

**Addendum No. 1 - RFP 03-015**  
**Medical Director Questions**  
**Key West Fire Department**

**To all Bidders:**

**The following information is provided in accordance with RFP 03-015 EMS, Billing Service as fully and as completely as if the same were fully set forth therein:**

1. My concern is that the BTLS and PHTLS courses are not designed for or routinely taken by physicians; the class and certification designed for physicians is Advanced Trauma Life Support (ATLS). Is this the certification that was meant to be required?
  - Basic Trauma Life Support (BTLS) and/or Pre-hospital Trauma Life Support (PHTLS), and PALS certifications are required.
  - Advanced Trauma Life Support (ATLS) certification is acceptable in place of Basic Trauma Life Support (BTLS) or Pre-Hospital Trauma Life Support (PHTLS).
  - Within six (6) months of contract signing, the proposer must provide both Advanced Cardiac Life Support (ACLS) instruction and Advanced Trauma Life Support (ATLS) instruction.
  - Indicate any exceptions to the general terms and conditions of the RFP requirements in Tab VII, Acceptance of Conditions.
2. Same concern with BTLS and PHTLS as above in subsection 7.
  - Basic Trauma Life Support (BTLS) and/or Pre-hospital Trauma Life Support (PHTLS), and PALS certifications are required.
  - Advanced Trauma Life Support (ATLS) certification is acceptable in place of BTLS or PHTLS.
  - Indicate any exceptions to the general terms and conditions of the RFP requirements in Tab VII, Acceptance of Conditions.
3. In regards to the "State Medical Director's Association", is this the same organization as the Florida Association of Emergency Medical Services (FAEMSMD) referenced on page 2, B(1)?
  - Yes, Florida Association of EMS Medical Directors (FAEMSMD) is the organization that the proposer must become active in.
4. In regards to the "National Association of EMT's (NAEMT)", this is not an organization normally associated with EMS physicians, as it's focus is directly on

the daily activities of EMT's and paramedics rather than their medical direction. The EMS medical director group is the National Association of EMS Physicians (NAEMSP), which provides guidance and publishes research in the journal *Prehospital Emergency Care* ([www.naemsp.org](http://www.naemsp.org)). Is this the professional group that was meant to be required?

- All professional memberships with exception of (FAEMSMD) are preferred, not required.
  - Tab VI, Physician Group Involvement- committee members will award up to 10 points for verifiable professional memberships.
  - Indicate any exceptions to the general terms and conditions of the RFP requirements in Tab VII, Acceptance of Conditions.
5. In regards to the "Florida Association of Certified Emergency Physicians (FACEP)", to my knowledge no such group exists. There are two national emergency physician associations, and both do have Florida chapters: The American Academy of Emergency Medicine (AAEM) and the American College of Emergency Physicians (ACEP). AAEM membership is composed primarily of clinical emergency physicians, and ACEP has a focus more appropriate for academic/research physicians. Is membership in either group what was meant to be required?
- The Florida Chapter of American College of Emergency Physicians membership is preferred.

On item K titled "Call for Proposals" the original proposal, two (2) flash drives in PDF format of the Proposal are to be enclosed in two (2) sealed envelopes, one within the other, each clearly marked on the outside: RFP #03-015 instead of #02-015 as indicated on original RFP.

**All Bidders shall acknowledge receipt and acquaintance of this Addendum No. 1 by acknowledging Addendum in their proposal or by submitting the addendum with the bid package. Bids submitted without acknowledgement or without this Addendum may be considered non-responsive.**

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Signature

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Name of Business

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