAL OF CLINICAL MEDICINE, VOLUME 8, NUMBER
THREE, FALL 2011

GUERDAN, B" DENGUE FEVER/DENGUE HEMORRHAGIC FEVER"
AMERICAN JOURNAL OF CLINICAL MEDICINE, VOLUME 7, NUMBER TWO, SPRING 2010

GUERDAN, B. "DISASTER PREPAREDNESS AND DISASTER MANAGEMENT: THE DEVELOPMENT
AND PILOTING OF A SELF ASSESSMENT SURVEY TO JUDGE THE ADEQUACY OF
COMMUNITY-BASED PHYSICIAN KNOWLEDGE" AMERICAN JOURNAL OF CLINICAL MEDICINE,
VOLUME 6, NUMBER THREE, SUMMER 2009

GUERDAN, B., SHUMWAY, G.
"A PRESUMPTIVE CASE OF VACCINIA MYOCARDITIS",
MILITARY MEDICINE, NOV 2004

MCKENNA, J., GUERDAN, B., WRIGHT, J.
"VAGINAL BIRTH AFTER CESAREAN SECTION: A SAFE OPTION IN CAREFULLY SELECTED
PATIENTS", POST GRADUATE MEDICINE, NOV. 1 1988

GUERDAN, B., MCKENNA, J., WRIGHT, J.
"VAGINAL BIRTH AFTER CESAREAN SECTION IN A COMMUNITY HOSPITAL: A FAMILY

PRACTICE RESIDENCY EXPERIENCE", JOURNAL OF THE BOARD OF FAMILY PRACTICE, VOL. 2,
NO. 3, JULY-SEPT. 1989

GUERDAN, B., FLANNICK, J., MCKENNA, J.
"A PRELIMINARY INVESTIGATION OF THE USE OF PROTRYPTILINE IN THE TREATMENT OF
OBESITY", THE JOURNAL OF OBESITY AND WEIGHT MANAGEMENT, VOL. 8, NO. 1,
SPRING/SUMMER 1989

MILITARY

STATE AIR SURGEON
HEADQUARTERS
FLORIDA AIR NATIONAL GUARD
2008-2014 (retired)

108TH AIR REFUELING WING
NEW JERSEY AIR NATIONAL GUARD
CHIEF OF AEROSPACE MEDICINE
2006-2008

171ST AIR REFUELING WING
PENNSYLVANIA AIR NATIONAL GUARD
1992-2005

STATE AIR SURGEON
COMMONWEALTH OF PENNSYLVANIA
2004-2005

LIASON OFFICER
UNITED STATES AIR FORCE ACADEMY
2000-2005

PROFESSIONAL MILITARY EDUCATION

AIR COMMAND AND STAFF COLLEGE

AIR WAR COLLEGE

ADVANCED JOINT PROFESSIONAL MILITARY EDUCATION

SECURITY CLEARANCE

SCI DCID 6/4

ACTIVE DUTY EXPERIENCE

**NELLIS AFB-EMERGENCY DEPT.
1993**

**PHELPS-COLLINS ANG-COMBAT MEDICAL READINESS CENTER
1993, 1997, 2000**

**AHMED AL JABER AB, KUWAIT-OPERATION SOUTHERN WATCH
1995**

**ATSO, VOLK FIELD, WI.
1995**

**GHANA, W. AFRICA-HUMANITARIAN ASSISTANCE
1996**

**TOP KNIFE FIGHTER FLIGHT SURGEON SCHOOL
KINGSLEY FIELD, OREGON
1996**

**PENTAGON FLIGHT MEDICINE CLINIC
1996**

**ORERATIONAL READINESS INSPECTION
MIDLAND TX
1996**

**YOKOTA AB, JAPAN-OPERATION KEEN SWORD
1996**

**PISA AB, ITALY-OPERATION DENY FLIGHT
1997**

**SEEB AB, OMAN-OPERATION SOUTHERN WATCH
1997**

AL DHAFRA AB, UNITED ARAB EMERATES-OPERATION SOUTHERN WATCH

1998

TYNDALL AFB, FL-FLIGHT MEDICINE

1998

MCMURDO STATION ANTARTICA-OPERATION DEEP FREEZE

1999

BUDAPEST, HUNGARY-OPERATION ALLIED FORCE/NOBLE ANVIL

1999

HICKAM AFB HI.

