

PROFESSIONAL EMERGENCY SERVICES, INC.
TAVERNIER, FL 33070
SANDRA SCHWEMMER, D.O., FACOEP, FACEP
305-451-8965
SSchwemmer@gmail.com

RESPONSE TO:

City of Key West
Key West Fire Department Emergency Medical Services
RFP# 03-015

October 1, 2014

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1. COVER LETTER/MANAGEMENT SUMMARY



October 1, 2014

**Response to RFP #03-015
EMS Medical Director, KWFD**

Tab 1. COVER LETTER/MANAGEMENT SUMMARY

This response is submitted by Professional Emergency Services, Inc., a Florida corporation, located at 10 High Point Road, P.O. Box 379, Tavernier, FL 33070. The company has an extensive history in establishing Emergency Departments and medically advising and directing newly created EMS agencies. The respondent, Dr. Sandra Schwemmer, is President and sole owner, and is authorized to submit this letter and response to the RFP on behalf of the company. The company is proposing that Dr. Schwemmer serve as Medical Director for the City of Key West, Key West Fire Department.

Professional Emergency Services, Inc. (PES) was incorporated in 1982 to provide emergency physician services to Monroe County hospitals, two of which did not have emergency rooms open and functioning to provide 24 hour emergency medical care. It's primary mission was to provide emergency medical services to residents and visitors of Monroe County, FL comparable to emergency services provided at mainland hospitals, and to work to assure access to medical care not available in this county. The unique challenges of a rural community, with limited resources, and geographical distinctions, have required special considerations in how best to provide and maintain quality pre-hospital services in order to assure viability.

As the service provided by PES was recognized, the company was awarded contracts to provide physician staffing and management in the Miami area, as well as other areas in Florida. This experience has provided a comprehensive understanding of emergency medicine within various acute care hospitals, and the delivery of pre-hospital services in Florida, and specifically the Florida Keys.

The company merged it's physician staffing business, medical billing company and it's locum tenens service with EmCare, in late 1999, but retained it's prehospital business of EMS medical direction. PES continues with its primary mission of delivering quality emergency medical care and pre-hospital medical oversight, recognizing difficulties and bridging the gap between urban and rural medical care, patient expectations, as well as the costs associated with advanced care.

As President of the company, and a resident of Monroe County, I have dedicated my career to establishing emergency medical care in Monroe County and consider it a privilege to have served this county for over twenty five years initiating medical staffing of the emergency departments and advancing pre-hospital emergency medical care. I have guided the initial establishment of four Monroe County

EMS/fire departments and the Trauma Star air ambulance program, coordinating cohesive patient care locally and regionally, promoting continuous performance improvement interactions county wide, as well as promoting the independence and uniqueness of each agency I serve within the community they serve. Over the years, I have utilized every opportunity to expand pre-hospital service to allow the best care to our citizen's and access to care that may not be available in the Keys. The programs speak for themselves and have been models for the south Florida region.

In addition to Hospital Emergency Department "start ups", I have worked with the Village of Islamorada, Ocean Reef Fire Rescue, and the City of Marathon in the "start-ups" of their EMS services/fire departments and have continued to work with these agencies as they have evolved and matured into the fine agencies they are today. At no cost to the municipalities, I have worked to advance their services to access to the advanced care programs for STROKE and STEMI care. This did not occur without multiple meetings and agreements made by me personally to assure day to day quality management. I have done my best to guide the organizations through many difficult issues, working respectfully with those involved in order to allow smooth transitions and appropriate actions to best serve the county agencies.

Programs and advancements I have overseen in Monroe County and are available to KWFR and the City of Key West include:

1. Acute STEMI pre-hospital care and ongoing personnel training;
2. Advanced Stroke Life Support and ongoing personnel training;
3. Use of secure telemedicine by paramedics communicating directly from the scene to the receiving physician/interventional neurologist to determine appropriate treatment and transport needs;
4. Induced hypothermia post cardiac arrest;
5. Advanced trauma management and transport;
6. Evaluating drug utilization with anticipated formulary revisions/updates;
7. Review of the Exposure Control Plan, updating medication for exposure prophylaxis for EMS personnel;
8. Standardizing quality improvement processes system wide to allow ongoing training to focus on specific needs;
9. Local hospital and physician meetings addressing changes in their resources, operations and services;
10. Meetings with local and Miami hospitals as needed—both for patient care follow-up/outcomes and any transfer issues identified;
11. Enhancing relationship with Miami Children's Hospital/Holz Children's Hospital and their Air Medical Team for ongoing mutual aid and training in order to better serve the neonatal and pediatric emergencies;
12. Providing advanced Trauma Transport Protocols, consistent with Florida State statutes and rules to provide rapid life saving care to residents and tourists.

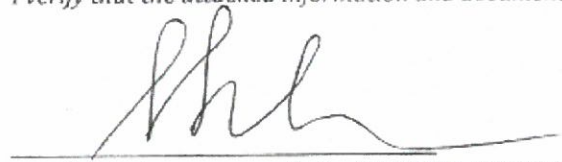
I have practiced as an EMS Medical Director for over 25 years and have had no lawsuits involving pre-hospital medicine/EMS care.

I am Board Certified in Emergency Medicine, and have obtained additional certification in EMS and Occupational and Preventative Medicine. I am actively involved in EMS locally, as well as regionally, statewide and nationally and have developed many contacts and consultants that we call upon from time to time for assistance. I will continue to bring my experience to the organization and loyally support all the Key West Fire Department Paramedics and EMTs functioning under my license.

I have known and worked with the Paramedics, EMT's, volunteers, hospitals, emergency management personnel, Monroe County leaders through every complex emergency, hurricane, and county project when called upon with full commitment and integrity.

I am requesting the opportunity to serve as Medical Director for Key West Fire Rescue, City of Key West, and will perform all duties required in the RFP #03-015, FAC 64J-1.004, and other duties as required from time to time by the City of Key West.

I verify that the attached information and documentation is true and correct.

A handwritten signature in black ink, appearing to read 'SS', is written over a horizontal line.

Sandra Schwemmer, D.O., FACOEP, FACEP
President,
Professional Emergency Services, Inc.
305-451-8965
[SSchwemmer@gmail.com](mailto:sschwemmer@gmail.com)

2. MEDICAL QUALIFICATIONS & RELEVANT EXPERIENCE

Tab II. Medical Qualifications and Relevant Experience

My detailed Curriculum Vitae is attached, along with other documents, verifying that I am fully qualified to perform all of the duties of an EMS Medical Director, as outlined in the Specifications and Scope of Work. I am fully capable and qualified as a Medical Director 64J-1.003 F.A.C. Additional documents are attached in order requested and follow the CV.

All the proposer qualifications listed in the Scope of Services, A., 1-8, as evidenced in the detailed CV, and documents attached meet the required specifications.

Time Commitment:

1. I am an active member of the Florida Association of EMS Medical Directors and have been since it's beginning in 1989. I will continue to attend the meetings and when I am unable to attend a meeting, my alternate/back up physician will attend.
2. I will meet with KWFD personnel at least 4 hours per month for purposes specified in the RFP.
3. I will be available continuously for any needed updates in BLS and ALS SOP's, Medical and Trauma Transport Protocols, and other policies.
4. I will communicate with and meet with hospital emergency physicians, hospital nursing and administrative personnel, and local physicians and Miami based physicians, as needed, regarding pre-hospital issues.

Duties and Responsibilities:

I will faithfully perform all duties and responsibilities 1.-20, as listed in the RFP, and required in F.A.C. 64J-1.004, and as specified within a "consulting agreement" with the City of Key West.

RESUME

SANDRA L. SCHWEMMER, D.O., FACOEP, FACEP

PROFESSIONAL EMERGENCY SERVICES, Inc.

10 High Point Road

Tavernier, FL 33070

Mobile/Pager: 305-451-8965

EDUCATION:

- 1970-1974 Kansas State University, Manhattan, Kansas
BS, Pre-Medical Sciences, Cum Laude, Honors Program
- 1974-1978 Kansas City College of Osteopathic Medicine,
Kansas City, Missouri
Medical School - D.O. Degree

INTERNSHIP:

- 1978-1979 Osteopathic General Hospital
North Miami Beach, Florida
Rotating Internship
- 1979 National Board of Osteopathic Medical Examiners
Diplomate

CERTIFICATIONS:

- 1994-2004 Board Certified, Emergency Medicine, American Board of
Emergency Medicine.
- 1995-2014 Fellow, American College of Emergency Physicians.
- 1986-2014 Board Certified, Emergency Medicine, American Board of
Osteopathic Emergency Medicine.
- 1990-2014 Fellow, American College of Osteopathic Emergency Physicians.
- 1996-2010 Certification of Additional Qualification in EMS,
American Board of Osteopathic Emergency Medicine
- 1999-2009 Certification of Additional Qualification, Occupational/Preventive Medicine
American Osteopathic Board of Preventive Medicine

LICENSURE:

- #4022 Florida License, Active since 7/2/1979. Current license expires 3/31/2016
- #RIA97 Missouri License, Active since 2/22/1980. Current license expires 1/31/2015
- #05-27610 Kansas License, Exempt since 6/13/98. Current license expires 9/30/2015

PROFESSIONAL AFFILIATIONS:

1979-2014	American Osteopathic Association (member #35981)
1979-2014	American College of Osteopathic Emergency Physicians.
1997-2002	Member, National Board of Directors ACOEP.
1998, 2001-2	Governmental Affairs Committee.
1998	Nominating Committee.
1998	Strategic Planning Committee
2001, 2003	Practice Management Committee
2003	Meritorious Service Award
2006	Lifetime Membership Award
1979-2014	Florida Osteopathic Medical Association, member #17609
2004-2014	Florida Medical Association, member #308350
2004-2014	Palm Beach County Medical Assn.
1980-2014	American College of Emergency Physicians (ACEP) member # A122110.
1980-2014	Florida Chapter, ACEP.
1999-2005	Member, Board of Directors
1982	Member, Public Relations Committee.
1986-88	Member EMS/Trauma Committee.
1982-1985	Physician Sponsor Southeastern College of Osteopathic Medicine, Psi Chapter, Delta Omega Sorority.
1984-2010	Monroe County Osteopathic Association, (formerly Florida Keys Osteopathic Medical Association). Secretary, 1986-1987. President, 1987-1988.
1989-2014	Florida Association of EMS Medical Directors. ALS Protocols Committee, 1989, to develop a set of model ALS Protocols for Florida Paramedics
1989-2014	National Association of EMS Medical Directors (NAEMSP)
1992-1997	American College of Physician Executives
1995-2009	Lower Keys Physician Health Alliance (PHO)
1997-2014	American Osteopathic College of Occupational & Preventive Medicine
2003-2014	Air Medical Physician Association

HOSPITAL STAFF PRIVILEGES:

1989-1999	SMH-Homestead Hospital, Homestead, Florida. Active Medical Staff.
1989-2009	Lower Florida Keys Health Systems, Inc., Key West, Florida.

