

MEMORANDUM



Date: March 6, 2015
To: Jim Scholl, City Manager
Cc: Key West Bight Management District Board
From: Doug Bradshaw
Re: February 2015 Monthly Report for Key West Bight

I. Key West Bight Operations:

- Purchase order issued for window placement in Harborwalk Tenants Showers and Laundry. Contractor ordering windows
- Air conditioning units approved for Harborwalk Tenants Showers and Laundry awaiting installation of windows to complete.
- Purchase order issued for installation of a 5.0' sidewalk along Sebago office on Lazy Way.
- Formal RFP for property wide CCTV surveillance system out for bid. Bids due April 8, 2015.
- Bids opening date for Turtle Kraals Wall Replacement was March 4, 2015. No bids received. Working with Mingo Construction to provide pricing.
- Working with Turtle Kraals staff to eliminate standing water at back of building.
- Common Area Enhancements PH I – Bids received February 25, 2015 and are under review.
- Lazy Way Improvements, approved thought a revocable license agreement (res. 14-313), are underway. Increased approved bicycle parking from 24 to 48 bike capacity. Purchase orders have been issued for the Seaport provide light fixtures and bike racks.
- Added 14 scooter parking spaces directly adjacent to new traffic circle.
- Working on adding additional bicycle parking throughout the seaport.
- Working with Engineering Services Department to prepare an ITB for piling replacement and D-dock repair.
- Purchase order issued for survey of BO's Fish Wagon.
- Purchase order issued for the design of the Tour Bus Parking Lot.
- Received quotes for the installation of 4 sabal palms to be installed on William Street in front of the "old" West Marine Building. Verified that there is no requirement for the new owners to provide landscaping in this area due to the fact in is not considered a redevelopment.

Key West Bight Marina:

- February fuel sales at the Ferry Terminal the Yankee Freedom pumped 18,019 Gallons for a profit of \$4,504.75 and the Key West Express pumped 36,171 Gallons for a profit of \$9,042.75.
- The Bay Bottom at the Marina was cleaned of all trash and debris.
- CheckRequ Checked all cleats on A-dock and C-dock. Requested quote for a new front door lock system at our tenant bathroom. Checked all water fixtures on A-dock and C-dock.
- Transient Dockage for February was up 18% percent from last February.

II. Priorities for the Upcoming Month

- Identify Grant opportunities
- Install fuel dock sign