2000

TUNISIA, NORTH AFRICA-MEDLITE 2000

2000

ISTRES, FRANCE-OPERATION JOINT GUARD

2000

LATACUNGA, ECUADOR-HUMANITARIAN/CIVIC ACTION

2001

OPERATION ENDURING FREEDOM-CLASSIFIED LOCATION

2002

OPERATION IRAQI FREEDOM-CLASSIFIED LOCATIONS

2003

CUSCO, PERU-HUMANITARIAN MISSION

2003

OPERATION IRAQI FREEDOM-SECOND TOUR- CLASSIFIED LOCATION

2003-2004

**KLIAPEDA, LITHUANIA-MEDCEUR 2004-MULTINATIONAL FORCES MEDICAL BATTALION
COMMANDER**

2004

JOINT FORCES SURGEON COURSE

2004

**OPERATION ENDURING FREEDOM
37TH EXPEDITIONARY MEDICAL GROUP
COMMANDER**

2005

ADVANCED CRITICAL CARE AIR TRANSPORT

2010

**OPERATION ENDURING FREEDOM
CRITICAL CARE AIR TRANSPORT**

RAMSTEIN GE

2010, 2011

SECRETARY OF THE AIR FORCE PERSONNEL COUNCIL
JOINT BASE ANDREWS
2011-2012

AWARDS/DECORATIONS

AIR FORCE MERITORIOUS SERVICE MEDAL WITH ONE OAK LEAF CLUSTER
AIR MEDAL WITH ONE OAK LEAF CLUSTER
AIR FORCE AERIAL ACHIEVEMENT MEDAL WITH ONE OAK LEAF CLUSTER
AIR FORCE COMMENDATION MEDAL WITH THREE OAK LEAF CLUSTERS
AIR FORCE ACHIEVEMENT MEDAL
AIR FORCE OUTSTANDING UNIT RIBBON WITH ONE OAK LEAF CLUSTER AND ONE V DEVICE
NATIONAL DEFENSE MEDAL WITH STAR DEVICE
SOUTHWEST ASIA SERVICE MEDAL
KOSOVO CAMPAIGN MEDAL WITH STAR DEVICE
ARMED FORCES EXPEDITIONARY MEDAL WITH TWO OAK LEAF CLUSTERS
ARMED FORCES SERVICE MEDAL WITH STAR DEVICE
ARMED FORCES VOLUNTEER SERVICE MEDAL
AIR FORCE OVERSEAS SHORT TOUR RIBBON WITH ONE OAK LEAF CLUSTER
AIR FORCE EXPEDITIONARY SERVICE RIBBON WITH TWO OAK LEAF CLUSTERS
ARMED FORCES RESERVE MEDAL WITH M-5 DEVICE
AIR FORCE LONGEVITY SERVICE RIBBON WITH ONE OAK LEAF CLUSTER
AIR FORCE BASIC TRAINING RIBBON
PENNSYLVANIA MERITORIOUS SERVICE MEDAL
PENNSYLVANIA COMMENDATION MEDAL
PENNSYLVANIA GOVERNORS RIBBON
PENNSYLVANIA RECRUITING MEDAL
GENERAL STEWART MEDAL
GENERAL WHITE MEDAL

AIR NATIONAL GUARD-COMMAND FLIGHT SURGEON OF THE YEAR
1999

ADDITIONAL TEACHING EXPERIENCE

KENT STATE UNIVERSITY
SCHOOL OF NURSING
ADJUNCT FACULTY
2009-PRESENT

PRECEPTOR-FAMILY PRACTICE RESIDENCY PROGRAM
THE MEDICAL CENTER, BEAVER PA.
1988-1996

PRECEPTOR-PHYSICIAN ASSISTANT PROGRAM
CHATAM COLLEGE
1997-1999

CADRE-COMBAT MEDICAL READINESS TRAINING CENTER
ALPENA MI.