- 1983-2000 Fishermen's Hospital, Marathon, Florida.
Provided first fulltime emergency physician staffing group, created ED policies/procedures, EMT/Paramedic training, ED nurse training
 Provisional Medical Staff, 1983.
 Active Medical Staff, 1984-1994.
 Member Quality Assurance Committee, 1983-1984.
 PSRO Committee, 1984.
- 1986-1990 Wellington Regional Medical Center, West Palm Beach, Florida.
Contracted to setup this new Hospital's Emergency Room, design layout, equipment, policies/procedures, triage, physician staff, osteopathic physician intern training and ED billing.
 Active Medical Staff, 1986-1990.
 Chairman, Department of Emergency Medicine, 1986-1988.
 Member, Executive Committee, 1986-1988.
 Quality Assurance Committee, 1986.
 Intern Training Committee, 1986-1987.
 Medical Records/Utilization Review Committee, 1986.
 Emergency Department Committee, 1986-1988.
- 1979-1987 Southeastern Medical Center, North Miami Beach, Florida.
 Active Medical Staff, 1979-1983. Courtesy Medical Staff, 1983-1987.
 Secretary, Department General Practice, 1981-1983.
 Member, Intern-Resident Training Committee 1980-1983.
 Member, Tumor Board Committee, Disaster Committee and Risk Management Committee, 1981-1982.
 Assistant Medical Director, Emergency Department, Southeastern Medical Center 1981-1982.
 (Hospital closed 1987)
- 1984-1986 Mariner's Hospital, Tavernier, Florida.
 Provisional Medical Staff, 1983.
 Active Medical Staff, 1984-1986.
 Director, Emergency Department, 1984-1985
- 1984-1989 DePoo Hospital, Key West, Florida.
 Active Medical Staff, 1984-1989.
 (Hospital merged with Florida Keys Memorial 1989) now Lower Keys Medical Center

MEDICAL DIRECTORSHIP EXPERIENCE:

Hospital Emergency Departments

1983-1984	Fishermen's Hospital, Marathon, Florida.
1984-1985	Mariner's Hospital, Tavernier, Florida.
1984-1986	DePoo Hospital, Key West, Florida.
1986-1987	Wellington Regional Medical Center, West Palm Beach, Florida. Emergency Medical Services

In addition to personally serving as Medical Director of the above Emergency Department, I trained and oriented seven Medical Directors over a ten year period to serve in Hospital Emergency Departments under contract with the company

EMS Agencies

1983-1987	Fishermen's Hospital Ambulance Corps (ALS), Marathon, Florida.
1983-1987	Big Pine Key Ambulance Corps (ALS), Big Pine Key, Florida.
1986-1987	Islamorada Ambulance Corps (BLS), Islamorada, Florida.
1987-2014	Monroe County Emergency Medical Services (ALS), Marathon, Florida.
2001-2014	Monroe County TraumaStar Air Medical Transport, Marathon, Florida
1989-2004	Ocean Reef Club Emergency Medical Services (ALS), Department of Public Safety, Key Largo, Florida.
1999-2014	Islamorada, Village of Islands, Fire Rescue (ALS)
2000-2002	Marathon Fire Department (BLS)
2001-2014	Marathon Fire/Rescue (ALS)
2012-2014	US Border Patrol, Miami Sector, Dept of Homeland Security

EMT Programs

2009-2014	Florida Keys Community College
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Trauma Agency, Florida

2007-2014	Medical Director, Palm Beach County Trauma Agency and Trauma Division Healthcare District Palm Beach County, West Palm Beach, FL
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Healthcare Insurance Agencies, Health Maintenance Organizations (HMO's)

2002-2014	Medical Director, Coordinated Care Program (includes Medicaid HMO, Medicaid Commercial Lines, and county tax supported indigent care plans) Health Care District of Palm Beach County, West Palm Beach, FL
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APPOINTMENTS:

- 1987 Monroe County Project Advisory Committee,
Monroe County, Florida.
- 1988-1992 Appointed by Governor Martinez to the Board of Osteopathic Medicine,
Department of Professional Regulation, State of Florida.
Physician Assistant Advisory Committee, 1989-1995.
Education Committee, 1989.
Vice-Chairman, 1989.
Board Chair, 1990-1991, 1991-1992.
- 1988 Appointed by Board of County Commissioners, Monroe County,
EMS Council.
- 1992-1996 Re-appointed by Governor Chiles to the Board of Osteopathic Medicine,
Department of Business and Professional Regulation.
Legislative Committee (Laws and Rules), 1992-1994.
Voting Representative, National Federation of State Medical Boards, 1992-95.
- 1993-1994 Florida Department of Health and Rehabilitative Services,
Emergency Medical Services Advisory Committee.
EMS Grant Evaluation Committee, 1993-1994.
- 1993-1999 Rural Health Care District Board, Monroe County, Florida.
- 1993 Rural Hospital Professional Licensing Flexibility Advisory Committee.
- 1995-1996 Appointed by Board of County Commissioners, Monroe County
Health and Human Services Board, District 11.
- 1995-2002 Physician Advisor, Florida Medical Quality Assurance
- 1996-2014 Board of Governors, Health Professions Division, Nova Southeastern University,
Fort Lauderdale, Florida
- 1996-2014 Board Member, Foundation for Health Professions Division, Nova Southeastern
University, Fort Lauderdale, Florida
- 1997 Executive Board of Directors, EmCare Holdings, Inc.
Dallas, Texas
- 1997-2002 Appointed by Governor Chiles as a Member of the EMSC Advisory Panel,
EMSC/SAFE Kids Program, Florida State Department of Health
- 1997-2006 President, Healthcare Purchasing Group and Staff Physicians Purchasing Group
Gallagher-Health Care Insurance Services, Houston, Texas
- 1999-2006 Healthcare Risk Manager Advisory Council
Appointed by Ruben King-Shaw, FL Agency for Healthcare Administration
- 2000-2003 Appointed by FL Senate President, Toni Jennings, to the Women and Heart
Disease Task Force, representing Florida Osteopathic Medical Association

APPOINTMENTS CONTINUED:

- 2002-2011 Board of Directors, Florida Medical Quality Assurance, Inc., Tampa, FL
FMQAI contracts with CMS and FL Medicaid, AHCA to provide comprehensive health care review, payment error prevention projects, and quality improvement programs
- 2007 Board of Directors, Emergency Medicine Learning and Resource Center (EMLRC), Foundation of Florida College of Emergency Physicians, Orlando, FL
- 2011-2014 Emergency Medical Services Advisory Council, Palm Beach County, FL
Appointed by Board of County Commissioners Palm Beach County to represent the Palm Beach County Trauma Agency and the Healthcare District of Palm Beach County

ACADEMIC:

- 1982 Clinical Instructor, Department of Emergency Medicine, Southeastern College of Osteopathic Medicine.
- 1986-1988 Chairman, Department of Emergency Medicine, Wellington Regional Medical Center.
- 1993-1996 Board of Trustees and Foundation, Southeastern University of Health Sciences,
- 1996-2014 Board of Governors, Health Professions
Nova Southeastern University, Ft. Lauderdale, FL

PUBLICATIONS:

- 2012 Correlation of the MEND Exam performed by paramedics with an abnormal NIHSS and final diagnosis of stroke for patients airlifted from the scene

PROFESSIONAL ACCOMPLISHMENTS:

- 1982-2014 Founder, Chairman of the Board and President
Professional Emergency Services, Inc. (PES), 10 High Point Rd., Tavernier, FL
A Florida Corporation providing EMS Medical Direction, and Emergency Physician staffing and management. The company established the emergency department of Fishermen's Hospital, Marathon, FL in 1982. This rural hospital was in the heart of the Florida Keys, high visibility and acuity, but lacked round the clock physician coverage to care for emergency patients. A similar emergency medical service line, "start-up", was created at Depoo Hospital in Key West, FL in 1983. Other hospital emergency department contracts and outpatient facility contracts followed:
- 1984-1986- Mariner's Hospital, Tavernier, FL
 - 1985-1993- Wellington Regional Hospital, Wellington, FL
(comprehensive start-up in new hospital)
 - 1986-1991- Universal Medical Center, Plantation, FL
 - 1987-1996- Florida Keys Memorial Hospital, now Lower Keys Health System--merged with Depoo Hospital in 1989. PES coordinated the closure and transfer of the emergency department of Depoo Hospital
 - 1987-1996- Homestead Hospital, Homestead, FL, staffed and coordinated disaster efforts during and after Hurricane Andrew
 - 1988-1996- Doctor's Hospital, Coral Gables, FL

1989-1995- Glades General Hospital, Belle Glade, FL
 1990-1996- Health Central Outpatient Emergi-Center, Orlando, FL
 1990-1996- South Miami Hospital, Miami, FL
 1990-1996- North Bay Hospital, New Port Richey, FL

PES had over 65 physicians under contract and provided services continuously until the assets were acquired by EMCARE, Dallas, TX, in October, 1997.

