

MEMORANDUM



Date: December 4, 2014
To: Jim Scholl, City Manager
Cc: Key West Bight Management District Board
From: Doug Bradshaw
Re: November 2014 Monthly Report for Key West Bight

I. Key West Bight Operations:

- Purchase order issued for window placement in Harborwalk Tenants Showers and Laundry. Contractor ordering windows
- Air conditioning units approved for Harborwalk Tenants Showers and Laundry awaiting installation of windows to complete.
- Coordinating with GIS Department and Dockmaster for property wide surveillance system. Formal ITB to be advertised.
- Construction for the stormwater/outfall installation on William Street is behind schedule. 100% of piping and structures are set. Unforeseen conditions at the seawall has set the project back several weeks. Roundabout work to begin week of December 8th. Additional roadbed and asphalt work will be required. Asphalt work may not occur until after the first of the year. Pedestrian and vehicular traffic to waterfront being maintained.
- Requested quote for four street lights for Lazy Way Lane as part of the Common Area improvements being completed by the hotel.
- Requested for quotes for the Lazy Way Lane Street Light foundations and underground conduit. Seaport staff to install actual fixtures.
- Working with Public Works Department for the installation/ securing of new temporary Port Security Office. Work began December 2nd.
- Working with Turtle Kraals staff to eliminate standing water at back of building.

Key West Bight Marina:

- Florida powerboat races week we were full with no problems.
- The Schooner Appledore arrived back to Key West from being up north for the summer.
- Replaced gas pump control box for gas pumps
- Lubed all pricing gears inside the fuel dispensers.
- Lubed all hose reels on gas pumps and diesel pumps.
- Steve Anderson was promoted to Senior Dockmaster.

- Prince Rengil was promoted to Dockmaster.
- Staff is negotiating with the Key West Express and the Yankee Freedom to buy fuel at the Ferry Terminal.
- The new fuel dock sign is supposed to arrive the first week of December.

II. Priorities for the Upcoming Month

- Identify Grant opportunities
- Install fuel dock sign
- Bid Lazy Way Land landscape plan
- Hire new janitor, maintenance worker and Maintenance tech
- Clean out under the ferry terminal. Dispose of broken equipment

III. Capital Project Updates

Project	Status	Comments
Common Area Signage, Landscape, Entries	Roundabout design complete, Lazy Way Landscape complete	DD's complete in Sept. for bidding of phase I
Ferry Terminal Pier Extension	Drawing submitted	Army Corp Review
Thompsons Fish House Structural Repairs	DD's in progress. Working with Engineer to clarify overall scope of project	
Turtle Kraals Wall Rebuild	Scheduled repair in Nov. Working with Engineer to finalize drawings.	
Trumbo Dock	100% drawings received	Riprap permit submitted