2000

**INSTRUCTOR-SCHOOL OF AEROSPACE MEDICINE
TEAM AEROSPACE OPERATIONAL SOLUTIONS
AEROSPACE MEDICINE PRIMARY
2001-PRESENT**

Tab II

Medical Qualifications

Board Certified in Emergency Medicine and Internal Medicine. Eric Herrera MD

Board Eligible for EMS Subspecialty Certification next exam Nov 15, 2015 Eric Herrera MD

Board Certified in Emergency Medicine and Family Practice. Bruce Guerdan MD

Relevant Experience

Dr. Herrera has extensive experience with EMS operations starting working with the EMS Division of the Detroit Fire Department in 2003 in the Quality assurance committee. Work involved establishing written protocols that assure the safe management of all emergency transports across all ages and conditions. Our committee review all customer complaints and EMS transport records to at least 10 different hospitals, local emergency physicians would give feedback as to the run sheets that had to be evaluated so that the crews involved could be given the appropriate feedback in terms of medical management. Charts were reviewed for appropriate documentation for billing and reimbursement purposes as well. Serve as co director of Laporte county EMS involved with all the operational aspects of the service. Currently Key West Rescue Medical Director work closely with Ryder Trauma Center through our Telemedicine Trauma Consult system where we have direct contact with Ryder Trauma Surgeons to discuss in real time trauma patients that are candidates to be transferred to Ryder Trauma for further care. My extensive experience in EMS quality assurance, economics and rules and regulations will help the Key West Fire Dept in the implementation of the EMS Division.

Dr Guerdan has recently retired from the Florida Air National Guard where he served as the State Air Surgeon. Doctor (Colonel) Guerdan, in the capacity, was the senior medical officer in the Florida Air National Guard and served in multiple leadership roles in combat. He also has served as the Diving Medical Officer at the Florida Keys Community College (currently outsourced to Rycam INC)

Tab III

Cost of Services to the City of Key West.

The annual cost to the City of Key West (Exclusive of educational requirements which are line items) would be \$25000/year. This would be paid monthly beginning December 1, 2014 on an independent contractor basis.

Tab IV

Commitment to Clinical Performance/Business Plan

Drs Herrera and Guerdan are very excited to be part of the Key West Fire department new EMS division. We are committed to invest the time necessary to achieve the goal of establishing the new Key West Fire EMS division in collaboration with with all stakeholders.

Our plan includes the following:

Adopt EMS protocols based on Florida Emergency Management and Homeland security. We will be available to our Fire Department leadership and paramedics for questions via phone or email 24/hrs 365 days to resolve problems, system conflicts and provide guidance as necessary.

Quality Review Program: Will consists of the following elements

1. Direct Observation : Consists of site visits to EMS stations, riding alongside paramedics and direct observation of EMS reporting in the ED.
2. Records Review : 10 % of ambulance transports will be reviewed by one of the medical directors. Records are reviewed for compliance with standard of drugs, equipment, system protocols and procedures. Reports are chosen for high risk presentations such as trauma, chest pain , abdominal pain and seizures.
3. Review control substance usage.

Billing and reimbursement

1. Participate with billing company to assure complete and accurate documentation is submitted to payers of services so reimbursement for provided services is maximized.

Tab V

References

1-Nikki Will, PhD

CEO-Lower Keys Medical Center

5900 College Road, Key West, FL, 33040

305-294-5531

2-Robert Loeffler, MD

Attending Physician-Lower Keys Medical Center

1111 12th Street Suite 201

Key West 33040

305-295-3477

3-Nicholas Namias, MD, MBA

Chief, Trauma Services, Ryder Trauma Center

1800 NW 10th Ave, Miami FL. 33136

305-585-1178

4-Antonio Marttos, MD

Trauma Surgeon, Ryder Trauma Center

1800 NW 10th Ave, Miami, FL, 33136

305-585-1178

5. John Calleja MD

Attending Physician LKMC

1111 12th St #210, Key West FL

33040

305 2962414

Tab VI

Physician Group Involvement

FAEMSMD, ACEP EMS section member, Florida College of Emergency Physicians
-Dr. Herrera

NAEMT-Dr. Guerdan

PAFP-Dr. Guerdan

Tab VII

Acceptance of conditions

Doctors Herrera and Guerdan accept the general terms and conditions of the RFP and have no exceptions at this time.

ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA

SS

COUNTY OF MONROE

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein bid will be paid to any employee of the City of Key West as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

BY:

Eric Honan
Eric Honan

(Personally
Known)

sworn and prescribed before me this 7 day of October, 2014

Gina B. Sellers
NOTARY PUBLIC, State of Florida

My commission expires: _____



DOMESTIC PARTNER BENEFITS

Except where otherwise exempt or prohibited by law, a contractor awarded a contract pursuant to a bid process shall provide benefits to domestic partners of its employees on the same basis as it provides benefits to employees spouses.

Such certification shall be in writing and shall be signed by an authorized officer of the contractor and delivered, along with a description of the contractor's employee benefits plan, to the City's procurement director prior to entering a contract.

If the contractor fails to comply with this section, the City may terminate the contract and all monies due or to become due under the contract may be retained by the City.

SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A)
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY
PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS,

1. This sworn statement is submitted to City of Key West
by Eric Horrocks MP
(Print individual's name and title)
for Eric Horrocks
(print name of entity submitting sworn statement)

whose business address is 5900 College Rd Key West FL
and (if applicable) its Federal Employer Identification Number (FEIN) is 336-84-9190.
(If the entity has no FEIN, include the Social security Number of the individual signing
this sworn statement: 336-84-9190)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "conviction" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment of information after July 01, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
1. A predecessor or successor of a person convicted of a public entity crime;
or
 2. An entity under the control of any natural person who is active in the

FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH
DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO
UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO
ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT
PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR THE CATEGORY TWO OF
ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Eric Herrera

(SIGNATURE)

10/03/14

(DATE)

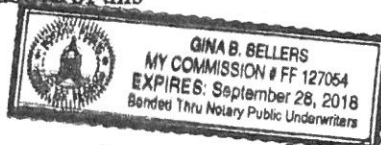
STATE OF Florida

COUNTY OF Monroe

PERSONALLY APPEARED BEFORE ME, the undersigned
Authority Eric Herrera who, after first being sworn by me,
(Name of individual)

*Personally
known*

Affixed his/her signature in the space provided above of this
7 Day of October 2014



Gina B. Sellers

Notary Public
State of Florida

CONE OF SILENCE

STATE OF FLORIDA

SS:

COUNTY OF MONROE

I the undersigned hereby duly sworn depose and say that all owners(s), partners, officers, directors, employees and agents representing the firm of Edie Harmon / Bruce Guehl have read and understand the limitations and procedures regarding communications concerning City of Key West issued competitive solicitations pursuant to City of Key West Ordinance Section 2-773 Cone of silence.

Sec. 2-773. Cone of silence.

(a)

Definitions. For purposes of this section, reference to one gender shall include the other, use of the plural shall include the singular, and use of the singular shall include the plural. The following definitions apply unless the context in which the word or phrase is used requires a different definition:

(1)

Competitive solicitation means a formal process by the City of Key West relating to the acquisition of goods or services, which process is intended to provide an equal and open opportunity to qualified persons and entities to be selected to provide the goods or services. Competitive solicitation shall include request for proposals ("RFP"), request for qualifications ("RFQ"), request for letters of interest ("RFLI"), invitation to bid ("ITB") or any other advertised solicitation.

(2)

Cone of silence means a period of time during which there is a prohibition on communication regarding a particular competitive solicitation.

(3)

Evaluation or selection committee means a group of persons appointed or designated by the city to evaluate, rank, select, or make a recommendation regarding a vendor or the vendor's response to the competitive solicitation. A member of such a committee shall be deemed a city official for the purposes of subsection (c) below.

(4)

Vendor means a person or entity that has entered into or that desires to enter into a contract with the City of Key West or that seeks an award from the city to provide goods, perform a service, render an opinion or advice, or make a recommendation related to a competitive solicitation for compensation or other consideration.

(5)

Vendor's representative means an owner, individual, employee, partner, officer, or member of the board of directors of a vendor, or a consultant, lobbyist, or actual or potential subcontractor or sub-consultant who acts at the behest of a vendor in communicating regarding a competitive solicitation.