- 1991-1997 Founder, Chairman of the Board
 PES Medical Management Services, Inc.
 A Florida Corporation established to provide medical billing and collection services and practice management services, billing over 100,000 patient accounts annually.
- 1990-1997 Founder, Chairman of the Board
 PES Physician Resources, Inc.
 A Florida Corporation established in 1990 to provide primary and specialty physician placement services and locum tenens services.
- 1995-1999 President, Co-Founder
 Hospital Physicians, Inc.
 A Florida Corporation established to provide inpatient physicians to Homestead Hospital. The Hospital was a community hospital with a large number of seriously ill, uninsured patients that needed appropriate, coordinated care, along with quality ICU care and inpatient physician/ARNP services. Hospital Physicians, Inc. partnered with the Hospital to recruit, staff, train and manage the physicians and nurses who would attend ICU and ER admitted patients and monitor their care and length of stay. The goal of the program was to efficiently treat patients and secure appropriate post-discharge management in order to reduce Hospital costs. Treatment plans were created based upon diagnosis codes and submitted for utilization management and continuous quality management. This was the first inpatient/hospitalist program in Dade County. The program was extremely successful, continues today and was used as a model in Baptist Health systems..
- 1997-1998 Vice-President,
 EmCare
 Professional Emergency Services, Inc. and PES Medical Management Services, Inc. were acquired in November, 1996 by EMCare Holdings, Inc., Dallas, TX, a publicly traded Company. EmCare provides emergency physician staffing and management to hospitals nationwide. EmCare was doing business in Tavernier as PES-EmCare from 1/1997 through 12/1999.
- 1997-2014 President,
 Schwemmer Farms, Inc.
 Schwemmer Farms is a family farm corporation based in Lucas, Kansas and currently farms approximately 1000 acres primarily planted to wheat and sorghum, and raises livestock.
- 2003-2014 Managing Member,
 Gemini Investors, LLC
 Real estate investment company with holdings in Monroe county Florida.

STATE OF FLORIDA
DEPARTMENT OF HEALTH
DIVISION OF MEDICAL QUALITY ASSURANCE

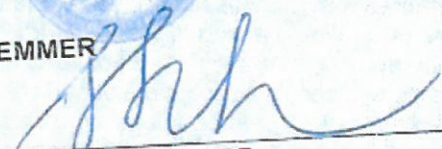
AC#

4708431

DATE	LICENSE NO.	CONTROL NO.
12/15/2011	OS 4022	35465

The **OSTEOPATHIC PHYSICIAN**
named below has met all requirements of
the laws and rules of the state of Florida.
Expiration Date: **MARCH 31, 2014**

SANDRA L SCHWEMMER



LICENSEE SIGNATURE

DEA REGISTRATION NUMBER	THIS REGISTRATION EXPIRES	FEE PAID
AS8736805	02-29-2016	\$731
SCHEDULES	BUSINESS ACTIVITY	DATE ISSUED
2,2N,3 3N,4,5	PRACTITIONER	01-04-2013
SCHWEMMER, SANDRA L DO 160 KEY HEIGHTS DRIVE TAVERNIER, FL 33070		

CONTROLLED SUBSTANCE REGISTRATION CERTIFICATE
 UNITED STATES DEPARTMENT OF JUSTICE
 DRUG ENFORCEMENT ADMINISTRATION
 WASHINGTON, D.C. 20537

Sections 304 and 1008 (21 U.S.C. 824 and 958) of the Controlled Substances Act of 1970, as amended, provide that the Attorney General may revoke or suspend a registration to manufacture, distribute, dispense, import or export a controlled substance.

THIS CERTIFICATE IS NOT TRANSFERABLE ON CHANGE OF OWNERSHIP, CONTROL, LOCATION, OR BUSINESS ACTIVITY, AND IS NOT VALID AFTER THE EXPIRATION DATE.

CONTROLLED SUBSTANCE REGISTRATION CERTIFICATE
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THIS CERTIFICATE IS NOT TRANSFERABLE ON CHANGE OF OWNERSHIP, CONTROL, LOCATION, BUSINESS ACTIVITY, OR VALID AFTER THE EXPIRATION DATE.



AMERICAN BOARD OF EMERGENCY MEDICINE



Established for the Certification
of Emergency Physicians
Hereby Declares that

Sandra H. Schuettner, M.D.

Has Successfully Fulfilled the
Requirements of this Board and
is Declared a Diplomate of the

American Board of Emergency Medicine
November 28, 1994 - December 31, 2004

President *L. Richard Veen*

Secretary *Donald P. Stibelman MD*

Certification Number 850358

THE
AMERICAN COLLEGE
OF
EMERGENCY PHYSICIANS

CERTIFIES THAT

SANDRA L. SCHWEMMER, D.O.

HAVING FULFILLED THE REQUIREMENTS
HAS BEEN ELECTED A FELLOW OF THIS COLLEGE

1995



Richard V. Aghababian
PRESIDENT

[Signature]
SECRETARY-TREASURER

American Osteopathic Board of Emergency Medicine



This is to certify that
Sandra L. Schwemmer, D.O.
has met the requirements of this Board and is hereby
Certified in Emergency Medicine.

In testimony whereof we hereto affix our signatures
this 10th day of July 19 86

Approved by order of the
Board of Trustees of the
American Osteopathic Association

American Osteopathic Board of Emergency Medicine

Robert D. Anderson, D.O. F.A.C.O.E.M.
CHAIRMAN

Scott Stearns
EXECUTIVE DIRECTOR

Deborah A. Stearns, M.D.
SECRETARY

No. 108



American Osteopathic Association

BUREAU OF OSTEOPATHIC SPECIALISTS

July 16, 1996

Sandra L. Schwemmer, DO
160 Key Heights Dr
Tavernier, FL 33070-2010

Dear Dr. Schwemmer:

I am pleased to advise you that the Executive Committee of the Bureau of Osteopathic Specialists of the American Osteopathic Association APPROVED the recommendation of the American Osteopathic Board of Emergency Medicine to certify you as follows:

Certification of Added Qualifications in Emergency Medical Services; certificate number 0108; effective date of certification - 03/22/1996.

Your effective date of certification coincides with the date on which you were notified by the American Osteopathic Board of Emergency Medicine of completion of all requirements for certification, and is verified by this letter. A certificate is presently being prepared by the American Osteopathic Board of Emergency Medicine. As soon as it has been lettered and signed by the appropriate officers it will be mailed to you by the secretary of the specialty board.

Congratulations on your accomplishment. If you have questions about your certification, please contact the American Osteopathic Board of Emergency Medicine at 1-312-335-1065.

Sincerely yours,

Scott Dalhouse, Secretary
Bureau of Osteopathic Specialists

SD:lfg

cc: Specialty Board
Specialty College
AOA Registrar/Certification Coordinator

The American Osteopathic Association
upon recommendation
of the

American Osteopathic Board of Emergency Medicine



certifies that

Sandra H. Schwemmer, D.O.

is a diplomate and has met the needed requirements of this Board
and is hereby issued this

Certificate of Ablest Qualifications in

Emergency Medical Services

March 22, 1956

American Osteopathic Association

Donald M. Witt
Executive Director

American Osteopathic Board of Emergency Medicine

Edward A. Henry, DO
Chairman

A. M. Collins, MD
Secretary

Certificate No. 108



American Osteopathic Board of Preventive Medicine

Certifies

Sandra Schwenner, D.O.

*as having met the prescribed qualifications and standards and passed the required examinations
of this Board, is awarded this*

Certification of Added Qualifications

in

Occupational Medicine

25 November 1999 through 25 November 2009

*In testimony whereof we herewith affix our signatures
this twenty fifth day of November 1999*

Approved by order of the Board of Trustees
of the American Osteopathic Association

J.B. Cox
Executive Director

779

Confidential Number



W. J. J. J.
Secretary

James W. J. J.
Secretary

Southeastern College of Osteopathic Medicine



This certifies that

Sandra H. Schuermmer, M.D.

has been appointed to the Faculty as

**Clinical Instructor
Emergency Medicine**

Sandra H. Schuermmer, M.D.
DEAN

Walter J. Young, D.O., F.A.C.O.T.
PRESIDENT

January 18, 1982
DATE



ADVANCED CARDIOVASCULAR LIFE SUPPORT

ACLS Provider



Sandra Schwemmer

This card certifies that the above individual has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association Advanced Cardiovascular Life Support (ACLS) Program.

03-22-2013

03-2015

Issue Date

Recommended Renewal Date

ACLS INSTRUCTOR

ACLS Instructor



Sandra Schwemmer

This card certifies that the above individual is an American Heart Association Advanced Cardiovascular Life Support (ACLS) Instructor.

8/2014

8/2016

Issue Date

Expiration Date

PEDIATRIC ADVANCED LIFE SUPPORT



American Academy of Pediatrics



PALS Provider

Sandra Schwemmer

This card certifies that the above individual has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association Pediatric Advanced Life Support (PALS) Program.

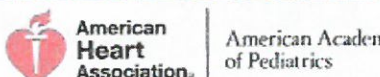
03-29-2013

03-2015

Issue Date

Recommended Renewal Date

PALS INSTRUCTOR



American Academy of Pediatrics



PALS Instructor

Sandra Schwemmer

This card certifies that the above individual is an American Heart Association Pediatric Advanced Life Support (PALS) Instructor.

8/2014

8/2016

Issue Date

Expiration Date

American Academy of Pediatrics



DEDICATED TO THE HEALTH OF ALL CHILDREN™



Provider

Sandra Schwemmer

has successfully completed the Pediatric Education for Prehospital Professionals (PEPP) Course indicated on the reverse side in accordance with the curriculum of the American Academy of Pediatrics PEPP Program.

