

# MEMORANDUM



**Date:** June 3, 2015  
**To:** Jim Scholl, City Manager  
**Cc:** Key West Bight Management District Board  
**From:** Doug Bradshaw  
**Re:** May 2015 Monthly Report for Key West Bight

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## **I. Key West Bight Operations:**

- Received one quote for Turtle Kraals sump pump installation. Requisition has been input for Gary's Plumbing in the amount of \$5,200.
- Working on adding additional bicycle parking throughout the seaport.
- Working with Engineering Services Department to prepare an ITB for piling replacement and D-dock repair.
- Design process has started on BO's Fish Wagon roof.
- Working with Perez Engineering on the design of the Bus Parking Lot.
- Light poles for Lazy Way Lane have been delivered, waiting for light fixtures to begin installation.
- Bicycle racks along Lazy Way will be installed by the week of June 8<sup>th</sup>.
- Receiving quotes for handheld 2-way radio devices for Seaport maintenance staff.
- Requisition for the purchase of 30 park benches for the Ferry Terminal has been submitted.
- Lazy Way Mill & Pave purchase order has been issued. Milling and paving work to occur mid-August / early September with concrete work being completed prior.
- Preparing Request for Quote to add two washers and dryers to the Margaret Street bathhouse.

## **Key West Bight Marina:**

- Transient Dockage for May was up 18 % from last May.
- Checked all cleats, fenders and dock boards on A dock and C dock.
- Checked all electrical pedestals on A dock and C dock.
- Checked and inspected all fuel and diesel hoses and hose reels for leaks.
- Fuel tanks checked and inspected for leaks on the diesel tank and the gasoline tank and checked all valves and spill boxes.

## **II. Priorities for the Upcoming Month**

- Identify Grant opportunities
- Install fuel dock sign