(b)

Prohibited communications. A cone of silence shall be in effect during the course of a competitive solicitation and prohibit:

(1)

Any communication regarding a particular competitive solicitation between a potential vendor or vendor's representative and the city's administrative staff including, but not limited to, the city manager and his or her staff;

(2)

Any communication regarding a particular competitive solicitation between a potential vendor or vendor's representative and the mayor, city commissioners, or their respective staff;

(3)

Any communication regarding a particular competitive solicitation between a potential vendor or vendor's representative and any member of a city evaluation and/or selection committee therefore; and

(4)

Any communication regarding a particular competitive solicitation between the mayor, city commissioners, or their respective staff, and a member of a city evaluation and/or selection committee therefore.

(c)

Permitted communications. Notwithstanding the foregoing, nothing contained herein shall prohibit:

(1)

Communication between members of the public who are not vendors or a vendor's representative and any city employee, official or member of the city commission;

(2)

Communications in writing at any time with any city employee, official or member of the city commission, unless specifically prohibited by the applicable competitive solicitation.

(A)

However, any written communication must be filed with the city clerk. Any city employee, official or member of the city commission receiving or making any written communication must immediately file it with the city clerk.

(B)

The city clerk shall include all written communication as part of the agenda item when publishing information related to a particular competitive solicitation;

(3)

Oral communications at duly noticed pre-bid conferences;

(4)

Oral presentations before publically noticed evaluation and/or selection committees;

(5)

Contract discussions during any duly noticed public meeting;

(6)

Public presentations made to the city commission or advisory body thereof during any duly noticed public meeting;

(7)

Contract negotiations with city staff following the award of a competitive solicitation by the city commission; or

(8)

Purchases exempt from the competitive process pursuant to section 2-797 of these Code of Ordinances;

(d)

Procedure.

(1)

The cone of silence shall be imposed upon each competitive solicitation at the time of public notice of such solicitation as provided by section 2-826 of this Code. Public notice of the cone of silence shall be included in the notice of the competitive solicitation. The city manager shall issue a written notice of the release of each competitive solicitation to the affected departments, with a copy thereof to each commission member, and shall include in any public solicitation for goods and services a statement disclosing the requirements of this ordinance.

(2)

The cone of silence shall terminate at the time the city commission or other authorized body makes final award or gives final approval of a contract, rejects all bids or responses to the competitive solicitation, or takes other action which ends the competitive solicitation.

(3)

Any city employee, official or member of the city commission that is approached concerning a competitive solicitation while the cone of silence is in effect shall notify such individual of the prohibitions contained in this section. While the cone of silence is in effect, any city employee, official or member of the city commission who is the recipient of any oral communication by a potential vendor or vendor's representative in violation of this section shall create a written record of the event. The record shall indicate the date of such communication, the persons with whom such communication occurred, and a general summation of the communication.

(e)

Violations/penalties and procedures.

(1)

A sworn complaint alleging a violation of this ordinance may be filed with the city attorney's office. In each such instance, an initial investigation shall be performed to determine the existence of a violation. If a violation is found to exist, the penalties and process shall be as provided in section 1-15 of this Code.

(2)

In addition to the penalties described herein and otherwise provided by law, a violation of this ordinance shall render the competitive solicitation void at the discretion of the city commission.

(3)

Any person who violates a provision of this section shall be prohibited from serving on a City of Key West advisory board, evaluation and/or selection committee.

(4)

In addition to any other penalty provided by law, violation of any provision of this ordinance by a City of Key West employee shall subject said employee to disciplinary action up to and including dismissal.

(5)

If a vendor is determined to have violated the provisions of this section on two more occasions it shall constitute evidence under City Code section 2-834 that the vendor is not properly qualified to carry out the obligations or to complete the work contemplated by any new competitive solicitation. The city's purchasing agent shall also commence any available debarment from city work proceeding that may be available upon a finding of two or more violations by a vendor of this section.

(Ord. No. 13-11, § 1, 6-18-2013)

BY: _____

Eri H...