8/7/2014

8/6/2016

Course Completion Date

Recommended Renewal Date

BLS INSTRUCTOR

BLS Instructor



Sandra Schwemmer

This card certifies that the above individual is an American Heart Association Basic Life Support (BLS) Instructor.

8/2014

8/2016

Issue Date

Expiration Date



Prehospital Trauma Life Support Sandra Schwemmer

has successfully completed the national cognitive and skills examinations in accordance with standards of the National Association of Emergency Medical Technicians for Advanced Refresher Course

07/29/2014

07/2018

Date of Issue

Date of Expiration



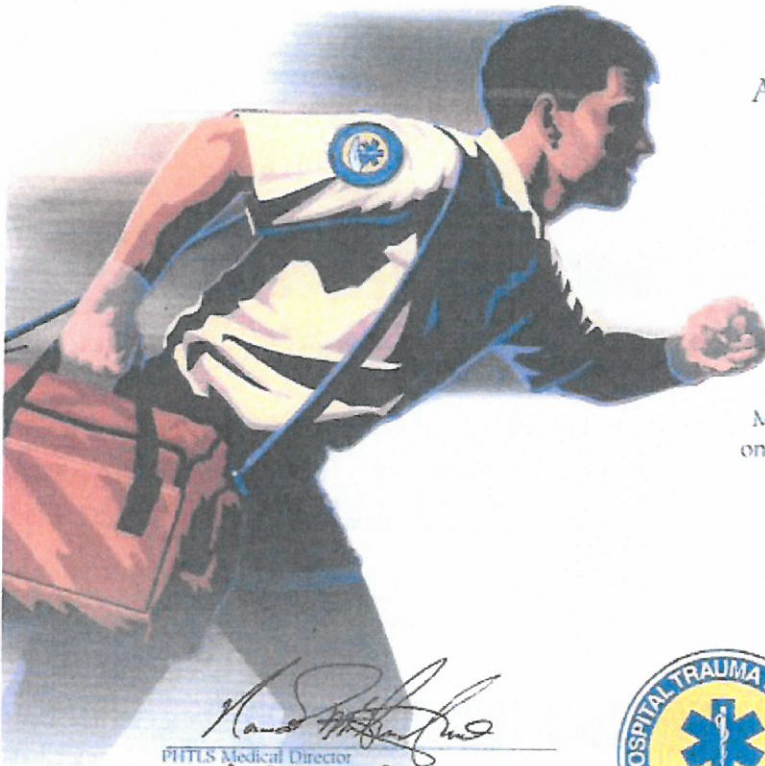
THIS IS TO
ACKNOWLEDGE THAT

Dr. Sandra Schwemmer

has successfully completed the

Instructor Course

sponsored by the National Association of Emergency
Medical Technicians, in cooperation with the Committee
on Trauma of the American College of Surgeons and




PHTLS Medical Director

National PHTLS Chairperson



Dr. Ivette Motola
Course Medical Director

Al Brotons, EMT-P
Course Coordinator

PHTLS Faculty Representative

PH-11-0697-05
National Course Number

1/21/2011
Date Issued

1/2015
Date Expired



THIS IS TO
ACKNOWLEDGE THAT

Sandra Schwemmer

has successfully completed the
Advanced Provider Course

sponsored by the National Association of Emergency
Medical Technicians, in cooperation with the Committee
on Trauma of the American College of Surgeons and
University of Miami Gordon Center




PHTLS Medical Director


National PHTLS Chairperson



Ivette Motola
Course Medical Director

Al Brotons

Course Coordinator

PHTLS Faculty Representative

PH-10-5696-02
National Course Number

10/8/2010
Date Issued

10/2014
Date Expired



AIR MEDICAL PHYSICIAN ASSOCIATION

Advancing Air & Ground

Critical Care Transport Medicine

Attests to all who shall come that

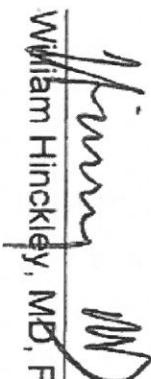
Sandra Schwemmer, D.O.

is recognized as being dedicated to excellence in
Patient Care, Teaching and Research in the venue of
Air Medicine and is an Active Member in good standing

Air Medical Physician Association

July 1, 2014 – June 30, 2015




William Hinckley, MD, FACEP - President

Relevant Experience:

1. Current EMS Medical Director Contracts with PES:

Islamorada, Village of Islands
Islamorada Fire Rescue, Chief William Wagner
86800 Overseas Highway, First Floor
Islamorada, FL 33036
305-664-6490

PES, through Dr. Schwemmer began EMS Medical Director services with IFR in 1999. IFR provides fire and ALS service within the geographic service area defined as the Village of Islamorada, MM 73.5-MM91.

City of Marathon, Florida
Marathon Fire Rescue, Chief William Wagner
8900 Overseas Highway
Marathon, FL 33050
305-743-5266

Marathon Fire Rescue provides fire and ALS service from MM40-MM60 in Monroe County. Medical Director services began in 2000.

Monroe County Fire Rescue
Fire Chief, James Callahan
490 63rd Street Ocean
Marathon, FL 33050
305-289-6004

Monroe County Fire Rescue provides fire and ALS service at nine stations in Monroe County and provides RN/Paramedic staffing of the Sheriff's TraumaStar air ambulance.

US Border Patrol, Dept of Homeland Security
Jeremy Farner, Training Officer
1800 NE 7th Avenue
Dania Beach, FL 33004

In 2012, PES was contracted to provide Medical Direction to EMT agents allowing them to use and advance their medical skills while functioning as full duty Border Patrol agents.

2. Current EMT Training Program Medical Director Contract

Florida Keys Community College
Patrick Rice, EMT Program Manager
5901 College Road
Key West, FL 33040
305-809-3231

Dr. Schwemmer currently serves as Medical Director for this program fulfilling duties as required by F.A.C. 64J-1.020(5)(c)4. Current contract began 11/1/2008.

3. COST OF SERVICES TO THE CITY

Tab III. Cost of Services to the CITY:

Professional Emergency Services, Inc., (Dr. Sandra Schwemmer) proposes to fulfill the duties and responsibilities contained within RFP #03-015 for the following fees:

Medical Director Services: \$ 48,000.00 annually (\$5.42/hr)
(3 ground ALS transport stations)

Miscellaneous charges:

- Mileage reimbursement for required travel at current government rate, if vehicle is not provided;
- Reimbursement for direct expenses associated with required meetings, as approved by EMS Chief or Fire Chief;
- Reimbursement for direct cost of KWFD's DEA certificate;
- Reimbursement for additional duties and/or direct expense outside the scope of the Medical Direction (consultation services to the City) as may occur from time to time and as approved by the EMS or Fire Chief or other City Officials, billed at \$200/hour.

Tab IV. Commitment to Clinical Performance/Business Plan

Dr. Schwemmer would serve as EMS Medical Director for Key West Fire Rescue and will be available 24 hrs./day, 365 d/yr. for all operational issues and consultation, as well as direct consultation/evaluation of emergent patient care issues. With mobile phone, text messaging, computer access, facetime and other realtime smartphone apps, it is hard to imagine a time when unavailable, but should she be unavailable, an alternate similarly qualified and experienced EMS Medical Director, will be named and contact information provided to all personnel. Dr. Joe Nelson would serve in the capacity of alternate or back up KWFR Medical Director and his Curriculum Vitae is attached. PES has access to and may engage additional qualified personnel for specific needs and or consultation from time to time, and will do so at no additional cost to the county.

Meeting and reviewing the performance of each newly hired Paramedic will occur, along with personal communication with any EMT or Paramedic identified through the quality improvement processes that may need re-training or additional support. My personal mobile phone is available to all personnel, and I welcome all calls to assist with their issues at all hours.

EMT and Paramedic personnel will be reviewed and individual and department training needs will be identified. Dr. Schwemmer will approve appropriate CEUs as necessary, respond to KWFR calls 24 per day and answer questions, problem solve or provide medical direction, serve as liaison when needed with local and regional hospitals, as well as any patient issues.

EMS Training, both basic and advanced life support, will be guided and approved by Dr. Schwemmer. Special training for advanced STROKE, including the use of telemedicine, and STEMI identification and management will be designed for KWFR. EMS Dispatch consultation and ongoing review will be coordinated as needed. Specific Dispatch training, as needed or requested, will be coordinated with personnel affiliated with PES for specific courses or advanced learning. Appropriate authorizations for Dispatch personnel (e.g. use of aspirin for chest pain) will be provided, if requested. Depending on the advanced learning needs, most training is anticipated to be performed "in house" at no additional charge to KWFR. Charges for National certificate courses will be coordinated with EMS Chief/Fire Chief and performed within training budget fund allocation.

PES will assist in the creation and implementation an Exposure Control Plan for all KWFR personnel. An immunization program for all personnel can be provided, and personnel trained to give shots.

Dr. Schwemmer will apply for and secure a DEA registration for the agency and assist in the creation of the required Narcotic Control Policy.

All existing Medical Treatment Protocols will be reviewed and updated as necessary when requested by Key West Fire Rescue. All equipment needs will be reviewed and appropriate required prescriptions and authorizations will be provided. Any needed assistance with grants will be provided.

All duties and responsibilities as outlined in FAC 64J, and as outlined in the RFP, would be performed professionally and with ongoing communication, review and interaction with appropriate personnel within KWFR.

- * Neither PES, nor Dr. Schwemmer has ever failed to complete any contracted obligations.

- * There are NO judgments, claims, arbitration, or suits pending against PES or Dr. Schwemmer. **PES/Dr. Schwemmer has served as EMS Medical Director for more than 25 years with no litigation or lawsuits involving EMS services.**

- * Neither PES, nor Dr. Schwemmer has ever failed to perform services similar to those sought in this RFP, and Dr. Schwemmer has not been associated with any company or firm that has failed similar services

5. REFERENCES

William A. Wagner, III, CEM
Former Fire Chief
Islamorada Fire Rescue
137 N. Sunrise Dr.
Tavernier, FL 33070

September 26, 2014

Jim Scholl
City Manager
City of Key West, FL
3132 Flagler Avenue
Key West, FL 33040

Re: Recommendation for Sandra Schwemmer, DO, FACOEP, FACEP

Dear Jim Scholl:

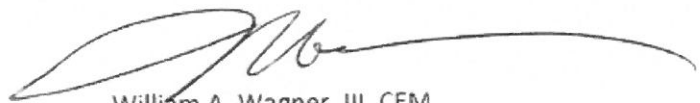
I am pleased to write this letter of recommendation for Dr. Sandra Schwemmer and I highly recommend Dr. Schwemmer for City's Medical Director & EMS system.

I have known Dr. Sandy for 25+ years. I became acquainted with her through the Fire Department and EMS systems through our County and State. During that time, I found her to be extensively experience, extremely knowledgeable, very dependable and have proficient resources. Over the time that I have known her, I have witnessed remarkable progression in Dr. Schwemmer medical direction and am certain that the skills and abilities she possess will assist your with your EMS operations integration into the City's emergency services endeavor.

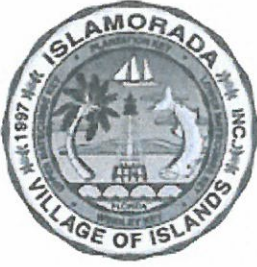
As a former EMS provider and personnel and professionally responsible for establishing three EMS systems within our county, Dr Schwemmer was extremely helpful to me and our operations through the processes.

In short, I recommend Dr. Schwemmer enthusiastically and without reservation. I believe she would be a valuable asset to the City of Key West and your EMS organization. If you have any further questions with regard to her background or qualifications, please do not hesitate to contact me.

Sincerely,



William A. Wagner, III, CEM
Former Fire Chief
305-481-0114
waw3@wagnertime.us



Islamorada, Village of Islands

Department of Fire Rescue
Office of the FIRE CHIEF

September 24, 2014

To Whom It May Concern:

Dr. Sandra Schwemmer has been the Medical Director for the Islamorada, Village of Islands' EMS service since October 1, 1999. She was instrumental with the startup procedures developed for the Village's EMS service by advising, consulting, training and counseling the staff and overseeing appropriate quality assurance.

Dr. Schwemmer continues to serve as a patient advocate, sets and ensures compliance with patient care standards including medical protocols for the Village's EMS service. She is liaison with the medical community including, but not limited to, hospitals, emergency departments, physicians and pre-hospital providers. She provides educational training courses to our staff annually and ensures that staff is trained to perform procedures as outlined in the medical protocols she developed and implemented.

Dr. Schwemmer was paramount to starting the Village's EMS service and has maintained a high level of EMS service for the Village's residents and visitors for the past 15 years.

Please contact our office at 305-664-6490 if you require any further information.

ISLAMORADA FIRE RESCUE

Terry L. Abel
Fire Chief



Michael S. Gordon
Center for Research in Medical Education

Saving Lives Through Simulation Technology®

September 24, 2014

To Whom It May Concern:

Re: Dr. Sandra Schwemmer
Professional Emergency Services, Inc.

I am writing this letter in support of Dr. Schwemmer as to the position of Medical Director for Kew West Fire Rescue.

I am the Director of Operations and Instructor Development at the Gordon Center for Research in Medical Education (GCRME), at the University of Miami Miller School of Medicine. The GCRME provides EMT & Paramedic curricula for the initial and continuing education to all the State Colleges and Technical Institutes. We have been involved in EMS Prehospital education for over 40 years. The partnerships that we have developed with multiple Fire Rescue departments and medical directors through out the State of Florida have been instrumental in the development of EMS Curricula.

The reason I share this information with you is because Dr. Schwemmer has not only been our strongest leader and advocate of these programs, but she has also been instrumental in looking at patient outcomes as a result of significant medical treatment strategies. Dr. Schwemmer has been an author with the GCRME on several published abstract and studies, which have led to improvements and changes through out the country and international EMS agencies.

The result of these strategies without question has saved many lives from heart attacks to strokes. Dr. Schwemmer's belief that all patients should have access to the highest quality care has been demonstrated by the number of patients that have been airlifted from the scene to UM/JMH for immediate PCI or a Stroke reperfusion therapy.



UNIVERSITY OF MIAMI
MILLER SCHOOL
OF MEDICINE

Post Office Box 016960 (D-41) ■ Miami, Florida 33101
Location: 1120 N.W. 14th Street ■ Miami, Florida 33136
Tel: 305-243-6491 ■ Fax: 305-243-3347 ■ Web: www.gcrme.miami.edu



Michael S. Gordon
Center for Research in Medical Education

Saving Lives Through Simulation Technology®

She has been a pioneer in EMS with the newest approach to patient care: utilizing telemedicine in the prehospital environment. Monroe County is the first EMS agency in the nation to be utilizing this advanced technology for patient care. Studies are being presented as a result of this innovative approach to patient care.

This is a distinguish honor for all MCFR and all its first responders.

These types of programs are very hard for a medical director to administer and maintain, but Dr. Schwemmer continues to improve and look at other new and validated programs to bring to the citizens and visitors of Monroe County.

Key West Fire Rescue with all the exceptional first responders will be leading the way in prehospital care with Dr. Sandra Schwemmer as its medical director.

Respectfully,

Angel "AL" Brotons, EMT-P
Director of Operations & Instructor Development
Division of Prehospital & Emergency Healthcare
Gordon Center for Research in Medical Education.



UNIVERSITY OF MIAMI
MILLER SCHOOL
of MEDICINE

Post Office Box 016960 (D-41) ■ Miami, Florida 33101
Location: 1120 N.W. 14th Street ■ Miami, Florida 33136
Tel: 305-243-6491 ■ Fax: 305-243-3347 ■ Web: www.gcrme.miami.edu

Sheriff



Monroe County Sheriff's Office

Robert P. Peryam, Sheriff

5525 College Road

Key West, Florida 33040

(305) 292-7000 FAX: (305) 292-7070 1-800-273-COPS

www.kcysso.net

SUBSTATIONS

Freeman Substation
20950 Overseas Hwy.
Cudjoe Key, FL 33042
(305) 745-3184
FAX (305) 745-3761

Marathon Substation
3103 Overseas Hwy.
Marathon, FL 33050
(305) 289-2430
FAX (305) 289-2497

Islamorada Substation
86800 Overseas Hwy.
Islamorada, FL 33036
(305) 664-6480
FAX (305) 852-5254

Roth Building
50 High Point Road
Tavernier, FL 33070
(305) 853-3211
FAX (305) 853-3205

DETENTION CENTERS

Key West Det. Center
5501 College Road
Key West, FL 33040
(305) 293-7300
FAX (305) 293-7353

Marathon Det. Facility
3981 Ocean Terrace
Marathon, FL 33050
(305) 289-2420
FAX (305) 289-2424

Plantation Det. Facility
53 High Point Road
Plantation Key, FL 33070
(305) 853-3266
FAX (305) 853-3270

SPECIAL OPERATIONS

P.O. Box 500975
Marathon, FL 33050
(305) 289-2410
FAX (305) 289-2498

AVIATION DIVISION

10100 Overseas Hwy.
Marathon, FL 33050
(305) 289-2777
FAX (305) 289-2776

COMMUNICATIONS

2796 Overseas Hwy.
Marathon, FL 33050
(305) 289-2351
FAX (305) 289-2493

To: Whom it may concern

From: Colonel Rick Ramsay

Date: 27th April 2011

Ref. Dr. Sandra Schwemmer

I have had the pleasure to know and work with Dr. Schwemmer for the past ten years.

Dr. Schwemmer has been with the Sheriff's Office from day one of our Trauma Star program, which has flown over a thousand missions saving countless lives.

During our ten year partnership I have always found Dr. Schwemmer to be nothing less than professional, she is always available and committed to the residents and visitors of Monroe County.

I can only speak as to her work with this agency and our medical program, thus I am writing this letter of recommendation on her behalf.

I will be available should you need me for any questions.



Chic Price
EMS Commander, Town of Palm Beach (Retired)
Southeastern Florida Account Manager, Bound Tree Medical
Paramedic Instructor, Palm Beach State College
Past President, Palm Beach County EMS Providers
317 Putnam Ranch Road
West Palm Beach, Florida 33405
September 22, 2014

City of Key West Florida
Key West Fire Department
1600 North Roosevelt Blvd
Key West Florida, 33041

To Whom It May Concern;

This is a letter of Recommendation for Doctor Sandra Schwemmer, DO, FACOEP, FACEP. I have known Doctor Schwemmer for more than ten years. Doctor Schwemmer has been and is the Trauma Medical Director for Palm Beach County Trauma Agency, responsible for the Trauma Transport Protocols for all Fire Departments in Palm Beach County. She is also the Medical Director for Islamorada, Marathon, and Monroe County Fire Rescue and has been for more than 20 years.

While I was the EMS Commander at the Town of Palm Beach Fire Rescue and as President of the Palm Beach EMS Providers Association, I developed an excellent working relationship and found working with Doctor Schwemmer a very pleasant and easy experience. I have retired from the Fire Service after 30 years of service and moved to Bound Tree Medical and Palm Beach State College. I now find myself working with Doctor Schwemmer at Marathon, Islamorada, and Monroe County.

I have found that Doctor Schwemmer places patient care and EMS training at a very high- priority. My position at Bound Tree Medical allows me access to hundreds of EMS protocols. I find hers to be very progressive and based on yielding the best patient outcomes. All my peers agree, she is an excellent EMS Medical Director.