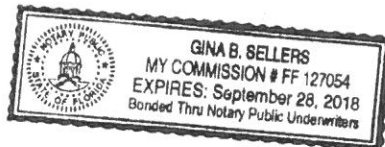
Personally Known

Sworn and subscribed before me this 7 day of Oct, 2014

NOTARY PUBLIC, State of Florida

Gina B. Sellers

My commission expires;



Addendum No. 1 - RFP 03-015
Medical Director Questions
Key West Fire Department

To all Bidders:

The following information is provided in accordance with RFP 03-015 EMS, Billing Service as fully and as completely as if the same were fully set forth therein:

1. My concern is that the BTLS and PHTLS courses are not designed for or routinely taken by physicians; the class and certification designed for physicians is Advanced Trauma Life Support (ATLS). Is this the certification that was meant to be required?
 - Basic Trauma Life Support (BTLS) and/or Pre-hospital Trauma Life Support (PHTLS), and PALS certifications are required.
 - Advanced Trauma Life Support (ATLS) certification is acceptable in place of Basic Trauma Life Support (BTLS) or Pre-Hospital Trauma Life Support (PHTLS).
 - Within six (6) months of contract signing, the proposer must provide both Advanced Cardiac Life Support (ACLS) instruction and Advanced Trauma Life Support (ATLS) instruction.
 - Indicate any exceptions to the general terms and conditions of the RFP requirements in Tab VII, Acceptance of Conditions.
2. Same concern with BTLS and PHTLS as above in subsection 7.
 - Basic Trauma Life Support (BTLS) and/or Pre-hospital Trauma Life Support (PHTLS), and PALS certifications are required.
 - Advanced Trauma Life Support (ATLS) certification is acceptable in place of BTLS or PHTLS.
 - Indicate any exceptions to the general terms and conditions of the RFP requirements in Tab VII, Acceptance of Conditions.
3. In regards to the "State Medical Director's Association", is this the same organization as the Florida Association of Emergency Medical Services (FAEMSMD) referenced on page 2, B(1)?
 - Yes, Florida Association of EMS Medical Directors (FAEMSMD) is the organization that the proposer must become active in.
4. In regards to the "National Association of EMT's (NAEMT)", this is not an organization normally associated with EMS physicians, as it's focus is directly on

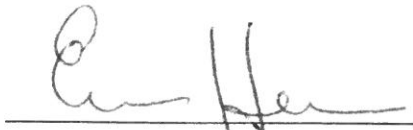
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the daily activities of EMT's and paramedics rather than their medical direction. The EMS medical director group is the National Association of EMS Physicians (NAEMSP), which provides guidance and publishes research in the journal *Prehospital Emergency Care* (www.naemsp.org). Is this the professional group that was meant to be required?

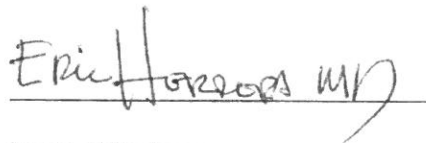
- All professional memberships with exception of (FAEMSMD) are preferred, not required.
 - Tab VI, Physician Group Involvement- committee members will award up to 10 points for verifiable professional memberships.
 - Indicate any exceptions to the general terms and conditions of the RFP requirements in Tab VII, Acceptance of Conditions.
5. In regards to the "Florida Association of Certified Emergency Physicians (FACEP)", to my knowledge no such group exists. There are two national emergency physician associations, and both do have Florida chapters: The American Academy of Emergency Medicine (AAEM) and the American College of Emergency Physicians (ACEP). AAEM membership is composed primarily of clinical emergency physicians, and ACEP has a focus more appropriate for academic/research physicians. Is membership in either group what was meant to be required?
- The Florida Chapter of American College of Emergency Physicians membership is preferred.

On item K titled "Call for Proposals" the original proposal, two (2) flash drives in PDF format of the Proposal are to be enclosed in two (2) sealed envelopes, one within the other, each clearly marked on the outside: RFP #03-015 instead of #02-015 as indicated on original RFP.

All Bidders shall acknowledge receipt and acquaintance of this Addendum No. 1 by acknowledging Addendum in their proposal or by submitting the addendum with the bid package. Bids submitted without acknowledgement or without this Addendum may be considered non-responsive.



Signature



Name of Business