Having the same Medical Director for Marathon, Islamorada, and Monroe County makes working across these jurisdictions simple. I believe Doctor Sandra Schwemmer would be an excellent choice for Medical Director.

Sincerely,



Chic Price
Southeastern Florida Account Manager, Bound Tree Medical



Rick Scott
Governor

H. Frank Farmer, Jr., M.D., Ph.D.
State Surgeon General

May 1, 2011

To Whom It May Concern:

I am writing this letter as a professional reference and recommendation for the continued leadership of Dr. Sandra Schwemmer as the Medical Director for Monroe County Fire Rescue.

I have known and worked with Dr. Schwemmer for many years while working for the State of Florida in the Bureau of EMS, the Department of Trauma and previous Florida Department of HRS. I find her to be of high integrity and enjoy working with her. In her position as Director of the Trauma Agency for Palm Beach I work closely with her and witness her dedication quality trauma care.

Dr. Schwemmer has been a devoted and committed advocate of pre-hospital emergency medical care throughout her career and I value her leadership. She has served on many regional and state committees addressing pre-hospital and emergency medical care issues.

Her leadership, experience and respect of her peers, both statewide and nationally, is evidenced by her election to the Board of Directors, Florida College of Emergency Physicians, and to the National Board of Directors, American College of Osteopathic Emergency Physicians, along with the positions held and awards bestowed by these organizations. She was the first emergency physician in Florida appointed by the Governor to serve on the Board of Osteopathic Medicine, and served as voting representative for Florida at the National Federation of State Medical Boards. Her efforts as Chair of the Board of Osteopathic Medicine, pioneered a path for other emergency physicians to serve, and established patterns of practice in place today. She continues to foster strong relationships that build quality processes. This type of leadership is critical in maintaining the fragile relationships required to assure the highest standard of emergency medical care.

Having traveled the Keys, I understand how the unique geography and how limited resources from time to time present real challenges. You are fortunate to have a director with the background and experience of Dr. Schwemmer serving your county and medically directing your ground and air EMS service. In times of financial crisis, it is even more important to maintain consistent, quality medical control of our vital EMS systems that deliver care to the public every minute of every day.

I highly recommend Dr. Schwemmer continue to provide medical direction to your organization and your county.

Should you have any additional questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Susan McDevitt".

Susan McDevitt, RN, MS, MBA, FACHCA

Director, Office of Trauma

To Whom it Concerns: 5/01/11

Ref: Dr. Sandra Schwemmer

It is my privilege to write a letter of recommendation for Dr. Schwemmer as I have known her for over 20 years.

Dr. Schwemmer is a true devotee to patient quality care. Her primary concerns have always been doing what is best for patients. Over the last 20 years that I have been involved with her it became apparent that the motivations for her actions has been primarily driven by the thoughts of patients needs come before all else. This is my main focus of appreciation for the dedication and loyalty that Sandy has provided for Monroe county.

Along the parallel paths of providing health care services for our patients both paths have intersected on numerous occasions. I have spoken with Dr. Schwemmer many times over the years about many different issues from political to health care related and feel that her honesty and insight were superb. Sandy looks at all sides of issues, listens carefully and then makes extremely logical and appreciate decisions. She is a valuable resource for Monroe county health care.

In addition to her professional attributes, Sandy is a very caring and considerate person. I have never heard anything negative about her actions nor she as an individual. This is very rare in today's world but does speak volumes about her character. Sandy has always been responsive and cordial to me and has always assisted me with health care issues that I needed her input on.

I totally and completely support her in any endeavor she feels qualified to embark upon and feel that she is a total asset to anyone or any organization that needs her services.

If you have any questions please feel free to contact me at any time.

Sincerely,



Bruce L. Boros MD FACC

DELRAY Medical Center

5352 Linton Blvd
Delray Beach, FL 33484
561-498-4440
www.delraymedicalctr.com



May 22, 2011

To Whom It May Concern:

RE: Professional reference - Dr. Sandra Schwemmer

I offer my support to Dr. Schwemmer for the position of EMS Medical Director for Monroe County Fire Rescue. Dr. Schwemmer is an experienced emergency physician with many years experience in urban and rural EMS systems.

As the Trauma Medical Director of Broward General Hospital (Level I trauma center) and Delray Medical Center (Level II Trauma Center), I have had opportunity to work directly with Dr. Schwemmer in her position as Medical Director of the Palm Beach County Trauma Agency. She is dedicated and committed to quality patient care and offers insight and knowledge in pre-hospital issues.

As a part-time resident in Monroe County, I understand the challenges to medical care in the Keys and rest easier knowing that she is there to guide the EMS system. Sandy has worked diligently to make sure that trauma patients have direct access to a trauma center. This is quite rare for a rural county, particularly one so distant from comprehensive trauma care. Access to a trauma center dramatically reduces deaths from traumatic injury.

I offer my highest recommendation to you for Dr. Schwemmer.

Sincerely,

A handwritten signature in black ink, appearing to read "Ivan Puente".

Ivan Puente, M.D., FACS
Trauma Medical Director, Broward General Hospital
Trauma Medical Director, Delray Medical Center

May 23, 2011

To Whom It May Concern:

RE: Dr. Sandra Schwemmer
Professional Emergency Services, Inc.

I am writing this letter to strongly support Dr. Schwemmer as the Medical Director for Monroe County Fire Rescue.

I am the Director of Interventional Neurology, University of Miami, Jackson Memorial Hospital since January 2008. I review the Stroke Alert cases transferred from Monroe County and have been impressed with the prehospital care given to these time sensitive patients. The Trauma Star program established by Dr. Schwemmer and her team, took years to establish and now allows patients with time sensitive stroke conditions direct access to comprehensive neurologic evaluation and interventional treatment if necessary. Since the inception of the program the Trauma Star team has emergency helicopter transfer of over 40 patients suspected to have acute stroke our comprehensive stroke center.

Programs like the one established with Monroe County Fire Rescue are very difficult to accomplish and maintain. Dr. Schwemmer is committed to providing state of the art prehospital medical care. Her personal involvement is necessary in maintaining the ongoing relationship and quality management of the Monroe County patients. Having worked with Jackson over the years, she has built solid relationships here that allow for rapid resolution of issues that arise from time to time.

I feel it is very important to the residents and visitors of Monroe County to keep Dr. Schwemmer as the EMS Director in order to assure rapid access to comprehensive stroke care.

Sincerely,



Dileep R. Yavagal, M.D.
Director Interventional Neurology, Co-Director Endovascular Neurosurgery
Assistant Professor of Clinical Neurology and Neurosurgery
Faculty Interdisciplinary Stem Cell Institute
President, SVIN (Society for Vascular and Interventional Neurology)



Main: 352.689.6400
5050 County Road, #472
Oxford, Florida 34484
www.promise-villages.com

May 1, 2011

To Whom It May Concern:

I offer this letter of support for Dr. Sandra Schwemmer as Medical Director for Monroe County Fire Rescue. I have known and worked with Dr. Schwemmer for 3 years and find her to be very dedicated to pre-hospital and emergency medicine. She has established a good working relationship with the trauma service and the Ryder Trauma Center and is respected as an expert in EMS care.

As the Chief Operating Officer of the Jackson Health System, I worked with Dr. Schwemmer when she initiated discussions about sending stroke alert patients and acute cardiac patients directly from Monroe County by helicopter to Jackson. We agreed that this immediate service would be very beneficial to patients in Monroe County. Dr. Schwemmer influenced us to support this program and allowed direct access for all Monroe County patients to Jackson's state of the art programs without financial guarantee.

Dr. Schwemmer works diligently for Monroe County and I strongly recommend that she continue as the Medical Director for Fire Rescue.

Sincerely,

Steven M. Klein, FACHE
Chief Executive Officer

South Miami Criticare, Inc.

June 3, 2011

RE:Sandra Schwemmer D.O.

Dear Sirs:

I have known and worked with Dr. Sandra Schwemmer for over 20 years and can offer my professional recommendation to you for her continued service as Medical Director for Monroe County Fire Rescue. During the years I served as Medical Director for Key Largo and Tavernier EMS I had the opportunity to work closely with Dr. Schwemmer and observe her relationship with EMT's and paramedics, as well as her continued efforts to improve emergency care delivered in Monroe County.

Dr. Schwemmer has been instrumental in the establishment and maintenance of air medical service in the Monroe County, affording patients rapid access to services not available in the county.

Dr. Schwemmer through Professional Emergency Services Inc. has in the past staffed and operated every ER in Monroe County, making her extremely familiar with all of their needs.

In summary, Dr. Schwemmer has been dedicated to emergency care in Monroe County her entire career and has served the county with integrity and professionalism.

I highly recommend Dr. Schwemmer to continue to provide EMS Medical Director services to Monroe County.

Sincerely,



Michael Stary M.D.

President, South Miami Criticare Inc.



Est. 1974

Key Largo

99451 Overseas Highway

Key Largo, FL 33037

(305) 451-0211

Business Banking Center

100210 Overseas Highway

Key Largo, FL 33037

(305) 451-1519

Key Largo Bayside

103330 Overseas Highway

Key Largo, FL 33037

(305) 451-2000

Tavernier

91980 Overseas Highway

Tavernier, FL 33070

(305) 852-9500

Islamorada

80900 Overseas Highway

Islamorada, FL 33036

(305) 664-4483

Marathon Shores

11401 Overseas Highway

Marathon Shores, FL 33052

(305) 743-7845

Business Banking Center

5800 Overseas Highway

Suite 41

Marathon, FL 33060

(305) 743-7650

Marathon

2348 Overseas Highway

Marathon, FL 33050

(305) 743-0072

Big Pine Key

Mile Marker 30.4

Big Pine Key, FL 33043

(305) 872-0265

North Roosevelt

3618 N. Roosevelt Blvd

Key West, FL 33040

(305) 292-0230

Key West Old Town &

Business Banking Center

330 Whitehead Street

Key West, FL 33040

(305) 294-8330

www.tibbank.com

Nasdaq: TIBB



Member FDIC

12345 678

Tuesday, April 19, 2011

To Whom It May Concern,

This letter is to confirm that Professional Emergency Services is our customer. They have been a customer in good standing since 1997.

If I can be of any other assistance to you now or in the future, please feel free to give me a call at 305-852-9500.

Cordially,

Jody S. Randel

Customer Service Rep.

6. PHYSICIAN GROUP INVOLVEMENT

Tab VI. Physician Group Involvement:

See page 2 of Resume. In addition to the professional groups listed I am a member of:

American Medical Association (member #02878781450);

Association of Air Medical Services, AAMS (member #11981).

PROFESSIONAL AFFILIATIONS:

1979-2014	American Osteopathic Association (member #35981)
1979-2014	American College of Osteopathic Emergency Physicians.
1997-2002	Member, National Board of Directors ACOEP.
1998,2001-2	Governmental Affairs Committee.
1998	Nominating Committee.
1998	Strategic Planning Committee
2001,2003	Practice Management Committee
2003	Meritorious Service Award
2006	Lifetime Membership Award
1979-2014	Florida Osteopathic Medical Association, member #17609
2004-2014	Florida Medical Association, member #308350
2004-2014	Palm Beach County Medical Assn.
1980-2014	American College of Emergency Physicians (ACEP) member # A122110.
1980-2014	Florida Chapter, ACEP.
1999-2005	Member, Board of Directors
1982	Member, Public Relations Committee.
1986-88	Member EMS/Trauma Committee.
1982-1985	Physician Sponsor Southeastern College of Osteopathic Medicine, Psi Chapter, Delta Omega Sorority.
1984-2010	Monroe County Osteopathic Association, (formerly Florida Keys Osteopathic Medical Association). Secretary, 1986-1987. President, 1987-1988.
1989-2014	Florida Association of EMS Medical Directors. ALS Protocols Committee, 1989, to develop a set of model ALS Protocols for Florida Paramedics
1989-2014	National Association of EMS Medical Directors (NAEMSP)
1992-1997	American College of Physician Executives
1995-2009	Lower Keys Physician Health Alliance (PHO)
1997-2014	American Osteopathic College of Occupational & Preventive Medicine
2003-2014	Air Medical Physician Association

HOSPITAL STAFF PRIVILEGES:

1989-1999	SMH-Homestead Hospital, Homestead, Florida. Active Medical Staff.
1989-2009	Lower Florida Keys Health Systems, Inc., Key West, Florida.

Tab 7. Acceptance of Conditions/Exceptions:

I am asking for an exception to the insurance requirements of malpractice coverage of \$1,000,000 per claim. Please consider the following:

If the City of Key West insures with Florida League of Cities, the EMS vehicle attendant's general liability policy also includes coverage for the Medical Director. Recognizing the requirement of a Medical Director in order to provide EMS medical services in Florida, Florida Municipal Insurance Trust routinely includes EMS Medical Director coverage with EMS vehicle and attendant liability coverage. This coverage has been provided by all agencies contracted with PES, at no charge. Additional and separate liability coverage for this unique type of medical practice would be expensive and unnecessary.

I have attached a copy of a typical policy evidencing Medical Director coverage from another agency. This type of coverage is customary and I ask that no additional liability coverage be required.

8. REQUIRED FORMS SUBMITTALS

State of Florida

Department of State

I certify from the records of this office that PROFESSIONAL EMERGENCY SERVICES, INC. is a corporation organized under the laws of the State of Florida, filed on October 27, 1982.

The document number of this corporation is G06187.

I further certify that said corporation has paid all fees due this office through December 31, 2014, that its most recent annual report/uniform business report was filed on January 7, 2014, and its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Seventh day of January, 2014*



Ken Detmer
Secretary of State

Authentication ID: CC2616868294

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.

<https://efile.sunbiz.org/certauthver.html>

**2014 / 2015
MONROE COUNTY BUSINESS TAX RECEIPT
EXPIRES SEPTEMBER 30, 2015**

RECEIPT# 46113-82935

Business Name: SCHWEMMER SANDRA D O

Owner Name: SANDRA SCHWEMMER DO
Mailing Address: PO BOX 379
TAVERNIER, FL 33070

Business Location: 10 HIGH POINT DR
TAVERNIER, FL 33070
Business Phone: 305-852-7676
Business Type: PHYSICIAN

0

STATE LICENSE: OS 4022

Tax Amount	Transfer Fee	Sub-Total	Penalty	Prior Years	Collection Cost	Total Paid
30.00	0.00	30.00	0.00	0.00	0.00	30.00

Paid 115-13-00004659 07/17/2014 30.00

THIS BECOMES A TAX RECEIPT
WHEN VALIDATED

Danise D. Henriquez, CFC, Tax Collector
PO Box 1129, Key West, FL 33041

THIS IS ONLY A TAX.
YOU MUST MEET ALL
COUNTY AND/OR
MUNICIPALITY PLANNING
AND ZONING REQUIREMENTS.

MONROE COUNTY BUSINESS TAX RECEIPT

P.O. Box 1129, Key West, FL 33041-1129

EXPIRES SEPTEMBER 30, 2015

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Paid 115-13-00004659 07/17/2014 30.00

ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA

SS

COUNTY OF ~~MONROE~~

PALM BEACH

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein bid will be paid to any employee of the City of Key West as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

BY: _____

Sandra Schlemmer, Pres.
Professional Emergency Services, Inc.

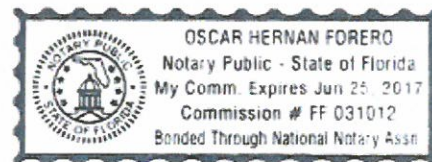
sworn and prescribed before me this 3rd day of March, 2014

by SANDRA L SCHLEMMER ID# FLCL #5560-75257770-0

EX 6-70-2020

NOTARY PUBLIC, State of Florida

My commission expires: JUNE 25, 2017



DOMESTIC PARTNER BENEFITS

Except where otherwise exempt or prohibited by law, a contractor awarded a contract pursuant to a bid process shall provide benefits to domestic partners of its employees on the same basis as it provides benefits to employees spouses.

Such certification shall be in writing and shall be signed by an authorized officer of the contractor and delivered, along with a description of the contractor's employee benefits plan, to the City's procurement director prior to entering a contract.

If the contractor fails to comply with this section, the City may terminate the contract and all monies due or to become due under the contract may be retained by the City

Acknowledged, 
10/1/14

LOCAL VENDOR CERTIFICATION PURSUANT TO CKW ORDINANCE 09-22 SECTION 2-798

The undersigned, as a duly authorized representative of the vendor listed herein, certifies to the best of his/her knowledge and belief, that the vendor meets the definition of a "Local Business." For purposes of this section, "local business" shall mean a business which:

- a. Principle address as registered with the FL Department of State located within 30 miles of the boundaries of the city, listed with the chief licensing official as having a business tax receipt with its principle address within 30 miles of the boundaries of the city for at least one year immediately prior to the issuance of the solicitation.
- b. Maintains a workforce of at least 50 percent of its employees from the city or within 30 miles of its boundaries.
- c. Having paid all current license taxes and any other fees due the city at least 24 hours prior to the publication of the call for bids or request for proposals.

- ☒ Not a local vendor pursuant to Ordinance 09-22 Section 2-798
☐ Qualifies as a local vendor pursuant to Ordinance 09-22 Section 2-798

Dr. Schwemmer does own
2 properties in Key West
1 Merganser Lane
2643 Gulfview Drive

If you qualify, please complete the following in support of the self certification & submit copies of your County and City business licenses. Failure to provide the information requested will result in denial of certification as a local business.

Business Name

Phone:

Current Local Address:

Fax:

(P.O Box numbers may not be used to establish status)

Length of time at this address

Signature of Authorized Representative

Date

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____.

By _____, of _____
(Name of officer or agent, title of officer or agent) Name of corporation acknowledging)
or has produced _____ as identification
(type of identification)

Signature of Notary

Print, Type or Stamp Name of Notary

Return Completed form with
Supporting documents to:
City of Key West Purchasing

Title or Rank

CONE OF SILENCE

STATE OF FLORIDA

SS:

COUNTY OF MONROE

I the undersigned hereby duly sworn depose and say that all owners(s), partners, officers, directors, employees and agents representing the firm of Professional Emergency Services have read and understand the limitations and procedures regarding communications concerning City of Key West issued competitive solicitations pursuant to City of Key West Ordinance Section 2-773 Cone of silence.

Sec. 2-773. Cone of silence.

(a)

Definitions. For purposes of this section, reference to one gender shall include the other, use of the plural shall include the singular, and use of the singular shall include the plural. The following definitions apply unless the context in which the word or phrase is used requires a different definition:

(1)

Competitive solicitation means a formal process by the City of Key West relating to the acquisition of goods or services, which process is intended to provide an equal and open opportunity to qualified persons and entities to be selected to provide the goods or services. Competitive solicitation shall include request for proposals ("RFP"), request for qualifications ("RFQ"), request for letters of interest ("RFLI"), invitation to bid ("ITB") or any other advertised solicitation.

(2)

Cone of silence means a period of time during which there is a prohibition on communication regarding a particular competitive solicitation.

(3)

Evaluation or selection committee means a group of persons appointed or designated by the city to evaluate, rank, select, or make a recommendation regarding a vendor or the vendor's response to the competitive solicitation. A member of such a committee shall be deemed a city official for the purposes of subsection (c) below.

(4)

Vendor means a person or entity that has entered into or that desires to enter into a contract with the City of Key West or that seeks an award from the city to provide goods, perform a service, render an opinion or advice, or make a recommendation related to a competitive solicitation for compensation or other consideration.

(5)

Vendor's representative means an owner, individual, employee, partner, officer, or member of the board of directors of a vendor, or a consultant, lobbyist, or actual or potential subcontractor or sub-consultant who acts at the behest of a vendor in communicating regarding a competitive solicitation.

(b)

Prohibited communications. A cone of silence shall be in effect during the course of a competitive solicitation and prohibit:

(1)

Any communication regarding a particular competitive solicitation between a potential vendor or vendor's representative and the city's administrative staff including, but not limited to, the city manager and his or her staff;

(2)

Any communication regarding a particular competitive solicitation between a potential vendor or vendor's representative and the mayor, city commissioners, or their respective staff;

(3)

Any communication regarding a particular competitive solicitation between a potential vendor or vendor's representative and any member of a city evaluation and/or selection committee therefore; and

(4)

Any communication regarding a particular competitive solicitation between the mayor, city commissioners, or their respective staff, and a member of a city evaluation and/or selection committee therefore.

(c)

Permitted communications. Notwithstanding the foregoing, nothing contained herein shall prohibit:

(1)

Communication between members of the public who are not vendors or a vendor's representative and any city employee, official or member of the city commission;

(2)

Communications in writing at any time with any city employee, official or member of the city commission, unless specifically prohibited by the applicable competitive solicitation.

(A)

However, any written communication must be filed with the city clerk. Any city employee, official or member of the city commission receiving or making any written communication must immediately file it with the city clerk.

(B)

The city clerk shall include all written communication as part of the agenda item when publishing information related to a particular competitive solicitation;

(3)

Oral communications at duly noticed pre-bid conferences;

(4)

Oral presentations before publically noticed evaluation and/or selection committees;

(5)

Contract discussions during any duly noticed public meeting;

(6)

Public presentations made to the city commission or advisory body thereof during any duly noticed public meeting;

(7)

Contract negotiations with city staff following the award of a competitive solicitation by the city commission; or

(8)

Purchases exempt from the competitive process pursuant to section 2-797 of these Code of Ordinances;

(d)

Procedure.

(1)

The cone of silence shall be imposed upon each competitive solicitation at the time of public notice of such solicitation as provided by section 2-826 of this Code. Public notice of the cone of silence shall be included in the notice of the competitive solicitation. The city manager shall issue a written notice of the release of each competitive solicitation to the affected departments, with a copy thereof to each commission member, and shall include in any public solicitation for goods and services a statement disclosing the requirements of this ordinance.

(2)

The cone of silence shall terminate at the time the city commission or other authorized body makes final award or gives final approval of a contract, rejects all bids or responses to the competitive solicitation, or takes other action which ends the competitive solicitation.

(3)

Any city employee, official or member of the city commission that is approached concerning a competitive solicitation while the cone of silence is in effect shall notify such individual of the prohibitions contained in this section. While the cone of silence is in effect, any city employee, official or member of the city commission who is the recipient of any oral communication by a potential vendor or vendor's representative in violation of this section shall create a written record of the event. The record shall indicate the date of such communication, the persons with whom such communication occurred, and a general summation of the communication.

(e)

Violations/penalties and procedures.

(1)

A sworn complaint alleging a violation of this ordinance may be filed with the city attorney's office. In each such instance, an initial investigation shall be performed to determine the existence of a violation. If a violation is found to exist, the penalties and process shall be as provided in section 1-15 of this Code.

(2)

In addition to the penalties described herein and otherwise provided by law, a violation of this ordinance shall render the competitive solicitation void at the discretion of the city commission.

(3)

Any person who violates a provision of this section shall be prohibited from serving on a City of Key West advisory board, evaluation and/or selection committee.

(4)

In addition to any other penalty provided by law, violation of any provision of this ordinance by a City of Key West employee shall subject said employee to disciplinary action up to and including dismissal.

(5)

If a vendor is determined to have violated the provisions of this section on two more occasions it shall constitute evidence under City Code section 2-834 that the vendor is not properly qualified to carry out the obligations or to complete the work contemplated by any new competitive solicitation. The city's purchasing agent shall also commence any available debarment from city work proceeding that may be available upon a finding of two or more violations by a vendor of this section.

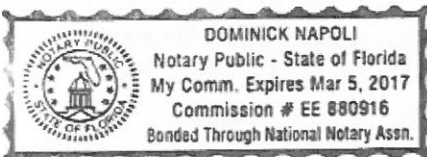
(Ord. No. 13-11, § 1, 6-18-2013)

BY: _____

Sworn and prescribed before me this 4th day of Oct., 2014

Dominick Napoli
NOTARY PUBLIC, State of Florida

My commission expires: 3/5/2017



SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A)
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY
PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to City of Key West, KWFD
by Sandra Schuemmer DO, President
(Print individual's name and title)
for Professional Emergency Services, Inc.
(print name of entity submitting sworn statement)

whose business address is EMS medical director services
and (if applicable) its Federal Employer Identification Number (FEIN) is 59-2230555
(If the entity has no FEIN, include the Social security Number of the individual signing
this sworn statement: 512580027

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "conviction" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment of information after July 01, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
1. A predecessor or successor of a person convicted of a public entity crime;
or
 2. An entity under the control of any natural person who is active in the

management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment of income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement (indicate which statement applies).

☒ Neither the entity submitting this sworn statement, or any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 01, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 01, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH ONE (1) ABOVE IS

FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR THE CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signature]
(SIGNATURE)

10/3/14
(DATE)

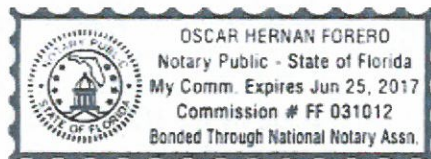
STATE OF Florida

COUNTY OF PAUM BEACH

PERSONALLY APPEARED BEFORE ME, the undersigned
Authority Sandra L. Schenck who, after first being sworn by me,
(Name of individual) FLDA 5560-792-52-720-0 EX. 66-20-20
Affixed his/her signature in the space provided above of this
3rd Day of OCTOBER, 2014

[Signature]

10-03-14



9. ADDENDUM NO. 1

Addendum No. 1 - RFP 03-015
Medical Director Questions
Key West Fire Department

To all Bidders:

The following information is provided in accordance with RFP 03-015 EMS, Billing Service as fully and as completely as if the same were fully set forth therein:

1. My concern is that the BTLS and PHTLS courses are not designed for or routinely taken by physicians; the class and certification designed for physicians is Advanced Trauma Life Support (ATLS). Is this the certification that was meant to be required?
 - Basic Trauma Life Support (BTLS) and/or Pre-hospital Trauma Life Support (PHTLS), and PALS certifications are required.
 - Advanced Trauma Life Support (ATLS) certification is acceptable in place of Basic Trauma Life Support (BTLS) or Pre-Hospital Trauma Life Support (PHTLS).
 - Within six (6) months of contract signing, the proposer must provide both Advanced Cardiac Life Support (ACLS) instruction and Advanced Trauma Life Support (ATLS) instruction.
 - Indicate any exceptions to the general terms and conditions of the RFP requirements in Tab VII, Acceptance of Conditions.
2. Same concern with BTLS and PHTLS as above in subsection 7.
 - Basic Trauma Life Support (BTLS) and/or Pre-hospital Trauma Life Support (PHTLS), and PALS certifications are required.
 - Advanced Trauma Life Support (ATLS) certification is acceptable in place of BTLS or PHTLS.
 - Indicate any exceptions to the general terms and conditions of the RFP requirements in Tab VII, Acceptance of Conditions.
3. In regards to the "State Medical Director's Association", is this the same organization as the Florida Association of Emergency Medical Services (FAEMSMD) referenced on page 2, B(1)?
 - Yes, Florida Association of EMS Medical Directors (FAEMSMD) is the organization that the proposer must become active in.
4. In regards to the "National Association of EMT's (NAEMT)", this is not an organization normally associated with EMS physicians, as it's focus is directly on

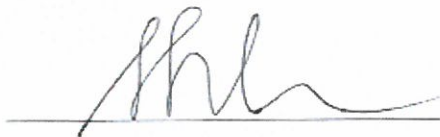
Addendum No. 1 - RFP 03-015

the daily activities of EMT's and paramedics rather than their medical direction. The EMS medical director group is the National Association of EMS Physicians (NAEMSP), which provides guidance and publishes research in the journal *Prehospital Emergency Care* (www.naemsp.org). Is this the professional group that was meant to be required?

- All professional memberships with exception of (FAEMSMD) are preferred, not required.
 - Tab VI, Physician Group Involvement- committee members will award up to 10 points for verifiable professional memberships.
 - Indicate any exceptions to the general terms and conditions of the RFP requirements in Tab VII, Acceptance of Conditions.
5. In regards to the "Florida Association of Certified Emergency Physicians (FACEP)", to my knowledge no such group exists. There are two national emergency physician associations, and both do have Florida chapters: The American Academy of Emergency Medicine (AAEM) and the American College of Emergency Physicians (ACEP). AAEM membership is composed primarily of clinical emergency physicians, and ACEP has a focus more appropriate for academic/research physicians. Is membership in either group what was meant to be required?
- The Florida Chapter of American College of Emergency Physicians membership is preferred.

On item K titled "Call for Proposals" the original proposal, two (2) flash drives in PDF format of the Proposal are to be enclosed in two (2) sealed envelopes, one within the other, each clearly marked on the outside: RFP #03-015 instead of #02-015 as indicated on original RFP.

All Bidders shall acknowledge receipt and acquaintance of this Addendum No. 1 by acknowledging Addendum in their proposal or by submitting the addendum with the bid package. Bids submitted without acknowledgement or without this Addendum may be considered non-responsive.



Signature

Professional Emergency Services, Inc.

Name of Business

